



## MEDICAL CORPS NON-SPECIALTY SPECIFIC BILLET ASSIGNMENT PROCESS 2021



"Non-Specialty Specific Billets", for purposes of this program, are Medical Corps (2100) billets that may be filled by Medical Corps officers of any specialty, and are not included on the Command, Milestone, or Senior Executive/Operational slates approved by the Surgeon General.

The Non-Specialty Specific (NSS) Billet Assignment Process was developed and is managed by the Medical Corps Detailers at Navy Personnel Command. The purpose of this process is to promote transparency and awareness of non-specialty specific billet opportunities among officers across the Medical Corps, to allow an equitable and fair process for assignment to these billets, and to ensure the most qualified and eligible officers are selected for these important positions.

### PROCESS STEPS:

1. Review the available NSS opportunity list and consult with your detailer and specialty leader to determine if any of the available opportunities would meet your professional interests and career needs.
2. To apply for one or more of the available NSS billets, complete the application and return it to your detailer along with a current biography and curriculum vitae **no later than Friday, 25 SEP 2020**.
3. The MC detailers will review applications and request any additional information needed to make the best possible assignment determinations for both the officers and the gaining commands.
4. Applicants will be notified of selection/non-selection for assignments by their detailer as soon as final determinations are made. **This may not be possible until after GMESB results are available in January.**

Submission of the application for a Non-Specialty Specific billet should be considered an official request for assignment. Once selected for an assignment listed on your application, it will not be possible to decline the assignment or renegotiate for an alternate billet. Therefore, **please be sure to list only those assignments that you are willing to accept!**

Some NSS billets require officers to hold GMO privileges. If you apply and are selected for a billet that requires GMO privileging, please be prepared to obtain these privileges prior to execution of orders to the gaining command. Consult with your current command credentialing office to determine the specific requirements and potential Plan of Supervision needed to obtain GMO privileges if needed.

Should you have any questions regarding the NSS Billet Assignment Process, please reach out to your detailer. We are standing by to assist you with finding your best next assignment. Thank you!

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**NON-SPECIALTY SPECIFIC BILLET  
CANDIDATE INPUT**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Rank

\_\_\_\_\_  
PRD (MM/YY)

\_\_\_\_\_  
On Ext?

\_\_\_\_\_  
Specialty

\_\_\_\_\_  
GMO Privileges? Click if YES.

\_\_\_\_\_  
Board Certified? Click if YES.

\_\_\_\_\_  
Service Years Remaining

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Are you pending GME selection this year? Click if YES.

\_\_\_\_\_  
Did you apply for a Milestone or Senior Executive/Operational position this year? Click if YES.

**EXPERIENCE**

Annotate and highlight your experience as applicable.

Deployments

Shipboard

USMC

Research

JPME-1

**MOTIVATIONAL STATEMENT**

Highlight how your background and experience prepares you for success and why you would be the best fit for the desired positions.

**PERSONAL CONSIDERATIONS**

Provide considerations such as dual military, EFMP restrictions, children's school, spouse's employment, etc.

**DESIRED POSITIONS RANKED IN ORDER OF PREFERENCE**

- |    |     |
|----|-----|
| 1. | 7.  |
| 2. | 8.  |
| 3. | 9.  |
| 4. | 10. |
| 5. | 11. |
| 6. | 12. |

\*\*\*BY SUBMITTING THIS LIST TO YOUR DETAILER, YOU ARE AGREEING TO ACCEPT ANY OF YOUR LISTED POSITIONS SHOULD YOU BE SELECTED FOR ASSIGNMENT\*\*\*

I have concurrence from my Specialty Leader to apply for a position outside my specialty.

FOR OFFICIAL USE ONLY  
Submit completed form to your detailer.