



DEPARTMENT OF THE DEFENSE  
NATIONAL DEFENSE UNIVERSITY  
WASHINGTON, DC 20319-5066

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE NATIONAL DEFENSE UNIVERSITY (NDU)  
AND  
THE SURGEONS GENERAL OF THE UNITED STATES ARMY,  
AIR FORCE AND NAVY

AGREEMENT NUMBER (required):

SUBJECT: Triservice Medical Support to NDU Health and Fitness.

This is an MOA between NDU and the Departments of the Army, Air Force, and Navy. When referred to collectively, the NDU and the Army, Air Force and Navy are referred to as the "Parties."

1. AUTHORITIES AND REFERENCES.

- a. The Economy Act, 31 U.S.C. 1535.
- b. DoD Instruction 4000.19, Support Agreements, 25 April 2013.

2. PURPOSE. To establish terms and conditions between the Parties for the assignment of a military physician and nurse, for a two-year tour, in support of the NDU Health and Fitness Program.

3. BACKGROUND. NDU Health and Fitness supports NDU's mission to "develop leaders who have the ability to operate...in an unpredictable and complex world" through provision of a wide range of services to NDU students, faculty and staff. These services require the clinical knowledge and expertise of a physician and nurse which, since approximately 2000, has been staffed by the Services on a rotating basis in accordance with prior MOAs. The MOA that established this support requires updating in order to ensure compliance with current policy and regulations as well as to once again include the US Navy which desires to participate in this mutually-beneficial relationship.

4. RESPONSIBILITIES OF THE PARTIES.

- a. The Army, Air Force, and Navy will:

- (1) Assign a physician or nurse, based on the rotation schedule noted in paragraph 5a, for a two-year tour. The first year they will be assigned as the NDU Command Surgeon or NDU Command Nurse, serving in NDU Health and Fitness.

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The second year, they attend the Eisenhower School for National Security and Resource Strategy (ES) as a student in residence.

(a) Army personnel selected for this position will require deferment of their Senior Service College (SSC) selection for a year while they are fulfilling the roles and responsibilities of either the NDU Surgeon or Nurse during the first year of the assignment. If selected as a primary, a one-year deferment will be required. If selected as an alternate, activation off the alternate list to fill this position, and subsequent one-year deferment, will be required. In either case, those selected should not be considered by future SSC selection boards once assigned to this position.

(b) Air Force personnel selected for this position will continue to follow established assignment processes. Personnel selected for this position will proceed to NDU as staff for one year with the following year as an in-resident student. As selected will complete Senior Developmental Education (SDE) during their second year, they should not compete for SDE during their year while an NDU staff member.

(2) Ensure assigned physicians meet the following criteria:

(a) An officer in the grade of O-5 or O-6 who meets their Service's qualifications for selection to SDE in residence. Army personnel must have been selected as a primary or alternate by the SSC Selection Board. The Air Force will only assign O-5 personnel due to the different assignment authorities and developmental education selection processes for O-5 and O-6 personnel.

(b) Meets or exceeds fitness standards with a strong personal and professional commitment to fitness and health promotion.

(c) Possesses effective communication skills.

(d) Possesses Advanced Cardiac Life Support (ACLS) and Basic Life Support (BLS) certification.

(e) Has a strong primary care background.

(f) Is credentialed to perform exercise stress testing.

(3) Ensure assigned nurses meet the following criteria:

(a) Is an officer in the grade of O-5 or O-6 who meets their Service's qualifications for selection to SDE in residence. Army personnel must have been selected as a primary or alternate by the SSC Selection Board. The Air Force will only assign O-5 personnel due to the different assignment authorities and developmental education selection processes for O-5 and O-6 personnel.

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(b) Meets or exceeds fitness standards with a strong personal and professional commitment to fitness and health promotion.

(c) Possesses effective communication skills.

(d) Possesses ACLS and BLS certification.

(e) Has experience as a clinical nurse manager and preferably previous MTF Chief Nurse/command experience, or equivalent (e.g., Chief Nurse at MEDDAC, section supervisor at MEDCEN).

b. The National Defense University will:

(1) Ensure the NDU Command Surgeon and NDU Command Nurse are enrolled as students for the second year of their tour, and that their attendance is reflected in the yearly NDU Size and Composition document.

(2) Increase the ES allocation for a Service by 1 for each physician or nurse attending during annual staffing of the NDU Size and Composition document.

5. PERSONNEL. As the physician and nurse are assigned to NDU Health and Fitness and subsequently to ES, their support and travel are provided by NDU.

a. Service rotation sequence. Services are responsible for filling the positions on a three-year rotational basis as outlined below. The same rotation pattern will be followed every three years, continuing beyond those outlined below until this MOA is updated or otherwise terminated.

2 Year Tour	ES Class	Physician Rotation	Nurse Rotation
2015-2017	2017	Air Force	Army
2016-2018	2018	Navy	Air Force
2017-2019	2019	Army	Navy
2018-2020	2020	Air Force	Army
2019-2021	2021	Navy	Air Force
2020-2022	2022	Army	Navy

b. Physician duties during the first 12 months of the tour (starting in June) include:

(1) Monitor sub-maximum treadmill tests following the guidelines of the American College of Sports Medicine and other recognized authorities, ensuring follow-up of any positive tests.

(2) Conduct health promotion education.

(3) Act as the medical consultant to the NDU President, the Director of Academic Affairs and the Director of Health and Fitness.

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(4) Provide travel medicine services such as: medical clearances, immunization recommendations, prescription chemoprophylaxis, etc., consistent with the DoD policy.

(5) Provide medical support during frequent overseas travel with student groups including general and flag officers attending Capstone.

(6) Coordinate executive medicine.

(7) Provide primary care and limited sports medicine under field conditions (Initial assessment, triage, care and referral).

(8) Staff the Ft. McNair Primary Care Clinic, on a limited as-needed basis, for NDU students and staff.

**c. Nurse duties during the first 12 months of the tour (starting in June) include:**

(1) Oversee the exercise laboratory operations.

(2) Provide recommendations for medical equipment inspection and maintenance.

(3) Conduct health promotion activities and lectures.

(4) Assist the NDU Physician in their duties as outlined above.

(5) Serve as the Nursing Consultant to the NDU President and the Director of Health and Fitness.

(6) Coordinate access to care for students and staff, as needed.

(7) Coordinate the provision of health services to the NDU community.

(8) Maintain control and accountability of medications maintained at Health and Fitness.

(9) Coordinate medication ordering with Rader Clinic Pharmacy in support of Capstone travel and stock medications at Health and Fitness.

(10) Ensure all standard operating procedures are followed and updated as needed, including but not limited to: Immunization lines/clinics; ISMO support; AFRICA center malaria medication provision; and automatic external defibrillator maintenance.

(11) Provide medical support during frequent overseas travel with student groups including general and flag officers attending Capstone.

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**6. FINANCIAL DETAILS.**

- a. **REQUIRED RESOURCES:** Personnel support as noted in the triservice rotation schedule in paragraph 5a.
- b. **AVAILABILITY OF FUNDS:** This MOA does not document the obligation of funds between the Parties. Personnel are assigned directly to NDU for a two-year tour.
- c. **ECONOMY ACT DETERMINATION AND FINDINGS (D&F):** The Supplier has determined that the capabilities exist to render the requested support without jeopardizing its assigned missions.
- d. **STATEMENT USED FOR NON-REIMBURSABLE SUPPORT:** Any funding or manpower requirements that cannot be accommodated within the Parties' existing budgets must be separately addressed through normal budget processes or other special programs. If these conditions should change, the MOU/MOA will be formally amended in writing and signed by the Parties beforehand.

**7. GENERAL PROVISIONS.**

- a. **EFFECTIVE PERIOD:** This MOA is effective on the date the last party signs and expires nine years from the effective date
- b. **REVIEW/MODIFICATION/TERMINATION:** The Parties shall review the agreement annually on or around the anniversary date for financial impacts, and triennially in its entirety. This agreement may only be modified by written agreement of the Parties, duly signed by their authorized representatives. This agreement may be terminated by either party by giving at least 180 days written notice to the other Party. The MOA may also be terminated at any time by mutual written consent of the Parties. In case of mobilization or other emergency, this agreement will remain in force only within the supplier's capabilities.
- c. **DISPUTES:** Any dispute relating to this MOA will, subject to any applicable law, Executive Order, Directive or Instruction, be resolved by consultation between the Parties or elevated through their respective chains of command for resolution per DoDI 4000.19.
- d. **TRANSFERABILITY:** This MOA is not transferable except with the written consent of the parties.
- e. **ENTIRE AGREEMENT:** It is expressly understood and agreed that this MOA embodies the entire understanding/agreement between the Parties regarding the MOA's subject matter.

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f. FUNCTIONAL POINTS OF CONTACT (POCs): The following POCs will be used by the parties to communicate in the implementation of this MOA. Each party may change its POCs, or their contact information, upon reasonable notice to the other party.

For the National Defense University:

Mr. Tony Spinoso, NDU Health & Fitness Director  
408 4<sup>th</sup> Avenue  
Fort Lesley J. McNair  
Washington, DC 20319-5066  
[Spinoso.t@ndu.edu](mailto:Spinoso.t@ndu.edu)  
(202) 685-3946

For The Surgeon General, US Air Force:

Lt Col Terence T. Cunningham IV  
Executive Officer, Air Force Surgeon General  
HAF/SG (Attn: Lt Col Cunningham)  
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Washington, DC 20330-1780  
[Terence.t.cunningham.mil@mail.mil](mailto:Terence.t.cunningham.mil@mail.mil)  
(703) 692-6806

For The Surgeon General, US Army:

COL William M. Stubbs  
Executive Officer, Office of The Surgeon General  
7700 Arlington Blvd  
Falls Church, VA 22042  
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For The Surgeon General, US Navy:

Mr. Noe R. Tuparan  
Management Analyst, Secretariat (M09B3)  
Bureau of Medicine and Surgery  
7700 Arlington Blvd, Suite 5120  
Falls Church, VA 22042  
[noe.r.tuparan.civ@mail.mil](mailto:noe.r.tuparan.civ@mail.mil)  
(703) 681-8988

For the US Army Deputy Chief of Staff, G-3/5/7

Mr. Christopher Rizzo  
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DCS, G-37/TRL Rm 2D639  
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(703) 614-9734

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8. AGREED:

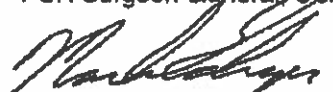
FOR NDU:



F. M. PADILLA  
Major General, USMC  
President, National Defense University

DATE: 21 APR 2015

FOR Surgeon General USAF:



MARK A. EDIGER  
Lieutenant General, USAF, MC, CFS  
Surgeon General

DATE: 19 June 2015

FOR Surgeon General, USA:



PATRICIA D. HOROHO  
Lieutenant General  
The Surgeon General and  
Commanding General, USAMEDCOM

DATE: 20 APR 2015

FOR Surgeon General, USN:



M. L. NATHAN  
Vice Admiral, Medical Corps  
United States Navy  
Surgeon General of the Navy

DATE: 2 NOV 15

FOR US Army Deputy Chief of Staff, G-3/5/7:



JOSEPH ANDERSON  
Lieutenant General, US Army  
Deputy Chief of Staff, G-3/5/7

DATE: 12 MAY 2015