

**POSITION TITLE: Executive Director Vision Center of Excellence**

**ORGANIZATION: Assistant Director - Management**

**LOCATION:**

**ASSIGNMENT LENGTH: 24 Months**

**GRADE: O-6**

**SPECIALTY:**

**FMTS#: 3212791**

**Duties and Responsibilities:**

- Serve as the principal adviser on vision and VCE matters.
- Serve as the principal public spokesperson for the VCE.
- Advocate for the VCE goals, objectives, programs and requirements to the DoD and VA.
- Organize, direct, and manage the VCE and all assigned resources and activities.
- Ensure the Defense and Veterans Eye Injury Registry (DVEIR) is developed and implemented for data tracking of the diagnosis, surgical intervention or other operative procedures, other vision related treatments, and follow-up for each case of significant eye injury incurred by a member of the Armed Forces while serving on active duty.
- Prepare the VCE Program Objective Memorandum and budget submissions in coordination with appropriate VA and DoD components; make determinations regarding priorities and resources; provide recommendations on program budget decisions to the Comptroller of the Department of Defense, and the Director of Program Analysis and Evaluation, for incorporation into the planning, programming, and budgeting system process; collaborate with VA to provide necessary VA support for the VCE.
- Program Analysis and Evaluation, for incorporation into the planning, programming, and budgeting system process; collaborate with VA to provide necessary VA support for the VCE.
- Create memorandums of understanding /agreements, data sharing agreements, and resource-sharing agreements to formally establish collaboration with additional centers and organizations, within authorized resources, necessary to perform its mission.
- Serve and participate on boards, committees, and other groups pertaining to VCE activities, functions, and responsibilities.

**Experience and Required Grade:**

- An officer in the grade of O-6 or selected for promotion to O-6 who is a demonstrated self-starter
- Possess a Doctor of Optometry/Ophthalmology degree resulting from a course of education in optometry that must have been obtained from one of the schools and colleges approved by the Secretary of Veterans Affairs for the year in which the study was completed;
- Current, full, active and unrestricted license in Optometry/Ophthalmology in a State, Territory, or Commonwealth of the United States or the District of Columbia;
- Knowledge of eye and vision rehabilitation and reintegration resources necessary for diagnosis, treatment, rehabilitation, and management of eye injury and TBI visual issues;
- Knowledge in the development, training and education of vision care technical experts and professionals
- Knowledge and experience in the development and implementation of vision care training and education programs of varying complexities.
- Knowledge and experience in Military Health Systems and global health programs
- Experience in working with inter-agency partners (Veteran Affairs, Defense Health Agency, non-governmental organizations)
- Excellent critical thinking, oral and written communication, and interpersonal skills.
- Preferably possess experience in acquisition management