



**DEFENSE HEALTH AGENCY**  
7700 ARLINGTON BOULEVARD, SUITE 5101  
FALLS CHURCH, VIRGINIA 22042-5101

**MEMORANDUM FOR DEPUTY SURGEON GENERAL OF THE NAVY**

**SUBJECT:** Request Navy to Fill the Military Assistant to the Deputy Director of the Defense Health Agency

The Director, Defense Health Agency (DHA) requests a Navy Commander (O-5) Service nomination to fill a position, Military Assistant to the Deputy Director of the DHA. The officer selected will report directly to the Deputy Director. The individual must possess the required experience and demonstrate exceptional knowledge, skills, and abilities to perform and execute duties and responsibilities as outlined in the attached position description. The candidate must hold Secret clearance.

The DHA requests this rotational position be a deliberate 36-month rotation, to begin with a Navy fill in spring 2025, with the rotational fill of Services to be between the Navy and Air Force. This position is currently filled by Air Force. The DHA will identify a DHA Navy authorization for the length of the assignment. Primary duty location is Falls Church, Virginia. The selected individual should arrive no later than June 15, 2025, with early reporting authorized.

The office of primary responsibility for the DHA Rotational and Nominative Program for Military Positions is the DHA, Headquarters Support Division, Administration & Management, J1, Human Resources Support Branch, Flag Officer/General Officer Program Support Office (FO/GO PSO). Please provide the selected officer's name, nomination memorandum, curriculum vitae, biography or records brief, and contact information no later than September 30, 2024, to the FO/GO PSO at [dha.ncr.dha-hr.mbx.fo-go-ses-sr-ldr@health.mil](mailto:dha.ncr.dha-hr.mbx.fo-go-ses-sr-ldr@health.mil). Upon receipt, the DHA will contact the selected officer to schedule an interview at the earliest available time/date.

Michael P. Malanoski, M.D., SES  
Deputy Director, DHA

Attachment:  
As stated

cc:  
Deputy Surgeon General of Army  
Deputy Surgeon General of Air Force  
Chief of Staff, Defense Health Agency  
Assistant Director, Resource & Personnel Integration (J/1-8)  
Director, Administration and Management (J1)  
Chief, Headquarters Support Division (J1)  
Flag Officer/General Officer Program Support Office (J1)