

## Managing your leave balance when you have Special Leave Accrual in connection to COVID-19

**Step 1.** Look at the Remarks section of your LES. If you had over 60 days of leave at the end of September 2020, you will have the following entry in your LES:

**COMBAT ZONE LV CARRYOVER BAL = XX.XX**

If you do not have that entry, **stop here.**

You are not identified as being eligible for SLA in connection with COVID-19 or you have already used enough leave to bring your carryover balance down to 60 or less days.

**Step 2.** If you are eligible, your Combat Zone LV Carryover Balance may change as you use leave throughout the Fiscal Year – please monitor your balance monthly! The Use/Lose section of your LES does not reflect any “COVID-19” SLA balance you may have. At any time, you may calculate your true FY-21 Use/Lose by doing the following:

**Use/Lose + 60 – Combat Zone LV Carryover Bal = True Use/Lose**

In the example below:

$$24 + 60 - 65.50 = 18.5 \text{ true Use/Lose}$$

CM AGCY CONTR	AGCY-AUTO	AGC-MATCH	LEAVE	BF Bal	Ernd	Used	Cr Bal	ETS Bal	Lv Lost	Lv Paid	Use/Lose
	.00	.00		67.0	20.0	13	74.0	105.5	.0	.0	24.0
REMARKS:											
YTD ENTITLE				YTD DEDUCT							
IF TSP ELECTION AMT EXCEEDS NET AMT DUE, TSP WILL NOT BE DEDUCTED.				IS RECOMMENDED SAILORS USE THEIR MILITARY (.MIL) EMAIL WHILE DEPLOYED AND TEST FUNCTIONALITY BEFORE DEPLOYMENT.							
-BEGINNING JANUARY 2021 THROUGH DECEMBER 2021, SOCIAL SECURITY TAXES DEFERRED IN 2020 WILL BE COLLECTED. CHECK YOUR LES FOR ORIGINAL AND CURRENT BALANCE OWED THROUGHOUT THE COLLECTION PERIOD. FOR MORE INFO VISIT <a href="https://www.dfas.mil/taxes/social-security-deferral/military-faqs/">HTTPS://WWW.DFAS.MIL/TAXES/SOCIAL-SECURITY-DEFERRAL/MILITARY-FAQS/</a>				-THE MILLENNIUM COHORT STUDY SURVEY IS CLOSING SOON. SERVICE MEMBERS INVITED TO THE DOD STUDY CAN ENROLL AT <a href="https://millec.dodstudy.mil">MILLEC.DODSTUDY.MIL</a>							
-MYPAY NOW HAS A NEW TWO-FACTOR AUTHENTICATION FEATURE. FIND OUT MORE: <a href="https://www.dfas.mil/2fa/">HTTPS://WWW.DFAS.MIL/2FA/</a>				COMBAT ZONE LV CARRYOVER BAL = 65.50. EXPIRES 30 SEP 2023.							
-SAILORS ARE ABLE TO UTILIZE EMAIL ADDRESSES AS A MEANS OF RECEIVING TWO-FACTOR AUTHENTICATION CODES TO ACCESS THEIR TSP ACCOUNT. GO TO <a href="https://www.tsp.gov">WWW.TSP.GOV</a> TO ENSURE A VALID EMAIL ADDRESS IS IN THE ACCOUNT PROFILE. IT				CONUS COLA BASED ON W/DEP, ZIP 20373 MEMBER'S SGLI COVERAGE AMOUNT IS FAM/SPOUSE SGLI COVERAGE AMOUNT IS MISCELLANEOUS DEBT/CURRENT DEDUCT TOTAL DEBT BALANCE BAH BASED ON W/DEP, ZIP 20373 BANK							

WWW.DFAS.MIL