

Vacancy Announcement

Academics Director

Naval Aerospace Medical Institute

The NAMI Academics Director is a single individual with authority and accountability for the operation of the Aeromedical Officer courses as well as the Aerospace Technicians and Flight Medic Courses. They work for the Naval Aerospace Medicine Institute Officer-in-Charge. The Academics Director should continue in their position for a length of time adequate to maintain continuity of leadership and program stability (typically 3-4 years at a minimum).

NAMI will ensure that the Course Director has sufficient protected time and financial support for his or her educational and administrative responsibilities to the programs as well as maintaining their clinical competencies.

Qualifications:

- Requisite specialty expertise and documented educational and administrative experience
- Current certification in Aerospace Medicine by the American Board of Preventive Medicine is preferred, but candidates that have held Flight Surgeon privileges for 2 of the past 5 years are considered.
- Current medical licensure
- Appropriate medical staff appointment

Responsibilities: The Course Director must administer and maintain an educational environment conducive to educating the future Aeromedical Officers (Flight Surgeons, Aerospace Physician Assistants, Aerospace Optometrists, Aerospace Experimental Psychologists, Aerospace Operational Physiologists, and Aviation Medical Examiners), Aerospace Medicine Technicians (AVT), Aerospace Physiology Technicians (APT), and Flight Medics. Specifically:

- Oversee and ensure the quality of didactic and clinical education in all sites that participate in the training programs
 - Approve contacts at each training site that are accountable for student education during Aerospace Academics, Aviation Preflight Indoctrination, Ground School, and Flight Training as applicable.
- Supervise instructor working at the Joint Enroute Care Course (JECC) at FT Rucker. Conduct JECC training for up to 36 navy personnel /year.
- Implement any changes to the curriculum and perform all required course reviews to include JDTA curriculum review and other recurring requirements for all courses.
- Prepare for and host site visits/inspections from parent commands and outside certifying agencies such as the Counsel of Education.
- Teach lectures in the individual courses as needed based on personal qualifications and need.
- Approve the selection of program faculty as appropriate
- Evaluate program faculty
- Approve the continued participation of program faculty based on evaluation
- Monitor student supervision at all participating sites
- Determine students have met graduation requirements

Responsibilities (Military): Beyond academic responsibilities, the Course Director sits in the administrative and operational Chain of Command for all students matriculated in NAMI courses. Specific responsibilities include:

- All military specific administrative responsibilities including
 - Fitness/Eval reporting
 - Discipline processes related to UCMJ
 - Pay and reimbursement

- Special Pays
 - Credentialing
- All military specific operational responsibilities with respect to students including
 - Leave approval
 - Travel and temporary duty assignment
 - General Military Training
 - Medical and Deployment Readiness
- Supervision of civilian and military personnel not in training but assigned directly to the Academics Department.
 - Civilian Leave approval
 - Civilian time keeping
 - Civilian performance plans and appraisals

Interested candidates should submit (electronically) a curriculum vitae, letter of intent, and biography, **no later than 15 SEP 2020** to CDR Robert Krause (robert.j.krause1@navy.mil).