

Joel Schofer's Promotion Prep Guidance

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MCCareer.org

Where Do I Start?

The first thing you need to do is download PDF copies of your Officer Summary Record (OSR), Officer Data Card (ODC), and Performance Summary Record (PSR). Follow the thick red arrows below for the step-by-step guide to get these documents.

Go to BUPERS On-Line (<https://www.bol.navy.mil/>). Click on the CAC login button.



Now click on the “ODC, OSR, PSR, ESR” link.



You'll need to click on all three of these links highlighted by the red arrows to get all three documents you will need. Click on the “Officer Summary Record (OSR)” link first.

Officer Personnel Summary Records

Version: 3.0 Rev: 0 Build 2
Accessibility/Section 508
http://dodcio.defense.gov/DoDSection508-Stud_Sum.asp

For help call 1-800-951-NAVY
Bureau Of Naval Personnel Online

[Back] [NavPers Menu] [BOL Menu] [Sign Out]

Timeout: 20 min

"For Official Use Only" (FOUO) - Privacy Sensitive - any misuse or unauthorized disclosure can result in both civil and criminal penalties.

PSR PART I - [Officer Summary Record \(OSR\)](#)
PSR PART II - [Officer FITREP Summary \(Pre-1996 Form\)](#)
(PDF Version Only)
PSR PART III - [Officer FITREP Summary \(1996 to Present\)](#)

Active Duty Personnel Records
SCHOFER, JOEL M

☐ [Officer Data Card \(ODC\)](#)
[Performance Summary Record \(PSR\) - Overview](#)

After clicking on the OSR link, you'll see this screen. Click where the red arrow points to advance to the next screen.

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Service members with dual service no longer have separate cover pages. The improved page lists accomplishments from both active and reserve service periods. Other improvements include a provision for up to 5 language codes, 5 sub-specialty codes, and 25 special qualifications.

A summary of the changes include:

- Dates - All dates displayed in YYMMDD format.
- Highest Flag - A new field that captures the date of rank for the highest Flag rank achieved.
- Highest CWO - (Formerly titled "Warrant") This field displays the date of rank for the highest CWO rank achieved.

Now click on the button that will download the PDF for you. You'll need to repeat these last three steps for the PSR and ODC. Then you should have the three PDF files you need. If you experience problems accessing these items online, contact the My Navy Career Center at 1-833-330-MNCC (5672) or AskMNCC@navy.mil.

Officer Personnel Summary Records

Version: 3.0 Rev: 0 Build 2
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PSR PART I - [Officer Summary Record \(OSR\)](#)
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Active Duty Personnel Records
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☐ [Officer Data Card \(ODC\)](#)
[Performance Summary Record \(PSR\) - Overview](#)

Officer Summary Record (OSR)

General Data	Education	Previous Service	<input type="button" value="Generate PDF"/>
Personal Decorations / Special Quah			

How Do I Know When I Will Be “In-Zone” For Promotion? When Does the Board Meet? When Is My Last Fitness Report (Fitrep) Before the Board?

- Find your date of rank. It can be found in box 36 of your ODC. Here is what mine looks like, so you can see that my date of rank for CDR is 9/1/13:

PROMOTION HISTORY							
36 FLAG	CAPT	CDR	LCDR	LT	LTJG	ENS	W-2
		090113	020107	051801		012797	

It can also be found at the top of your OSR in the 2nd full row from the top:

HIGHEST FLAG	CAPT	CDR	LCDR	LT	LTJG	ENS	HIGHEST CWO
		130901	070201	010518		970127	

- Look at the 2nd and 3rd columns below and find the date range that contains your date of rank. That is the year you will **probably** be in-zone for promotion (it is not official until the promotion zones are released). In addition, you can find out when the board convenes and when your last fitrep will be before you are up for promotion. Note that if you have a change of command or deploy, you may have additional fitreps.
- For example, if your date of rank for CDR was 9/1/14, which is between 10/1/13 and 9/30/14, you will be in-zone for CAPT in Fiscal Year 2020 (FY20). The board met in FEB 2019 and your last fitrep before the board was in APR 2018 (unless you have change of command or concurrent fitreps).

Fiscal Year You Are “In-Zone”	Date of Rank		Selection Board Convenes			Last Periodic Fitrep Before Board		
			LCDR	CDR	CAPT	LCDR	CDR	CAPT
N/A	Before 10/1/13		You were either already in-zone during a previous board or were not considered for promotion because you did not have 1 year of active duty time.					
20	10/1/13	9/30/14	MAY 19	MAR 19	FEB 19	JAN 19	OCT 18	APR 18
21	10/1/14	9/30/15	MAY 20	MAR 20	FEB 20	JAN 20	OCT 19	APR 19
22	10/1/15	9/30/16	MAY 21	MAR 21	FEB 21	JAN 21	OCT 20	APR 20
23	10/1/16	9/30/17	MAY 22	MAR 22	FEB 22	JAN 22	OCT 21	APR 21
24	10/1/17	9/30/18	MAY 23	MAR 23	FEB 23	JAN 23	OCT 22	APR 22
25	10/1/18	9/30/19	MAY 24	MAR 24	FEB 24	JAN 24	OCT 23	APR 23
26	10/1/19	9/30/20	MAY 25	MAR 25	FEB 25	JAN 25	OCT 24	APR 24

What Are My Chances of Promoting?

See the tables below for the actual promotion statistics.

	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
LCDR	100%	100%	100%	100%	100%	100%	100%	
CDR	80%	80%	70%	70%	65%	75%	85%	
CAPT	60%	60%	60%	50%	70%	80%	90%	81%

Promotion opportunity. This percentage is multiplied by the zone size to give the number of officers to be selected for promotion. For example, if the promotion opportunity is 60% and there are 100 officers in-zone, then 60 will be selected for promotion. This 60, however, may come from officers who are below-zone, in-zone, or above-zone. For example, maybe 50 of the 60 are in-zone, and 10 are above-zone. That is why the percentage of people in-zone who are selected for promotion is always lower than the promotion opportunity. See below...

	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
LCDR	97%	89%	90%	93%	88%	85%	87%	
CDR	58%	66%	49%	53%	44%	40%	52%	
CAPT	55%	43%	47%	39%	34%	37%	41%	

Actual percentage of in-zone candidates selected for promotion.

What Are the Steps to Prepare My Record for Promotion?

Step 1 – Awards

Ensure that your awards listed on your OSR are accurate. The Navy Department Awards Web Services (NDAWS, <https://awards.navy.mil>) is the single authoritative database for all awards, and NDAWS feeds award information to your OSR, which is where awards are seen during promotion boards. If you look on your OSR and your awards are accurate, you are done. Only individual awards at the level of a Navy and Marine Corps Achievement Medal (NAM) or higher will show here. Unit awards are not displayed. For example, here is what mine looks like (of note, I don't have any NAMs):

PERSONAL DECORATIONS	
DEF MER SVC	01
MER SVC MDL	01
NAV COM	04

If the awards on your OSR are not accurate, you will need to do a personal award query on NDAWS. Here is how you do it...

Go to NDAWS (<https://awards.navy.mil>) from a CAC-enabled military computer. Click the “Personal Awards” link at the top.

U.S. Navy Awards

SEARCH THIS SITE

Saturday August 27, 2016

HOME PERSONAL AWARDS UNIT AWARDS VETERANS APPROVAL AUTHORITIES

WELCOME
U.S. NAVY AWARDS

Welcome to the Chief of Naval Operations official website for Navy awards.
NOTICE: Awards entered after July 22, 2016 are being captured in the database, but cannot be viewed from the public site. This is being addressed and resolution is expected by September 16, 2016. Please contact HQWeb App Support at 703-695-9093 or helpdesk@cno.navy.mil with any questions or concerns. Thank you.

This website provides online access to Navy Awards information and assistance.

The web site contains a wealth of information for active duty personnel, veterans, and those in Administrative Offices responsible for preparing and submitting awards.

Mission: To provide quality personnel service, support, and administration of the Navy awards program which enhances mission accomplishment by recognizing sailors for excellence and motivating them to high levels of performance and service.

NEWS & INFORMATION

- Medal-Ribbon Purchase Options
- Navy Uniform Regs
- AWARDS INSTRUCTIONS**
- Navy and Marine Corps Awards Manual (SECNAVINST 1650.1H)
- Navy Directives
- Manual of Military Decorations and Awards, DoD 1348.33-H
- Manual of Military Decorations and Awards, DoD 1348.33-H (VOLUME 1)
- Manual of Military Decorations and Awards, DoD 1348.33-H (VOLUME 2)
- Manual of Military Decorations and Awards, DoD 1348.33-H (VOLUME 3)

REFERENCES

- Freedom of Information Act (FOIA) Online
- Document Library
- U.S. Marine Corps Awards
- U.S. Army Awards
- U.S. Air Force Awards
- U.S. Department of Defense News and Information
- U.S. Navy Recruiting
- U.S. Navy Website
- The Institute of Heraldry
- U.S. Coast Guard Awards
- Awards Precedence and Details

RECENT UPDATES

- Updating Personal Award
- How to update Personal Awards in both NDAWS and OMPF

TODAY IN U.S. NAVY AWARDS

Our New Site Design!!!
Welcome to our new site design.

We hope you will find the newly designed website easier to navigate. It is divided into five separate sections: Home, Personal, Unit, Veteran Awards and Awarding Authorities. Each section contains FAQs and Documents related to that particular subject.

Browse around the website. It contains a wealth of information for active duty personnel, veterans, and those in Administrative Offices responsible for preparing and submitting awards.

SITE NOTICES

This is an official U.S. Navy web site.

Click on “Personal Awards Query” in the upper right.

U.S. Navy Awards

SEARCH THIS SITE

Saturday August 27, 2016

HOME PERSONAL AWARDS UNIT AWARDS VETERANS APPROVAL AUTHORITIES

WELCOME

NAVY PERSONAL AWARDS

PERSONAL AWARDS

Welcome to the Personal Awards page for the U.S. Navy. From this site you have the ability to conduct personal award searches, research recent news and information and access many resources related to personal awards.

Items of interest and the other reference material are updated frequently so please check back on a regular basis.

PERSONAL AWARDS HISTORY

[Personal Awards Query](#)
Click to launch the Personal Awards History Query

NEWS & INFORMATION

[Medal-Ribbon Purchase Options](#)
[Navy Uniform Regs](#)

AWARDS INSTRUCTIONS

[Navy and Marine Corps Awards Manual \(SECNAVINST 1650.1H\)](#)
[Navy Directives](#)
[Manual of Military Decorations and Awards, DoD 1348.33-M \(VOLUME 1\)](#)
[Manual of Military Decorations and Awards, DoD 1348.33-M \(VOLUME 2\)](#)
[Manual of Military Decorations and Awards, DoD 1348.33-M \(VOLUME 3\)](#)

REFERENCES

[Award Abbreviation Codes](#)
[Policy on Wear of Foreign Personal Awards](#)
[Updating Personal Award](#)
[Board for Corrections of Naval Records](#)
[Personal Awards FAQs](#)
[Awards Precedence and Details](#)
[Freedom of Information Act \(FOIA\) Online](#)
[Document Library](#)

SITE NOTICES

ITEMS OF INTEREST

U.N. Medal

- List of U.N. Medals authorized for acceptance and wear by eligible U.S. Service members.
- Refer to SECNAVINST 1650.1H for eligibility requirements.

INDIVIDUAL AUGMENTEE SAILORS

- Answers to questions concerning Sailors serving as IAs in support of GWOT.

Campaign Phases for the Afghanistan and Iraq Campaign Medals - 2015

Only one Campaign Star is authorized per phase, regardless of the number of times an individual deployed during a specific campaign phase.

Additionally, both the ACM and the ICM must be worn with AT LEAST ONE Campaign Star.

COMBAT ACTION RIBBON (CAR) ELIGIBILITY CRITERIA

ALNAV 068/12 published changes to allow award of the CAR to individuals who take direct action to disable, render safe, or destroy an active enemy emplacel improved explosive device (IED), mine, or scatterable munition. The ALNAV also reissues the entire CAR Section of Chapter 2 of SECNAVINST 1650.1H - The Navy and Marine Corps Awards Manual.

Fill in the info at the top of the page (name, last 6 of your social security number or SSN) and click “Search” in the upper right.

U.S. Navy Awards

SEARCH THIS SITE

Saturday August 27, 2016

HOME PERSONAL AWARDS UNIT AWARDS VETERANS APPROVAL AUTHORITIES

QUERY PERSONAL AWARDS HISTORY

To find the Personal and Unit Awards for a particular person, enter the appropriate search criteria below and then click search above.

Search Criteria

To search for awards using a Social Security Number (SSN), enter data below and click on [Search] in the upper right corner. If the individual has changed their last name a separate query by last name will be required.

First Name:	Joel	Middle Initial:	M
Last Name:	Schofer	Last 6 Digits of SSN:	xxx-xx

If you are a veteran who used a service number or serial number while in the Navy, type your serial or service number here and click on [Search] in the upper right corner. Only enter the numeric value of your service number and add leading zeros if your number is less than 7 digits long.

Service or Serial Number:

Results

PRIVACY ACT STATEMENT

AUTHORITY: Title 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; Secretary of the Navy Instruction 1650.1H, Navy and Marine Corps Awards Manual; and E.O. 9397 (SSN). (NM01650-1)

PURPOSE: To maintain records of military personal awards and unit awards and to electronically process award recommendations.

ROUTINE USES: In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: The DoD 'Blanket Routine Uses' that appear at the beginning of the Navy's compilation of systems of records notices apply to this system. To public and private organizations, including news media, for the purpose of granting access and/or publicizing awards or honors.

DISCLOSURE: Voluntary. However, if you fail to provide information, NDAWS will be unable to attempt to verify an individual's record and will be unable to furnish you with the record you are seeking.

SECURITY STATEMENT

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law

Your NDAWS awards will then show up on the bottom half of the screen, like this:

U.S. Navy Awards SEARCH THIS SITE

Saturday August 27, 2016 [HOME](#) [PERSONAL AWARDS](#) [UNIT AWARDS](#) [VETERANS](#) [APPROVAL AUTHORITIES](#)

Search Criteria

To search for awards using a Social Security Number (SSN), enter data below and click on [Search] in the upper right corner. If the individual has changed their last name a separate query by last name will be required.

First Name: Middle Initial:
 Last Name: Last 6 Digits of SSN:

If you are a veteran who used a service number or serial number while in the Navy, type your serial or service number here and click on [Search] in the upper right corner. Only enter the numeric value of your service number and add leading zeros if your number is less than 7 digits long.

Service or Serial Number:

Results

Personal Awards

If this award list is incomplete and you have a copy of the missing certificate / citation click here.

First Name	MI	Last Name	Appr Awd	Date	Merit Start	Merit End	Campaign	Award Remark
JOEL		SCHOER	NC	05-Aug-2008	01-Aug-2006	01-Aug-2008	NA	-
JOEL	M.	SCHOER	NC	18-Sep-2004	01-Dec-2002	31-May-2003	FREED	-
JOEL	M.	SCHOER	NC	27-Nov-2006	01-Jul-2003	01-Jul-2006	NA	-
JOEL	M.	SCHOER	NC	17-Apr-2014	30-Sep-2009	30-Jun-2014	NA	-
JOEL	M.	SCHOER	MM	28-Aug-2015	06-Jun-2014	28-Aug-2015	NA	-
JOEL	M.	SCHOER	MR	08-Apr-2016	28-Sep-2015	17-Jun-2016	NA	-

1650 format to cut and paste into block 19.

NC (Aug06-Aug08) NC (Dec02-May03) NC (Jul03-Jul06)
 NC (Sep09-Jun14) MM (Jun14-Aug15) MR (Sep15-Jun16)

If the awards are not correct on NDAWS, you must work with your command's NDAWS coordinator(s) to get them corrected. Your Personnel Support Detachment (PSD) should know who your NDAWS coordinator is.

Only NDAWS coordinators can submit awards to NDAWS. You can't and neither can your Detailer. Once the award is submitted to NDAWS, your OSR should be updated within three weeks.

If your award(s) is showing up in NDAWS but not appearing on your OSR, you should print your full SSN in the upper right corner of the award and send an encrypted e-mail to mill_p33awards@navy.mil or contact the Navy Personnel Command Helpdesk at 1-866-U-ASK-NPC (1-866-827-5672, DSN: 882-5672) for assistance.

If after doing all of this, your awards are still not showing on your OSR or if the awards listed on the OSR are incorrect, the [Data Quality Management Branch](#) at PERS can assist in updating those records. The [Data Quality Management Branch](#) manages the functionality and data contained within many of the Navy Corporate Data Systems. Visit their page for information on requesting corrections.

Getting awards fixed can be painful, so for additional help check out the Officer Record Management document available at <https://mccareer.org/joel-schofers-promo-prep/>. You can also check these websites for additional help:

<http://www.public.navy.mil/BUPERS-NPC/CAREER/RECORDSMANAGEMENT/Pages/AwdDecorMedal.aspx>

<https://awards.navy.mil/> (in the Personal Awards section there is a FAQ link)

Step 2 - PSR

Ensure your fitreps are accurate on your PSR. First, make sure there are no gaps in your fitrep continuity. To check on this, logon to [BOL](#).



Next, click on the link entitled “CCA/FITREP/Eval Reports”.



Then click on the link entitled “Performance Evaluation Continuity Report”.

[BOL](#)
Continuity and Cumulative Average (CCA) Reporting
[Logout](#)

Instructions:

- Click on the link of the report you wish to view.

Reports

- Individual Continuity:**
 - [Performance Evaluation Continuity Report](#)
 - If rejected, please print your Continuity page and go to your admin office for assistance.
 - Status Codes and Error Codes will appear in this report's Status column. See the report's Help menu for more information.
- Reporting Seniors:**
 - [Reporting Senior's Performance Evaluation Submission Report](#)
 - [Reporting Senior's Cumulative Average Report](#)

Reporting Issues

- If you are a uniformed service member, E5 or above, who has received an evaluation or fitness report after 1 January 1996 who does not have an Individual Continuity Report link, then contact the Performance Evaluations Branch, PERS-32 for assistance.
- If you are a reporting senior and you do not have links in the Reporting Senior section, then contact the Performance Evaluations Branch, Pers-32 in the contact information section.

Pers-32 Contact Information

- If you have any issues accessing your continuity of reports from the links, please contact PERS-32, customer service desk at DSN 882-4881, 882-4882, 882-3313 or commercial (901) 874-4881/4882/3313.

A report will be generated that lists all of your fitreps and at the bottom of the screen shows you if there are any gaps that you will need to address. As you can see, there are no gaps in my fitreps.

10MAR01	10DEC10	LCDR	10MAR01		Concurrent	Detach Ind	ACT	Purged	11SEP01
10MAR01	10DEC10	LCDR	10MAR01		Concurrent	Detach Ind	ACT	Complete	11SEP09
10MAY08	10OCT31	LCDR	09SEP16		Regular	Periodic	ACT	Complete	11JAN06
10NOV01	11SEP22	LCDR	09SEP16		Regular	Detach Rep Sen	ACT	Complete	11NOV21
11SEP23	12OCT31	LCDR	09SEP16		Regular	Periodic	ACT	Complete	12DEC28
12NOV01	13AUG31	LCDR	09SEP16		Regular	Special	ACT	Complete	13DEC31
13SEP01	14JUN09	CDR	09SEP16		Regular	Detach Rep Sen	ACT	Complete	14AUG04
14JUN10	15APR30	CDR	14JUN12		Regular	Periodic	ACT	Complete	15JUN03
15MAY01	15AUG27	CDR	14JUN12		Regular	Detach Ind	ACT	Complete	15SEP08
15AUG28	16JUN21	CDR	15SEP25		Regular	Periodic	ACT	Complete	16JUN30
15SEP01	16JUN17	CDR	15SEP25		Concurrent	Detach Ind	ACT	Complete	16JUN30

From Date **To Date** **Grade Rank** **Date Reported** **Reporting Senior** **Report Type** **Occasion** **Duty Status** **Status** **Status Date**

Selection Boards
No selection boards to display.

Missing Periods
No missing periods to display.
If you do not know the location of a reporting senior, or need other assistance in resolving these missing periods, contact the Navy Personnel Command Service Center at 1-866-U-ASK-NPC.

BOL | CCA
8/30/2016
Help
Logout

Focus especially on the last five years of fitreps because that is what the promotion board will focus on. If you have gaps, the general advice is that you can ignore any that are 90 days or less in duration. If you have more than a three month gap, you should try to get it addressed.

If there are significant gaps or errors, try to get them corrected by contacting PERS-32 at uasknpc@navy.mil or (901) 874-4881/4882/3313 (DSN 882). Your Detailer cannot fix fitness report issues or errors themselves.

Sending duplicate fitreps compounds any processing problem that might exist, so it is best to call and check on the report first. If a fitrep is missing from your record, you may have to send a copy signed by the member and the reporting senior to:

Bureau of Naval Personnel
PERS-32
5720 Integrity Drive
Millington, TN 38055-3201

Only do this **AFTER** contacting PERS-32 to ensure that they have not already received the report.

If you are just trying to change the dates of a fitrep to close a gap, requests for administrative changes can be requested by letter to PERS-32 (address above). Members can request corrections of obvious errors to blocks 1-19 and blocks 21 to 27 by submitting a letter requesting the corrections to PERS-32. Changes to other blocks on the fitness report **must** be requested by the reporting senior that signed the original report.

If you can't get gaps corrected before the promotion board, just send a letter to the promotion board to explain them. Procedures for sending a letter to the board are explained later in this document.

One last thing on your PSR...you need to make sure the info recorded on the PSR for your fitreps is accurate. There is no easy way to do this other than to manually review your fitreps, again focusing on the last five years since that is what the promotion board will focus on. All the boxes you need to check and what they mean are explained here:

MAKE SURE YOUR FITREP TRAITS ARE ACCURATE. FOR EXAMPLE, ON THIS FITREP I GOT FIVE 5'S AND ONE 4. THAT IS WHAT IS RECORDED HERE, SO IT IS ACCURATE.

MY INDIVIDUAL AVERAGE ON THIS FITREP WAS 4.83. THE NUMBER BELOW IT IS THE SUMMARY GROUP AVERAGE. THIS WAS A 1/1 FITREP, SO THE SUMMARY GROUP AVERAGE WAS ALSO 4.83. BOTH NUMBERS ARE ACCURATE.

I GOT AN EP ON THIS FITREP, WHICH IS WHAT IS SHOWN HERE, SO IT IS ACCURATE.

PG	STATION	DUTY	DATES	MOS	REPORTING SENIOR		TRAITS					AVERAGE		PROMOTION RECORD					PRT	RPT TYPE	
					NAME	PG	TITLE	1	2	3	4	5	IND SUM	R/S CUM	SP	PR	P	MP			EP
05	NPC MILLINGTON TN	MC DETAILER	050115 082715	4		06	BRANCH HEAD	0	0	0	1	5	4.83 4.83	14 4.46	0	0	0	0	X 1	P	RG
05	ECRC FWD NORFOLK	GSA FWD	082815 062116	10		06	CO						0.00 0.00	0 0.00	0	0	0	0	0		RG
05	JTF GTMO	COMMANDER JMG	092515 061716	9		07	COMMANDER	0	0	0	2	4	4.67 4.67	0 0.00	0	0	0	0	X 1	P	CC

YOU CAN CHECK THE REST OF IT IF YOU WANT, BUT THESE ARE THE PARTS I'D CHECK IF IT WAS MY RECORD.

FINALLY, CHECK TO MAKE SURE YOUR PFA CODES ARE ACCURATE. I PASSED MY PFA DURING THIS FITREP CYCLE, SO THIS CODE IS ACCURATE.

Step 3 – Academic Degrees

Ensure all educational degrees are present on your OSR and are accurate. Here you can see my degrees. They include a BS from 1997 in Exercise & Sports Science from Ursinus College in Pennsylvania, an MD in 2001 from Hahnemann in Pennsylvania, and an MBA in 2014 from Naval Postgraduate School in Monterey.

EDUCATION		
COLLEGE	DATE/LEVEL	MAJOR
MONTEREY HAHNEMN PA URSINUS PA	14 MASTER 01 DOCTOR 97 BACH/1 PR	BUS ADM MEDICINE SPORTS S

To have your formal education updated, sealed transcripts directly from the university must be sent to:

Navy Personnel Command
PERS-451
5720 Integrity Drive
Millington, TN 38055-4510

Alternatively, electronic transcription delivery services can send official transcripts to MILL_PERS450.fct@navy.mil.

If transcripts are not available (verify this with the institution's registrar), contact PERS-451 for guidance at (901) 874-4946/4992 (DSN 882).

It will take approximately 1 week after additions/changes to the databases for the updates to appear in the OSR.

Step 4 – Additional Qualification Designation Codes or AQDs

Ensure all of the additional qualification designation codes (AQDs) that you qualify for are in block 72 of your ODC. Here is what mine looks like:

72 ADDITIONAL QUAL DESIG		
CODE	YR	TITLE
6PG	16	*EMED ULTSOU
J5M	16	IA JT MED
U6O	15	IA NAV OPS
2C1	15	LSS GB CERT
6OW	15	TRAUMA TEAM
6ZC	14	ASSCPROF
6ZF	14	RESRCHER
67A	11	EXECUTIVE M
J6M	10	IA JT MED
6FA	03	GM FMF
6OB	03	SHIPBD

Your AQDs feed the “Special Qualifications” section of your OSR, which is what the promotion board will see. They don’t see your ODC.

Here is what my Special Qualifications section looks like. You can see that many reflect the AQDs that I have:

SPECIAL QUALIFICATIONS					
1	PERS DIST OFF	7	IA JT MED	13	EXECUTIVE MED
2	EMERG MED SPE	8	IA NAV OPS	14	IA JT MED
3	HS RES	9	LSS GB CERT	15	GM FMF
4	GP MED	10	TRAUMA TEAM T	16	SHIPBD 17
5	INTERN	11	ASSCPROF	17	23
6	EMED ULTSOUND	12	RESRCHER	18	24

The other way that this Special Qualifications section gets populated is the billets you occupy. For example, there is no AQD for “PERS DIST OFF” (short for Personnel Distribution Officer). To get this qualification you must have resided in a Detailer billet for 6 months.

To see which AQDs you qualify for, go to Appendix I of this document for a list of all medical AQDs. The list of non-medical AQDs is more than 400 pages long.

To make life easier for us and to prevent most physicians from having to look through 400+ pages to make sure they have every AQD, I did a study of every Naval physician in December 2014 and looked at their non-medical AQDs. While you can obviously still go

through all 400+ pages if you want, the list of non-medical AQDs that physicians often qualify for includes:

AQD CODE	NAME	REQUIREMENT
LA7	Surface Warfare Medical Department Officer	Officer who has qualified as a Surface Warfare Medical Department Officer IAW OPNAVINST 1412.8.
BX2	Fleet Marine Force (FMF) Warfare Officer	Qualified as a Fleet Marine Force Warfare Officer (FMFWO) IAW current fleet instructions and SECNAVINST 1412.10.
U6O	Operations Intra Service IA	Successfully completed assignment to an Individual Augmentation (Intra Service) for a minimum period of 6 months.
U4M	Fleet/Division Staff Medical Intra Service IA	Successfully completed assignment to an Individual Augmentation (Intra Service) for a minimum period of 6 months.
U6M	Other Medical Intra Service IA	Successfully completed assignment to an Individual Augmentation (Intra Service) for a minimum period of 6 months.
BT1	Static-Line Qualified Parachutist	Officer who is qualified IAW MILPERSMAN 1220-030.
QK1	Naval Special Warfare Experience	Non-SEAL/SWCC Officer who completes 15 months or more service in a qualifying Naval Special Warfare billet.
J6M	Other Medical IA	Successfully completed assignment to an Individual Augmentation (Interservice Interagency Coalition) for a minimum period of 6 months.
J4M	Fleet/Division Staff Medical IA	Successfully completed assignment to an Individual Augmentation (Interservice Interagency Coalition) for a minimum period of 6 months.
J5M	Joint Task Force Medical IA	Successfully completed assignment to an Individual Augmentation (Interservice Interagency Coalition) for a minimum period of 6 months.
J3M	Combatant Commander Level Medical IA	Successfully completed assignment to an Individual Augmentation (Interservice Interagency Coalition) for a minimum period of 6 months.
DZQ	Joint Air Operations	Course completion: Aviation Safety Officer course.

Once you have a list of AQDs you qualify for, e-mail the three letter codes, the year you qualified, and “proof” that you qualify for them (letters, fitreps, transcripts, certificates, etc.) to your Detailer. He/she will add them to your record.

As an aside, **please try to put all of this info into one e-mail to your Detailer.** Detailers get a ton of e-mail, and it is much appreciated if all of the AQDs you want added can be wrapped up into one nice, tidy e-mail package.

Note: If you have done Joint Professional Military Education (JPME) I or II and are looking to add the JS7 (JPME I) or JS8 (JPME II) AQDs, you will have to contact the following because Detailers cannot add these AQDs:

PERS 45J

(901) 874-3459

DSN 882-3459

Email - Mill_PERS-45J_JPME@navy.mil

Website - <http://www.public.navy.mil/bupers-npc/officer/Detailing/jointofficer/Pages/JPME.aspx>

Note #2: If you want to do Executive Medicine, you need make sure you have the Executive Medicine AQD (67A). See Appendix VIII for all the details on how to get this AQD.

Note #3: If you want the Expeditionary Medicine AQD (67B), you need to contact usn.bethesda.navmedprodevctrmd.list.nmpdc-jmesp@mail.mil. Here is a cut/paste from the document that spells out the requirements:

In order to clear for the 67B (Expeditionary Medicine) AQD you must complete the **8 highlighted courses** and any **7 non-highlighted** courses **along with** completing at least one of the Qualifications (Fleet Marine Force - 6FA, Hospital Ship - 6OC, Fleet Hospital - 6OU, Shipboard Assignment - 6OB).

- 41 Exp. (01) Officer Indoctrination Basic (OIS)/Officer Development School (ODS; includes Division Officer Leadership Course)
- 42 Exp. (02) Computer Based Training (Expeditionary Medicine) in NKO
- 43 Exp. (03) Basic Medical Department Officer Course
- 44 Exp. (04) Advanced Medical Department Officer Course
- 45 Exp. (05) Division Officer Leadership Course
- 46 Exp. (06) Intermediate Officer Leadership Training Course (IOLTC) Department Head Leadership Training Course
- 47 Exp. (07) Joint Professional Military Education (JMPE) Phase I or II/AJPME for Reserve Component
- 48 Exp. (08) Joint Medicine Operator Course (JMOC)/Joint Medical Planning TOOL (JMPT)
- 50 Exp. (09) Combat Casualty Care Course (C4)/USUHS Military Contingency Medicine
- 51 Exp. (00) Joint Medical Planners Course (JMPC) (No longer offered)
- 52 Exp. (10) PCO/PXO Command Leadership Training
- 53 Exp. (11) Surface Warfare Medical Dept. Officer Indoctrination Course (SWMDOIC)

- 54 Exp. (12) Surface Warfare Medical Officer Indoctrination Course (SWMOIC)
- 55 Exp. (13) Medical Stability Operations Course (MSOC), Dates TBD/
- 56 Exp. (00) Joint Humanitarian Operations Courses/Military Medical Humanitarian Assistance Course (No longer Offered)
Military Medical Humanitarian Assistance Course/
- 57 Exp. (14) Joint Senior Medical Leader Course (JSMLC)
- 58 Exp. (15) Homeland Security Medical Executive Course
- 59 Exp. (16) Field Medical Service Officer (FMSO) Course
- 60 Exp. (17) Medical Regulating Course and Patient Movement Course
- 61 Exp. (18) Commander Amphibious Task Force/Exp. Strike Force Surgeon Course
- 62 Exp. (19) Plans Operations Medical Intelligence Course
- 63 Exp. (20) Facility (EMF) Tiered Readiness Training/Fleet Hospital Training/Expeditionary Medical Unit Training
- 64 Exp. (21) Marine Corps Command and Staff College/Expeditionary Warfare School (EWS)
- 65 Exp. (22) Joint Operations Medical Managers Course
- 66 Exp. (23) Medical Management of Chemical & Biological Casualties (MMCBC)
- 67 Exp. (24) Mountain Medicine Course (Wilderness/Cold Weather)

My personal advice is that you not spend too much time trying to get AQD 67B for a few reasons. First, this is a long list of courses. Second, very few physicians have this AQD and for those that do, I doubt it is a difference maker for promotion or their career. Third, many of the courses above are difficult to get into or rank inappropriate if you are too senior and did not attend them while you were more junior.

Note #4: When it comes to AQDs, in my experience are only a few that people mention when briefing a record at the promotion board. The ones mentioned are JPME I and II and the Executive Medicine AQD. Outside of these, rarely do AQDs get mentioned. If you are looking to maximize your impact, spend your time getting JPME and the Executive Medicine AQD and ignore the rest of them.

Step 6 – Subspecialty Codes

Ensure that your record accurately reflects your board certification, training status, and specialty. On your OSR under “Education” is a section called “SUB-SPEC.” Here is mine:

SUB-SPEC
16P1J 16P0K

In this section are very cryptic codes that indicate what specialties you are trained in and whether you are board certified. The codes are listed below, and anything you are board certified in should end in the letter “K.” If it ends in “J” it means you are trained but not board certified. If it ends in a “T” it means you are in training for that specialty, like a residency or fellowship program.

15A0	Flight Surgery
15A1	Residency in Aerospace Medicine
15B0	Anesthesia, General
15B1	Anesthesia, Subspecialty
15C0	Surgery, General
15C1	Surgery, Subspecialty
15D0	Neurosurgery, General
15D1	Neurosurgery, Subspecialty
15E0	OB/GYN, General
15E1	OB/GYN, Subspecialty
15F0	General Medical Officer
15G0	Ophthalmology, General
15G1	Ophthalmology, Subspecialty
15H0	Orthopedics, General
15H1	Orthopedics, Subspecialty
15I0	ENT, General
15I1	ENT, Subspecialty
15J0	Urology, General
15J1	Urology, Subspecialty
15K0	Preventive Medicine, General
15K1	Preventive Medicine, Subspecialty
15K2	Occupational Medicine

15L0	PM&R, General
15L1	PM&R, Subspecialty
15M0	Pathology, General
15M1	Pathology, Subspecialty
16N0	Dermatology, General
16N1	Dermatology, Subspecialty
16P0	Emergency Medicine, General
16P1	Emergency Medicine, Subspecialty
16Q0	Family Medicine, General
16Q1	Family Medicine, Subspecialty
16R0	Internal Medicine, General
16R1	Internal Medicine, Subspecialty
16T0	Neurology, General
16T1	Neurology, Subspecialty
16U0	Undersea Medicine, General
16U1	Undersea Medicine, Subspecialty
16V0	Pediatrics, General
16V1	Pediatrics, Subspecialty
16W0	Nuclear Medicine
16X0	Psychiatry, General
16X1	Psychiatry, Subspecialty
16Y0	Radiology, General
16Y1	Radiology, Subspecialty
16Y2	Radiation Oncology

Using the above chart, you can see that my 16P0K is because I am board certified in Emergency Medicine. My 16P1J is because I am fellowship trained in a subspecialty (Emergency Ultrasound) for which there is no board certification (which is why it ends in a “J”).

To fix any of these subspecialty codes you have to e-mail Mr. Anthony Frabutt at Anthony.W.Frabutt.civ@mail.mil. In addition, note that Medical Corps officers cannot carry non-medical subspecialty codes, like the financial management subspecialty code from the Naval Postgraduate School MBA program, for example.

Make sure that if you are board certified in a specialty that **AT LEAST ONE OF YOUR SUBSPECIALTY CODES ENDS IN A “K”**. If you don’t, the promotion board may not be sure if you are board certified, and this is a pretty big box to check if you want to be competitive for promotion.

Step 7 – Service Schools

Make sure the service schools listed on your OSR are accurate and up to date. Only six service schools will fit on your OSR. Here is what mine looked like a few years ago:

SERVICE SCHOOLS ATTENDED			
COURSE:	AMDOC		MDO FMF ORIENT
DATE/WEEKS:	1106	02	0207 02
COURSE:	MED MGT CHEM C		COMBAT CAS CAR
DATE/WEEKS:	0211	01	0111 02
COURSE:	MED MGT CHEM		BASIC LDRSHP
DATE/WEEKS:	0211	02	9707 02

To see a list of service schools, see Appendix II – Medical Service Schools. **No matter how important you think a class is, if it is not a service school it cannot be added to the OSR.**

To add a service school to the OSR, the three-digit service school code, course abbreviation, completion date, and duration (weeks or “cc” if correspondence course) are required. The course completion certificate must be sent to NSIPS for the course to be entered on your OSR.

Submit either by fax (504-697-0342, DSN 647-0342) or by e-mailing NSIPSHelpDesk@navy.mil. NSIPS can also be reached through the 24-hour toll-free Help Line at 877-589-5991. As a last resort, you can send the documents via regular mail to:

NSIPS Customer Support Center
CDM SECTION
2251 Lakeshore Dr.
New Orleans, LA 70145

You will know they have received your request because you’ll get an e-mail from them and follow-on e-mails updating you on the status of your request.

Going to the website below may be one stop shopping to obtain “proof” of your prior training as you can download a PDF copy of your training transcript:

<https://jst.doded.mil/smart/signIn.do>

Step 8 – Check Your Security Clearance

If your security clearance is expired, your name may be pulled off the promotion list after the board adjourns. To check on its status, go to blocks 92 and 93 of your ODC. Here is what mine looks like:

92 SECURITY	93
V V1015 0	1115

What does this mean? The letters and dates in order are the level of clearance you are eligible for, the level of clearance you have, the date your investigation was initiated (MMYY format), and the date your clearance was granted (MMYY format).

My first “V” means I am eligible for a “Top Secret – SCI Eligible” clearance. The second “V” means I actually have one. Here is a list of the various codes you might see:

<u>Code</u>	<u>Eligibility</u>
A	No clearance - Investigation reopened
B	SCI denied - Ineligible for clearance
C	Confidential
D	Clearance denied
E	Interim Confidential
F	SCI revoked - Ineligible for clearance
G	Secret - SCI denied
H	Secret - SCI revoked
I	Clearance pending - Investigation reopened
J	No clearance required - File created
K	Eligible for SCI with waiver
L	Restricted to non-sensitive duties/not eligible for sensitive duties (civilians only)
M	Top Secret Only - SCI revoked
N	Top Secret Only - SCI denied

O	Interim Secret
P	Interim Top Secret
Q	No clearance/access required - Favorable investigation
R	Clearance revoked
S	Secret
T	Top Secret
U	Interim SCI (for Office of Naval Intelligence (ONI)/Naval Security Group (NSG) only)
V	Top Secret - SCI eligible
W	Top Secret - SCI requires adjudication
X	Action pending
Y	Pending final adjudication/access suspended
Z	Adjudicative action incomplete due to loss of jurisdiction
1	LAA Confidential
2	LAA Secret
3	Pending reply to Letter of Intent (LOI)/Statement of Reasons (SOR)
4	Clearance Administratively Withdrawn
5	Position of Trust (no clearance required)
6	SCI Denied (no clearance determination) (ONI/NSG use)
7	SCI Revoked (no clearance determination) (ONI/NSG use)

The second date, “1115” in my case, is the important one. A Top Secret clearance is good for six years, so I should be good until NOV 2021. A Secret clearance, which is what most of you will have, is good for 10 years.

If your security clearance will expire within the next year, you should go to your security manager to renew it. Don't let a promotion slip by because you had an expired clearance. It happens more than you would think.

Step 9 – Ensure You Have a Recent Official Photo in Your Current Rank

This is a requirement that existed, then went away in 2016, and is now back for 2019. The requirement is that you have an official photo in your current rank. You should wear the full ribbon rack and not just the top three ribbons you own. If your warfare devices or ribbons have changed since your last photo, I'd get it updated.

The procedures for obtaining and submitting an official photo are detailed in [MILPERSMAN 1070-180 – Officer Photographs](#). This includes [a link to NAVPERS form 1070/884 \(04-07\)](#); this form is the correct form on which to submit photographs.

Attach the photo, sign & date, and mail to:

Navy Personnel Command
PERS-313
5720 Integrity Drive
Millington, TN 38055-3120

The most common mistake is forgetting to sign the form, so **MAKE SURE YOU SIGN IT**.

Official photos cannot be submitted via e-mail.

If you are stationed at a Military Treatment Facility, you can usually just go to Medical Photography and they will know how to do this for you.

To verify a current COLOR photograph has been entered into the permanent record, log into OMPF via BOL. Also, be sure that the blocks are correct, that the SSN is the Full SSN, and that you signed the form before sending:



Step 10 – Largely Ignore Your ODC

Other than looking at your AQDs and security clearance, do not focus too much on your ODC. It is confusing and is not seen by the promotion board. As we have done by now, you should focus on your OSR since that is what promotion boards see.

Step 11 – The Final Step

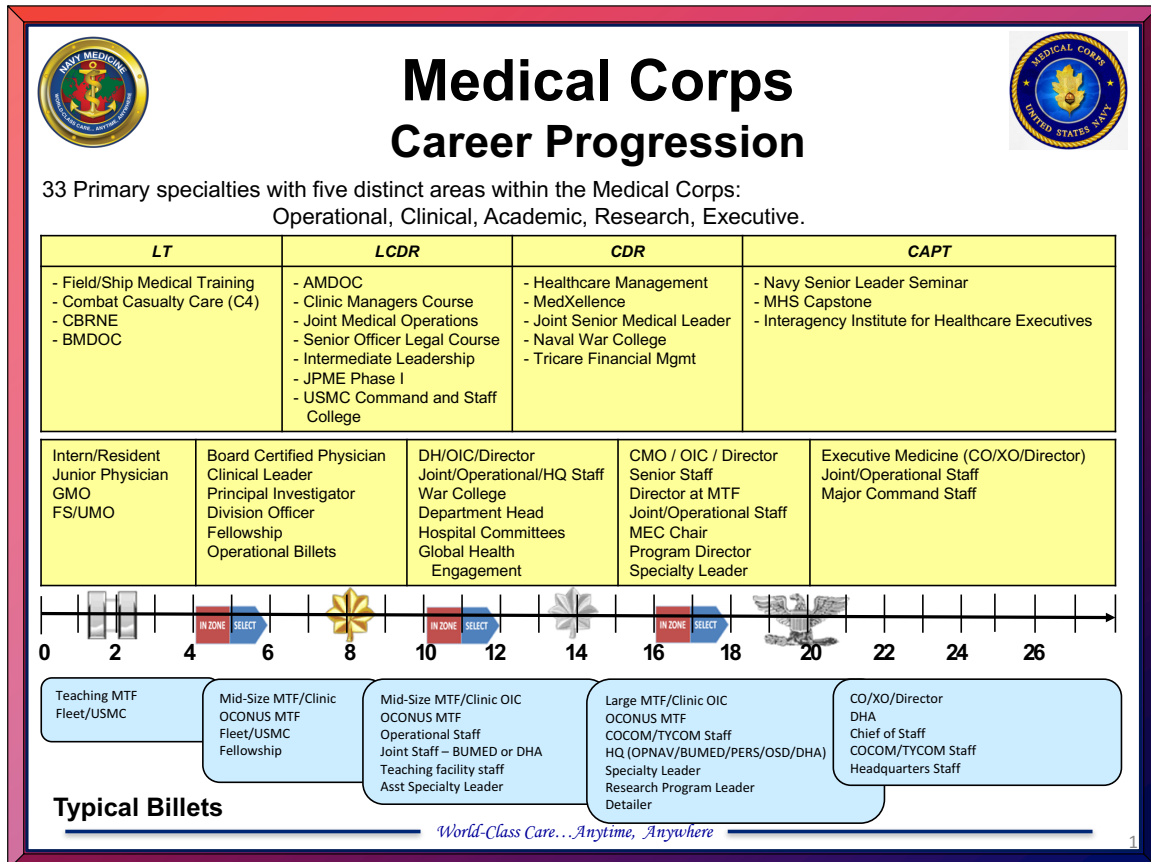
If you are reading this you are likely a medical professional and you are busy. You have better things to do than try repeatedly to fix your record. My general advice is to try fixing an issue twice.

If after two attempts it is still not fixed, just send a letter to the board explaining that you tried to fix your record but could not. Tell them what needs to be corrected. This won't fix your record permanently and you'll still have an incorrect record after the board, but it will keep you sane and ensure that your record was correct for that specific board.

Further details on writing letters to the board are in the final section of this document.

What Else Do I Need to Do to Get Promoted?

A slide that summarizes the typical Medical Corps career path is:



I feel very strongly that you can follow any of the five career paths listed above, if you know what you are doing, and be promoted to CAPT. Steps you can actively take during this journey to improve your chances of promotion include:

1. **NEVER** fail the Body Composition Assessment (BCA) or Physical Fitness Assessment (PFA). **NEVER!!!** I'm not going to tell you that it is impossible to promote after one BCA/PFA failure, but it is very, very tough to overcome. You don't want to put yourself in this position as you'll likely have to wait five years until that failure is no longer within the five year mandatory record review period that promotion boards use.
2. Have a varied Navy career that includes overseas and operational experience/tours. Approximately 75% of physicians who successfully promote to CAPT have done either an overseas tour or a post-residency (senior) operational tour, and I'm not talking about a deployment. I'm talking about a full tour with an operational unit. If you want to promote to CAPT, you should try to check one of these boxes unless Exceptional Family Member or medical issues limit your

assignability. A willingness to take hard, overseas, and remote assignments, such as Individual Augmentee/Global Support Agreement (IA/GSA) assignments, is considered a demonstration of dedication to the Navy and the ability to operate in demanding, forward assignments.

3. Constantly seek positions of higher responsibility. **The most important predictor of promotion success is sustained, superior performance in competitive leadership positions, translating into early promote (EP) fitreps, preferably competitive EP fitreps.** If there is a position of leadership available at your command that you think would successfully get you promoted to the next highest rank, you should apply. You need to make an impact at your command, not just be a superstar in your specialty. Contributions to your command and the Navy will be more important than contributions to civilian organizations, like specialty societies. Another often ignored opportunity for an O4/O5 is to apply to be an Officer-in-Charge (OIC) or Chief Medical Officer (CMO). You have to screen for CMO and OIC just like when you apply to be an Executive Officer (XO) or Commanding Officer (CO). Every summer BUMED publishes the procedures to apply for OIC and CMO positions, so keep an eye out for that message if you are interested. If you can't find it, contact your Detailer as he/she should know how to get it or when it will be released.
4. Volunteer to serve as a recorder or promotion board member to get a better idea of how a promotion board works. To volunteer, notify your Detailer of your desire to serve in this capacity. Note that if you are OCONUS you cannot serve as a recorder, only as a board member. Also, check out the Convening Order for the prior year's board. For example, if you are in-zone for CDR in FY20 you'll want to look at the Convening Order for the FY19 Staff O5 board. As an example, see Appendix III for the FY20 O6 Convening Order. In the Convening Order you will find a definition of what they mean when they say that the board should promote the "best and fully qualified," including skill requirements to be considered by the board for each competitive category. If you read them every year, you can get a really good idea of what the boards are looking for. The convening orders can be found on the Navy Personnel Command website for each promotion board. Start [at this link](#) and navigate to the promotion board you are concerned about along the left side of the webpage.
5. Consider additional education, such as:
 - a. Naval Postgraduate School Executive MBA Distance Learning Program – I completed this and can answer any questions related to it. It is free except for the cost of books, and takes about 10-20 hours/week of work in addition to class time for two years. You have to go to the Naval Postgraduate School in Monterey, CA for the first week, but that is the only required on-site time. In order to apply, you have to have two years of time on station left from the day you start the program. In addition, your CO has to sign a letter that indicates he/she is willing to give you the time to complete the program and that you are unlikely to deploy during those

two years. Because of all of these stipulations, you have to apply after arriving at a new duty station or just after getting retoured. If you are in a specialty with frequent deployments, you should have recently deployed. The commitment if you sign up is three additional years from the time you quit or complete the program. This commitment has no effect on your medical special pays. Here is [the website for further information](#).

- b. Complete Joint Professional Military Education (JPME) I on-line or in person. To get more info on this, go to [this website](#). If you want to do Executive Medicine, you should get this if at all possible.
 - c. War College Distance Learning or Resident Program – I completed JPME I using the distance learning program and can answer questions about it. Your Detailer can get you information on resident programs for intermediate (O4 or below - gets you JPME I) or senior war colleges (O5 and above - you must have JPME I done first and it gets you JPME II). Medical seats for the war colleges, including other services' war colleges, frequently go unfilled. This is often because the O5 and above officers who want to attend have not done their JPME I, which is a prerequisite. You can get this requirement waived with a Direct Entry Waiver, but it is a very hard waiver to obtain, and even if you get it waived, they won't give you JPME II credit until you've done JPME I.
 - d. Navy Politico-Military Fellowships - See Appendices IV and V for details.
6. Become a GME leader. To make O5, become an Assistant/Associate Program Director, Assistant/Associate Professor at USUHS, or demonstrate academic productivity with publications and research. Military-relevant research and publications are the best. To make O6, become a Program Director, Associate Professor/Professor at USUHS, Director of Professional Education, or Specialty Leader. To pursue a faculty appointment at USUHS, go to their [Appointments, Promotion, and Tenure website](#).
7. Assume leadership positions listed below.
- a. To make O5, strive to become:
 - i. Medical Executive Committee (MEC) member
 - ii. SMO on an amphibious platform
 - iii. Regimental Surgeon
 - iv. Member of a hospital committee or chair of a smaller committee
 - v. Department Head in a small MTF
 - vi. Medical Director/Senior Medical Officer in a medium/large MTF
 - vii. Detailer
 - b. To make O6, strive to become:
 - i. Specialty Leader
 - ii. Senior BUMED position
 - iii. Department Head at a moderate/large MTF
 - iv. Officer-in-Charge (OIC) of a major clinic
 - v. Chief Medical Officer (CMO)
 - vi. Director

- vii. Associate Director at a large MTF
- viii. Chair of a major hospital committee
- ix. MEC Chair/President
- x. Detailer
- xi. Division/MLG/Wing Surgeon
- xii. SMO on a carrier

8. Obtain additional training by completing a fellowship or additional residency, like the Residency in Aerospace Medicine (RAM) program. Keep in mind that if you are doing an outservice fellowship, you will be getting non-observed (NOB) fitreps. You do not want NOB fitreps right before you are in-zone for promotion because that is a recipe for being passed over and failing to select. This means that the best time to do fellowship training is the first few years after you are selected for your next rank. If you do get NOB fitreps, make sure your program/fellowship director submits comments to include in your block 41 fitrep narrative. In addition, if there is any way you can contribute to the Navy, DoD, or your assigned unit (often an ROTC unit) during this time and document it on your fitrep, it is to your advantage.

9. Pay attention to “soft breakouts” and “forced distribution” when you work on your block 41 fitrep narratives.
 - a. If you are ranked against other people, try to get comments like this:
 - i. “My #1 MP, would have been EP but ranked against highly competitive senior officers.”
 - ii. “My #2 EP.”
 - b. If you are a 1/1 EP, try to get your reporting senior to compare you against all other officers of your same rank. For example:
 - i. “My #1 LCDR out of 25 of all designators.”
 - ii. “In the top 10% of the hundreds of O4 officers I’ve ranked in my career.”
 - c. You probably won’t have a lot of say about whether or not these statements get placed in your fitreps, but realize that they are tools to try to use if you get the chance.
 - d. Finally, if your reporting senior has any blanket policies that restrict your ranking, make sure they are stated explicitly in the narrative. This most commonly occurs if a reporting senior has a policy that newly promoted officers cannot be ranked an EP on their first fitrep. For example, make sure your block 41 would say:
 - i. “Newly promoted officers do not receive EP rankings.”
 - ii. Statements like this should be in the narrative if that is the reporting senior’s policy.

10. Make sure your most important leadership title is reflected in the small box in the upper left of block 29 of your fitrep. This block is projected on your PSR, and consequently during promotion boards, so you want to make sure that your most important position (Dept Head, Director, SMO, OIC, etc.) is reflected in this

block rather than your specialty (Internist, Pediatrician, Surgeon, etc.). If you have no important collateral duties or positions, then putting your specialty there is fine.

11. Develop some method of tracking your accomplishments so that when it comes time to write your fitreps you have plenty of material to provide for your block 41 narrative. I use my CV to track all of this, which I update monthly, but there are many ways you could do this with e-mails, phone apps, sticky notes, etc. Just make sure you develop a way so that you are not struggling to remember what you did.
12. Don't repeat bullets from previous fitreps. Each fitrep should be new and demonstrate how you've developed as an officer from your last fitrep. During promotion boards, they are going to be looking at the last five years of your fitreps, and it doesn't reflect positively on you if they all look the same. Your fitrep narratives should read like a book telling the story of a developing leader. Sometimes you should even save a bullet or two for the next reporting period if you can to ensure some things are different.
13. Every promotion board has a line officer on it. When you write your fitreps, you need to write them so that he/she can understand what you're talking about. This means that you need to:
 - a. Avoid medical jargon and abbreviations. Use "stroke" instead of "CVA" and "heart attack" instead of "STEMI."
 - b. Put your professional leadership into context that the board will understand. Providers should translate clinical leadership into outcomes that matter to the board and the Navy. How do you contribute to MTF optimization, increase enrollment, access to care, or improve customer satisfaction? Researchers should explain how their work impacts the DoD and the Navy, not the science.
 - c. Recognize that leadership is the most important of all the traits on your fitrep, so try and make sure you get a 5.0 in that category. You do not want to be a CDR getting less than a 5.0 in the leadership category!
14. For more tips on writing fitreps, check out [my Fitrep Prep document and other fitrep related resources](#).
15. Be smart about when you PCS or change commands. If you are a LCDR who is supposed to leave your current command in July, ask the Detailer if you could leave on or after October 31st so that instead of getting a 1/1 fitrep in July you get a competitive one in October. Also, realize that when you PCS you will show up at your new command and will likely get a P on your first fitrep. It will usually take you a while to establish yourself and "break out to the right" by getting MP and EP fitreps. You need to realize this and try to avoid moving right before you are going to come into zone for promotion. Discuss with your Detailer and

Specialty Leader if extending at your current command would be more advisable than moving, but realize that the needs of the Navy will very frequently trump what is best for your career. They can't always accommodate what optimizes your chances of promotion.

When Should I Send A Letter to the Promotion Board?

You should send a letter to the promotion board if:

- You are reporting to a new command, you will not receive a fitrep before the promotion board meets, and your Commanding Officer is willing to write a letter about your contributions to your new command.
- You have issues in your record or career that require explanation or amplifying information. For example, you want to tell the promotion board how promotion will allow you to do something you can't do at your present rank, like screen for XO. If there are any gaps in your military service or any new information not on your fitreps, these may need explanation as well.
- You have to make corrections/additions to your record (like missing or illegible fitreps, awards, academic or professional achievements, etc.) but you either don't have time to update them the standard way or you have tried without success.
- If you have been passed over for promotion at least once and you have testimonial letters from someone who can comment positively on your performance. In general, you should try to get letters from the most senior member who knows you well enough to discuss your contributions to the Navy and why you should get promoted. For example, it is probably better to get a letter from an O6 who knows you well than to get a letter from an O8 who does not. Also, your Commanding Officer usually should not write a letter if he/she has done a fitrep on you as his/her opinion should be reflected in the fitrep. Your Specialty Leader is always a solid choice as a letter writer.

When writing letters to the board, keep the following in mind:

- They are usually not recommended unless there is a reason to send a letter listed above. Do not send one just for the fun of it.
- Keep it to a minimum - one page or less - as boards have to read everything sent to them and they are very, very busy.
- Do not send copies of publications.
- Only the service member can send the letter on his/her behalf. In other words, if you have a letter from an admiral, you need to send it to the board. Don't have the admiral's aide send it to the board directly. It will not be considered by the board.
- By law, a letter to the board must be considered. In other words, if you don't want the board to discuss a topic, don't mention it in a letter. If there is adverse information in your record, sending a letter discussing it may help if you have amplifying information to add. Then again, if it is something they might not have noticed, sending a letter discussing it ensures that they will notice it!
- Your letter must arrive no later than 10 days before the board convenes. This is new as you used to be able to send letters right up until midnight the night before.

See Appendix VII for a sample letter to the board and information on board correspondence. Also, see [this website](#).

APPENDIX I

HEALTH CARE SERVICES

First Character: 6

AQD codes having the first character "6" are used to modify billet and officer designators of the Medical Department officer communities when the billet requirements/officer qualifications pertain to the health care services specialties. The highlighted items in this section indicate AQDs that have been reformatted to be in compliance updated code table format.

These AQD codes are assigned to officers by PERS-4/BUMED and assigned to billets by N12.

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	A	Aviation Medicine	A	Aviation Medical Examiner	Medical Corps Officer from the Primary Care medical SSP codes who has successfully completed Aviation Medical Examiner training at the Naval Aerospace and Operational Medical Institute <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6AA require an officer who has previously been awarded the 6AA code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	A	Aviation Medicine	B	General Flight Officer	(a) Medical Corps Officer who has successfully completed a formal flight surgeon training program and is a designated Naval Flight Surgeon. OR (b) Medical Service Corps Officer who is designated Aerospace Physician Assistant who has completed one tour at MTF as a general Physician Assistant (PA); AND (c) Successfully completed formal aerospace medicine PA training at the Naval Operational Medical Institute (B-6H-3031). <u>Designators:</u> 210X, 230X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6AB require an officer who has previously been awarded the 6AB code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102, 2300, 2302 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUMED-00C4, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	A	Aviation Medicine	C	Naval Aviator (Naval Flight Officer (NFO))/ Aeromedical Officer	(a) Medical Corps Officer who is a designated Naval Flight Surgeon and Naval Flight Officer (NFO); OR (b) Medical Service Corps Officer who is a designated Aerospace Physiologist, Aerospace Experimental Psychologist, or Aerospace Optometrist and NFO. <u>Designators:</u> 210X, 230X <u>Grades:</u> O2-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> Chairman, AMDD Group Surgeon General (SG) Advisor, BUMED-00C1 / 00C4 Corps appropriate, BUPERS-3
6	A	Aviation Medicine	E	Naval Aviator (Pilot)/ Aeromedical Officer	(a) Medical Corps Officer who is a designated Naval Flight Surgeon and Naval Aviator (Pilot); OR (b) Medical Service Corps Officer who is a designated Aerospace Physiologist, Aerospace Experimental Psychologist, or Aerospace Optometrist and Pilot. <u>Designators:</u> 210X, 230X <u>Grades:</u> O2-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6AE require an officer who has previously been awarded the 6AE or 6AC code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2102, 2302 <u>Grades:</u> O2-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> Chairman, AMDD Group <u>Auxiliary:</u> Surgeon General (SG) Advisor, BUMED-00C1 / 00C4 Corps appropriate, BUPERS-3

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	A	Aviation Medicine	G	Aerospace Medicine (Preventive Medicine)	Medical Corps Officer who has successfully completed: a. formal Flight Surgeon Training program at NAMI; b. a tour as a flight surgeon; c. an approved Master’s degree program in public health; <u>and</u> d. an approved Aerospace Medicine residency program; <u>or</u> e. is eligible for the Aerospace Medicine specialty examination offered by the Board of Preventive Medicine. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6AG require an officer who has previously been awarded the 6AG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	A	Aviation Medicine	J	Flight Nurse	(a) Completed USAF Flight Nurse course, AND (b) 12 months of military Flight Nurse experience while serving in a Flight Nurse billet. <u>Designators:</u> 290X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6AJ require an officer who has previously been awarded the 6AJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2900 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C3, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	A	Aviation Medicine	M	Aeromedical Safety Officer	(a) Formal aerospace physiology training at the Naval Operational Medical Institute, AND (b) A tour as either an Aerospace Physiologist or Aerospace Experimental Psychologist, AND (C) The Aviation Safety Officer Course at the Naval Postgraduate School. <u>Designators:</u> 230X <u>Grades:</u> O2-O5 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active	Billets coded with 6AM require an officer who has previously been awarded the 6AM code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2302 <u>Grades:</u> O2-O5 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C4, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	A	Aviation Medicine	N	Aerospace Optometrist	Medical Service Corps Officers who are Doctors of Optometry licensed to practice by one of the 50 states or the District of Columbia and hold the 1880 subspecialty code. They must complete (1) a tour as a Navy optometrist, and (2) formal aerospace optometry training at the Naval Operational Medicine Institute (NOMI). <u>Designators:</u> 230X <u>Grades:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6AN require an officer who has previously been awarded the 6AN code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2302 <u>Grades:</u> O3-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C4, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	B	Anesthesia	G	Cardiothoracic	(a) BE/BC in Anesthesia, AND (b) Has completed a specialty advisor approved course of additional residency training in an approved residency program and has Navy anesthesia board. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6BG require an officer who has previously been awarded the 6BG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	B	Anesthesia	H	Neurosurgical	(a) ACGME approved anesthesia residency; AND (b) At least 1 year of specialized training in Neurosurgical Anesthesia at a Center with an ACGME approved general residency program; AND (c) Has Navy anesthesia board approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6BH require an officer who has previously been awarded the 6BH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	B	Anesthesia	I	Obstetrical	(a) ACGME approved anesthesia residency; AND (b) At least 1 year of specialized training in Obstetrical Anesthesia at a Center with an ACGME approved general residency program; AND (c) Has Navy anesthesia board approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6BI require an officer who has previously been awarded the 6BI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	B	Anesthesia	J	Pain Management	(a) Completed an Anesthesia residency; AND (b) An accredited Pain Management residency. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6BJ require an officer who has previously been awarded the 6BJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	B	Anesthesia	K	Pediatric	(a) ACGME approved anesthesia residency; AND (b) At least 1 year of specialized training in Pediatric Anesthesia at a Center with an ACGME approved general residency program; AND (c) Has Navy anesthesia board approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6BK require an officer who has previously been awarded the 6BK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	B	Anesthesia	L	Regional Anesthesia	(a) An ACGME approved anesthesia residency, AND (b) At least 1 year of specialized training in Regional Anesthesia at a center with an ACGME approved general residency program; AND (c) Has Navy anesthesia board approval. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6BL require an officer who has previously been awarded the 6BL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	C	Surgical	D	Cardiothoracic Surgery	(a) Completed a General Surgery residency; AND (b) An accredited cardiothoracic residency. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CD require an officer who has previously been awarded the 6CD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	C	Surgical	E	Colon & Rectal Surgery	(a) Completed a General Surgery residency; AND (b) An accredited residency in Colon & Rectal Surgery. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CE require an officer who has previously been awarded the 6CE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	C	Surgical	G	Laparodendoscopic Surgery	(a) Completed an ACGME approved residency training program; AND (b) Has met the ACGME approved requirements for advanced residency training in Laparoendoscopic Surgery. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CG require an officer who has previously been awarded the 6CG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	C	Surgical	H	Pediatric Surgery	(a) Completed an approved Pediatric Surgery residency, AND (b) Has an added qualification to American Board of Surgery certification. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CH require an officer who has previously been awarded the 6CH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	C	Surgical	I	Peripheral Vascular Surgery	(a) Completed a General Surgery residency; AND (b) An accredited program in Peripheral Vascular Surgery; AND (c) Has an added qualification to American Board of Surgery certification. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CI require an officer who has previously been awarded the 6CI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	C	Surgical	J	Plastic Surgery	(a) Completed an accredited residency in Plastic and Reconstructive Surgery; AND (b) A residency in General Surgery, Otolaryngology, or Orthopedic Surgery. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CJ require an officer who has previously been awarded the 6CJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	C	Surgical	L	Surgical Oncology	(a) Completed a General Surgery residency; AND (b) An approved program in Surgical Oncology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CL require an officer who has previously been awarded the 6CL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	C	Surgical	M	Trauma Surgeon	(a) Completed a General Surgery residency; AND (b) An advanced residency in Trauma Surgery. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6CM require an officer who has previously been awarded the 6CM code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	D	Neurological Surgery	D	Complex Spinal Neurological Surgery	(a) BE/BC in Neurosurgery; AND (b) Completed an ACGME approved spine advanced residency. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6DD require an officer who has previously been awarded the 6DD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	D	Neurological Surgery	E	Skull Base Neurological Surgery	(a) BE/BC in Neurosurgery, AND (b) Has completed 6 or more months of approved advanced residency training in Skull Base Neurosurgery. <u>OR</u> (c) Has significant, broad-based clinical experience, required approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6DE require an officer who has previously been awarded the 6DE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	D	Neurological Surgery	F	Pediatric Neurosurgery	(a) BE/BC in Neurosurgery, AND (b) Has completed an approved fellowship in Pediatric Neurosurgery. OR (c) Has significant, broad-based clinical experience, required approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6DF require an officer who has previously been awarded the 6DF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	D	Neurological Surgery	G	Neurovascular Neurological Surgery	(a) BE/BC in Neurosurgery, AND (b) Has completed an approved advanced residency training in Neurovascular Neurosurgery. OR (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6DG require an officer who has previously been awarded the 6DG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	E	Obstetrics/ Gynecology (OB/GYN)	F	Obstetrics Critical Care Medicine	(a) Completed an ACGME approved OB/GYN residency training program, and (b) Met the ACGME approved requirements for advanced residency training in Obstetrics Critical Care Medicine. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6EF require an officer who has previously been awarded the 6EF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	E	Obstetrics/ Gynecology (OB/GYN)	G	Gynecologic Oncology	(a) BE/BC in OB/GYN, AND (b) Has completed an approved advanced residency training in Gynecologic Oncology. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6EG require an officer who has previously been awarded the 6EG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	E	Obstetrics/ Gynecology (OB/GYN)	H	Maternal Fetal Medicine	(a) BE/BC in OB/GYN, AND (b) Has completed an approved advanced residency training in Maternal Fetal Medicine. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6EH require an officer who has previously been awarded the 6EH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	E	Obstetrics/ Gynecology (OB/GYN)	I	Reproductive Endocrinology	(a) BE/BC in OB/GYN, AND (b) Has completed an ACGME approved advanced residency training program in Reproductive Endocrinology. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6EI require an officer who has previously been awarded the 6EI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	E	Obstetrics/ Gynecology (OB/GYN)	J	Urogynecology and Pelvic Surgery	(a) BE/BC in OB/GYN, AND (b) Has completed an approved advanced residency training in Urogynecology and Pelvic Surgery. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6EJ require an officer who has previously been awarded the 6EJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	E	Obstetrics/ Gynecology (OB/GYN)	K	Gynecologic Pathology	(a) BE/BC in OB/GYN, AND (b) Has completed an approved advanced residency training in Gynecologic Pathology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6EK require an officer who has previously been awarded the 6EK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	F	Field Medicine	A	Marine Corps Medical Department Officer	Successfully completed a deployment of 90 or more consecutive days with the Marine Corps. Must submit FITREP or PIM documentation. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6FA require an officer who has previously been awarded the 6FA code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	F	Field Medicine	C	Fleet Marine Force Medical Logistics	(a) Successfully completed the USMC Ground Supply Officer School, AND (b) Holds AQD 6FA. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6FC require an officer who has previously been awarded the 6FC code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	F	Field Medicine	D	Surface Experienced Medical Officer	(a) Successfully completed an internship with sufficient primary care training to operate within the needs and operations of the fleet, AND (b) Has successfully completed a tour of duty with the Surface Fleet. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6FD require an officer who has previously been awarded the 6FD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	F	Field Medicine	E	Senior Marine Corps Staff Officer	Successfully completed a senior Marine Corps staff position. NOTE: Brigade, Group, Wing, Division and Force Surgeons, Force Preventive Medicine Officers, and the Headquarters Director for medical programs qualify. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O4-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6FE require an officer who has previously been awarded the 6FE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> O4-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	G	Ophthalmology	A	Aviation Optometry	Completing aeromedical and aviation familiarization training for administering the Navy and Marine Corps aviation contact lens programs and maximizing the man-machine interface between night visions systems and the visual system. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	G	Ophthalmology	D	Comprehensive	Officer who holds SSP 15G0 and has significant, broad-based clinical experience; requires approval. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GD require an officer who has previously been awarded the 6GD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	G	Ophthalmology	E	Cornea and External Disease	(a) BE/BC in Ophthalmology; AND (b) Completed 1 or more years of approved advanced residency training in Cornea and External diseases. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GE require an officer who has previously been awarded the 6GE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	G	Ophthalmology	F	Glaucoma	(a) BE/BC in Ophthalmology; AND (b) Completed 1 or more years of approved advanced residency training in Glaucoma. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GF require an officer who has previously been awarded the 6GF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	G	Ophthalmology	G	Neuro-ophthalmology/ Surgical Neuro-ophthalmology	(a) BE/BC in Ophthalmology; AND (b) Has completed at least 1 year of advanced residency training in Neuro-ophthalmology. <div>OR</div> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GG require an officer who has previously been awarded the 6GG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	G	Ophthalmology	H	Oculoplastics	(a) BE/BC in Ophthalmology; AND (b) Has completed 2 or more years of advanced residency training in Oculoplastics. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GH require an officer who has previously been awarded the 6GH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	G	Ophthalmology	I	Ophthalmic Pathology Surgery	(a) BE/BC in Ophthalmology; AND (b) Has completed 1 or more years of approved advanced residency training in Ocular Pathology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GI require an officer who has previously been awarded the 6GI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	G	Ophthalmology	J	Retina Vitreous Surgery	(a) BE/BC in Ophthalmology; AND (b) Has completed 2 or more years of approved advanced residency training in Vitreo-Retina surgery. <u>Designators:</u> 210X <u>Grades:</u> All <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GJ require an officer who has previously been awarded the 6GJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 210X <u>Grades:</u> All <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	G	Ophthalmology	K	Strabismus	(a) BE/BC in Ophthalmology; AND (b) Completed at least 12 months of approved advanced residency training in Pediatric Ophthalmology. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6GK require an officer who has previously been awarded the 6GK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	H	Orthopaedic Surgery	D	Foot and Ankle Surgery	(a) BE/BC in Orthopaedic surgery; AND (b) Completed at least 12 months of approved advanced residency in Foot and Ankle surgery. <u>OR</u> (c) Has met the significant clinical experience criteria with board approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6HD require an officer who has previously been awarded the 6HD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	H	Orthopaedic Surgery	F	Orthopaedic Oncology	(a) BE/BC in Orthopaedic surgery; AND (b) Completed 1 or more years of approved advanced residency training in Orthopaedic Oncology. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6HF require an officer who has previously been awarded the 6HF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	H	Orthopaedic Surgery	G	Pediatric Orthopaedic Surgery	(a) BE/BC in Orthopaedic surgery; AND (b) Completed at least 12 months of approved advanced residency in Pediatric Orthopaedic surgery. OR (c) Has met the significant clinical experience criteria. Designators: 210X Grades: 01-06 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6HG require an officer who has previously been awarded the 6HG code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: 01-06 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor
6	H	Orthopaedic Surgery	H	Spine Surgery	(a) BE/BC in Orthopaedic surgery; AND (b) Completed 1 or more years of approved advanced residency training in Spine surgery. OR (c) Has met the significant clinical experience criteria. Designators: 210X Grades: 01-06 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6HH require an officer who has previously been awarded the 6HH code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: 01-06 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor
6	H	Orthopaedic Surgery	I	Sports Surgery	(a) BE/BC in Orthopaedic surgery; AND (b) Completed 1 or more years of approved advanced residency training in Sports surgery. Designators: 210X Grades: 01-06 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6HI require an officer who has previously been awarded the 6HI code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: 01-06 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	H	Orthopaedic Surgery	J	Total Joint	(a) BE/BC in Orthopaedic surgery; AND (b) Completed 1 or more years of approved advanced residency training in Adult Reconstructive Surgery (Major Joint). <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6HJ require an officer who has previously been awarded the 6HJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	H	Orthopaedic Surgery	K	Trauma Surgery	(a) BE/BC in Orthopaedic surgery; AND (b) Completed 1 or more years of approved advanced residency training in Trauma surgery. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6HK require an officer who has previously been awarded the 6HI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	H	Orthopaedic Surgery	L	Orthopaedic Physicians Assistant	(a) Physician Assistant who has completed a formal training program in Orthopedics; OR (b) Has at least 24 months on the job training (OJT) under clinical supervision of an Orthopaedic Surgeon. <u>Designators:</u> 210X <u>Grades:</u> 02-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6HL require an officer who has previously been awarded the 6HL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2300 <u>Grades:</u> 02-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	I	Otolaryngology	D	Facial Plastics and Reconstructive Surgery	(a) BE/BC in Otolaryngology; AND (b) Additional approved advanced residency training in Facial Plastics and Reconstructive Surgery. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ID require an officer who has previously been awarded the 6ID code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	I	Otolaryngology	E	Head and Neck Surgery	(a) BE/BC in Otolaryngology; AND (b) Additional approved advanced residency training in Head and Neck Surgery. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6IE require an officer who has previously been awarded the 6IE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	I	Otolaryngology	F	Neurotology	(a) BE/BC in Otolaryngology; AND (b) Has completed an additional approved advanced residency training in Neurotology; AND (c) Is BE/BC in Neurotology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6IF require an officer who has previously been awarded the 6IF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	I	Otolaryngology	G	Pediatric Otolaryngology	(a) BE/BC in Otolaryngology; AND (b) Additional approved advanced residency training in Pediatric Otolaryngology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6IG require an officer who has previously been awarded the 6IG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	I	Otolaryngology	H	Laryngology	(a) BE/BC in Otolaryngology; AND (b) Additional approved advanced residency training in Laryngology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6IH require an officer who has previously been awarded the 6IH code prior to reporting to ultimate duty assignment. If 6IH trained individual is not available, this billet can be filled by any other Otolaryngologist or Otolaryngology Subspecialist (6Ix) <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	I	Otolaryngology	I	Rhinology	(a) BE/BC in Otolaryngology; AND (b) Additional approved advanced residency training in Rhinology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6II require an officer who has previously been awarded the 6II code prior to reporting to ultimate duty assignment. If 6II trained individual is not available, this billet can be filled by any other Otolaryngologist or Otolaryngology Subspecialist (6Ix) <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	J	Urologic	D	Endocrinologic Urologist	(a) BE/BC in Urology; AND (b) Completed 1 or more years of ACGME approved advanced residency training in this Urologic SSP. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6JD require an officer who has previously been awarded the 6JD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	J	Urologic	E	Female Urology	(a) BE/BC in Urology; AND (b) Completed 1 or more years of ACGME approved advanced residency training in this Urologic SSP. <u>OR</u> (c) Has met the significant clinical experience criteria. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6JE require an officer who has previously been awarded the 6JE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	J	Urologic	F	Infertility Urology	(a) BE/BC in Urology; AND (b) Completed 1 or more years of ACGME approved advanced residency training in this Urologic SSP. OR (c) Has met the significant clinical experience criteria. Designators: 210X Grades: O1-O6 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6JF require an officer who has previously been awarded the 6JF code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: O1-O6 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor
6	J	Urologic	G	Pediatric Urology	(a) Completed an ACGME approved advanced residency in Pediatric Urology, AND (b) Holds SSP code 15J1. Designators: 210X Grades: O1-O6 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6JG require an officer who has previously been awarded the 6JG code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: O1-O6 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor
6	J	Urologic	H	Urinary Stone Disease	(a) BE/BC in Urology; AND (b) Completed 1 or more years of ACGME approved advanced residency training in SSP 15J1. OR (c) Has met the significant clinical experience criteria. Designators: 210X Grades: O1-O6 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6JH require an officer who has previously been awarded the 6JH code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: O1-O6 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor
6	J	Urologic	I	Urologic Oncology	Completed an ACGME approved advanced residency in Urologic Oncology. Designators: 210X Grades: O1-O6 Length of validity: Indefinite Manpower Type: Active and Reserve	Billets coded with 6JI require an officer who has previously been awarded the 6JI code prior to reporting to ultimate duty assignment. Designators: 2100, 2102 Grades: O1-O6 Manpower Type: Active and Reserve	Primary: BUMED-00C1, BUPERS-3 Auxiliary: Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	K	Preventive/ Occupational Medicine	E	Medical Toxicology	(a) BE/BC in Preventive/ Occupational Medicine; AND (b) Has satisfactorily completed a 2-year advanced residency in Medical Toxicology or Clinical Pharmacology/ Medical Toxicology provided at least half the emphasis is on Medical Toxicology; <u>OR</u> (c) Completed a 2-year residency in Occupational Medicine with at least half of the program emphasizing Medical Toxicology; and (d) Complete an additional year of training in Medical Toxicology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6KE require an officer who has previously been awarded the 6KE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	K	Preventive/ Occupational Medicine	L	Radiation Safety Officer`	Been certified by BUMED as a Radiation Safety Officer, i.e., must meet training requirements or Title 10 Part 35 Code of Federal Regulations. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6KL require an officer who has previously been awarded the 6KL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	K	Preventive/ Occupational Medicine	M	Medical Laser Safety Officer (MLSO)	(a) successfully completed formal training as Laser Systems Safety Officer by passing one of the following: - Medical Laser Safety Officer (MLSO) - Technical Laser Safety Officer (TLSO) - Laser Safety Specialist (LSS) AND (b) Be designated in writing by command as Laser System Safety Officer (LSSO) for at least one tour. <u>Designators:</u> 230X <u>Grades:</u> O2 to O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active	N/A	<u>Primary:</u> BUMED-M00C4, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	L	Physical Medicine and Rehabilitation	C	Electroneuromyogra phic Specialist	Physical therapy officer certified by BUMED as an Electroneuromyographic specialist. <u>Designators:</u> 210X, 230X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6LC require an officer who has previously been awarded the 6LC code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2300, 2302 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 / 00C4, Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	L	Physical Medicine and Rehabilitation	D	Musculoskeletal Screener	Physical therapy officer certified by BUMED as an Orthopaedic Musculoskeletal Screening officer. <u>Designators:</u> 210X, 230X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6LD require an officer who has previously been awarded the 6LD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2300, 2302 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 / 00C4, Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	L	Physical Medicine and Rehabilitation	J	Upper Extremity Neuromusculo- skeletal Evaluator (UENMSE)	Occupational Therapist who has: (a) Completed a minimum of 3 years work experience with 2 years being in an orthopedic based clinic; this time may include the 6 month required preceptorship. (b) Completed non-core privilege: "Perform extensive post-surgical hand rehabilitation to include complex wound care/debridement, poly- trauma care, and complicated dynamic splinting." (c) Completed a 6-month preceptorship with a Hand Surgeon or Orthopedic Surgeon practicing in hands. AND Completion of one of the following requirements: (a) Fellowship or Certification in Advanced Orthopedics Hand/Upper Extremity Management and Rehabilitation; OR (b) U. S. Army Upper Extremity Neuromuscular- Skeletal Evaluators Course; OR (c) CEU (30 Hours) related to evaluation and treatment of upper extremity injuries. NOTE: Documentation of all requirements and preceptorship must be reviewed, approved and finalized by community Specialty Leader. <u>Designators:</u> 230X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite Manpower Type: Active and Reserve	N/A	<u>Primary:</u> BUMED-00C4, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	L	Physical Medicine and Rehabilitation	N	Spinal Cord Rehabilitation Specialist	(a) BE/BC; AND (b) Completed an ACGME approved residency in Physical Medicine/Rehabilitation; AND (c) Completed a 2 year approved advanced residency in Spinal Cord rehabilitation. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6LN require an officer who has previously been awarded the 6LN code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	A	Anatomic and Clinical	Completed 4 years of approved training in a combined Anatomic and Clinical Pathology program (APCP-4). <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MA require an officer who has previously been awarded the 6MA code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	B	Anatomic Pathologist	(a) Completed 3 years of approved training in Anatomic Pathology; OR (b) Completed 4 years in APCP program. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MB require an officer who has previously been awarded the 6MA or 6MB code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	C	Clinical Pathologist	(a) Completed 3 years of approved training in Clinical Pathology, OR (b) Completed 4 years in APCP program. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MC require an officer who has previously been awarded the 6MA or 6MC code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	M	Pathology	D	Blood Bank Pathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Blood Bank/ Transfusion medicine. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MD require an officer who has previously been awarded the 6MD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	E	Chemical Pathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Chemical Pathology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ME require an officer who has previously been awarded the 6ME code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	F	Cytopathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Cytopathology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MF require an officer who has previously been awarded the 6MF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	G	Dermatopathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Dermatopathology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MG require an officer who has previously been awarded the 6MG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	M	Pathology	H	Forensic Pathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Forensic Pathology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MH require an officer who has previously been awarded the 6MH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	I	Hemato-pathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Hematopathology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MI require an officer who has previously been awarded the 6MI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	J	Immuno-pathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Immunopathology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MJ require an officer who has previously been awarded the 6MJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	K	Neuro- pathologist	(a) BC in Anatomic and Clinical Pathology; OR (b) BC in Anatomic Pathology only with 2 additional years of approved advanced residency training in Neuropathology; OR (c) BC in Clinical Pathology only with 1 full year of approved training in Anatomic Pathology and with 2 additional years of approved advanced residency training in Neuropathology <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MK require an officer who has previously been awarded the 6MK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	M	Pathology	L	Surgical Pathologist	(a) BE/BC in Pathology; AND (b) Additional year of approved residency training in Surgical Pathology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ML require an officer who has previously been awarded the 6ML code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	M	Pathology	M	Molecular Genetic Pathologist	(a) BC in Anatomic Pathology, Clinical Pathology, or combined Anatomic Pathology and Clinical Pathology; AND (b) Completed at least 1 additional year of fellowship training in Molecular Genetic Pathology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6MM require an officer who has previously been awarded the 6MM code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	N	Dermatology	D	Dermatological Immunology/ Diagnostic and Laboratory Immunology	(a) BE/BC in Dermatology; AND (b) Completed a 1-2 year ACGME approved advanced residency in Dermatological Immunology/ Diagnostic and Laboratory Immunology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ND require an officer who has previously been awarded the 6ND code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	N	Dermatology	E	Dermatologic Surgery	(a) BE/BC in Dermatology; AND (b) Completed an advanced residency program accredited by the College of Mohs Micrographic Surgery and Cutaneous Oncology which includes submitting the required number of completed cases for their final review and approval. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6NE require an officer who has previously been awarded the 6NE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	N	Dermatology	F	Dermato-pathology	(a) BE/BC in Dermatology; AND (b) Completed an advanced residency program accredited by the American Boards of Dermatology and Pathology and the ACGME. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6NF require an officer who has previously been awarded the 6NF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	N	Dermatology	G	Pediatric Dermatologist	(a) Been BC by the American Board of Dermatology and the American Board of Pediatrics, AND (b) Meet the requirements in an ACGME training program by whichever route of first entry. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6NG require an officer who has previously been awarded the 6NG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	N	Dermatology	H	Photobiologist	(a) BE/BC in Dermatology; AND (b) Completed a 1-2 year ACGME approved advanced residency in Photobiology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6NH require an officer who has previously been awarded the 6NH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency/ Operational	B	Shipboard Assignment	Successfully completed an assignment of 90 or more consecutive days aboard a ship (other than a hospital ship). Must submit FITREP or PIM documentation. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	O	Contingency/ Operational	C	Hospital Ship Assignment	Successfully completed an assignment of 90 or more consecutive days aboard a hospital ship. Must submit FITREP or PIM documentation. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	O	Contingency/ Operational	E	En-route Care	Successfully completed the Joint En-route Care Course (JECC) and been endorsed by: (a) The Nurse Corps Critical Care Specialty Leader; OR (b) The Nurse Corps Emergency Nursing Specialty Leader; OR (C) The Nurse Corps Reserve Operational Specialty Leader. <u>Designators:</u> 290X <u>Grades:</u> O1 to O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-M00C3, BUPERS-3, NMOTC/NMETC <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency/ Operational	F	Forward Deployable Preventive Medicine Unit (FDPMU)	(a) Completed all the required FDPMU training and/or certification courses presently required by the Navy Environmental Health Center (NEHC); AND (b) One-year experience while assigned to an FDPMU; OR (c) Completed one tour while stationed at NEHC, a Navy Environmental Preventive Medicine Unit, or Navy Disease Vector Ecology and Control Center. NOTE: Verification must be provided by unit Training Officer or FDPMU Coordinator, and endorsed by unit OIC. <u>Designators:</u> 210X, 230X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C4, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency / Operational	H	Humanitarian Assistance/ Disaster Response	(1) Served a minimum 90 days in one or more foreign or domestic HA/DR missions and demonstrated operational competence relevant to assigned position in the following HA/DR mission elements: mission leadership and planning (operations, manpower and logistics), international diplomacy, cultural awareness, host nation centered HA/DR health care, IT, communications and administration. AND (2) Completed two of the following: (a) Military Medical Humanitarian Assistance Course (MMHAC), (b) Combined Humanitarian Assistance Response Training (CHART), (c) Joint Humanitarian Operations Course (JHOC), (d) Joint Operations Medical Managers Course (JOMMC), (e) UM-CMCoord IMPACT Course, (f) NATO CIMIC Basic Course (NCBC), (g) Health Emergencies in Large Populations (H.E.L.P.), (h) Joint Planning Orientation Course (JPOC), (i) Joint Medical Planners Course (JMPC) (j) Joint, Interagency, and Multinational Planner’s Course (JIMPC), (k) JTF Senior Medical Leader Seminar, (l) Asia-Pacific Orientation Course (APOC), (m) SWMI Humanitarian Assistance Course, (n) CATF Surgeons Course, (o) DMRTI Medical Stability Operations (MSO) Course, (p) Alternate course(s) deemed to have sufficient didactic content comparable with other qualifying courses by the Mission Commander, T-AH Commander, MTF Commanding Officer, CATF Surgeon, Navy Medical Mission Commander, or USMC Task Force/Group Surgeon or USMC Medical Element Commander. NOTE: Verification that member has met the above prerequisites must be provided via endorsement by the Mission Commander, T-AH Commander, MTF Commanding Officer, CATF Surgeon, Navy Medical Mission Commander, USMC Task Force/Group Surgeon, or USMC Medical Element Commander. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite Manpower Type: Actice and Reserve	N/A	<u>Primary:</u> BUMED - 00C1 / 00C2 / 00C3 / 00C4 Corps appropriate <u>Auxiliary:</u> BUPERS-31

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency/ Operational	I	Professional Medical CBRN Officer	(a) Served in an OCONUS or CONUS capacity in support of WMD/CBRN related activities or mission for a minimum of 18 cumulative months. Participation must be planning and/or execution, with exposure to current or future joint force operational WMD/CNRN capabilities and program administration; AND (b) Obtained the identified WMD Defense/CBRN competencies via non-degree DUINS Fellowship and, Chem/Bio/Microbiology/Rad/Environmental Master’s or PhD. (c) Acquisition Proficiency/Certification Note: Applicants must show education or training link to the identified competencies in two or more disciplines (e.g., Chemical, Biological, Radiological, and/or Nuclear). <u>Designators:</u> 210X, 230X <u>Grades:</u> O4 to O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-M94 <u>Auxiliary:</u> Corps Appropriate Specialty Leaders

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency/ Operational	J	Associate Medical CBRN Officer	(a) Served in an OCONUS or CONUS capacity in support of WMD/CBRN related activities for a minimum of 12 months. Participation must be planning and/or execution, with exposure to current or future joint force operational WMD/CNRN capabilities and program administration; AND (b) Obtained the identified WMD Defense/CBRN competencies via short course, or certificate-based education and training. Note: Applicants must show education or training link to the identified competencies in two or more disciplines (e.g., Chemical, Biological, Radiological, and/or Nuclear). <u>Designators:</u> 210X, 230X <u>Grades:</u> O3 to O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-M94 <u>Auxiliary:</u> Corps Appropriate Specialty Leaders
6	O	Contingency/ Operational	N	Medical Regulator	(a) Successfully completed formal training in medical regulating, AND (b) Completed a tour in a medical regulating assignment. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Actice and Reserve	Billets coded with 6FC require an officer who has previously been awarded the 6FC code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED - 00C1 / 00C2 / 00C3 / 00C4 Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency/ Operational	R	CATF Surgeon	Any Medical Department Officer who has: (a) Successfully completed CATF Surgeon course; <u>OR</u> (b) Successfully completed a tour as CATF surgeon; <u>OR</u> (c) Successfully completed: 1. Surface Warfare Medical Officer Indoctrination course or holds AQD 6OB or 6FA; AND 2. Medical Regulating course; AND 3. Landing Force Medical Staff Planning course; AND 4. Amphibious Indoctrination course. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O5-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED - 00C1 / 00C2 / 00C3 / 00C4 Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	O	Contingency / Operational	S	SERE Certified Psychologist	Successfully completed the Joint Personnel Recovery Agency, Certified Survival, Evasion, Resistance, and Escape (SERE) Psychologist training requirements. <u>Designator:</u> 230X <u>Grade:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C4 <u>Auxiliary:</u> BUPERS-31
6	O	Contingency/ Operational	T	C4 Trained Plus Ortho Surg Enhancement Module	Successfully completed Orthopedic Surgery Wartime Skills Enhancement training. <u>Designator:</u> 210X <u>Grade:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	O	Contingency/ Operational	U	Fleet Hospital Assignment	Successfully completed an assignment of 90 or more consecutive days at a deployed fleet hospital/EMF. Must submit FITREP or PIM documentation. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	O	Contingency/ Operational	V	Specialist in Blood Banking	Medical Service Corps Officer with Subspecialty code 1865 who has: (a) Completed a Blood Bank Fellowship at Walter Reed National Military Medical Center – Bethesda and earned a Specialist in Blood Banking by the AABB; OR (b) Completed a civilian Blood Bank Fellowship and earned certification as a Specialist in Blood Banking by the AABB. <u>Designators:</u> 230X <u>Grades:</u> O2-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6OV require an officer who has previously been awarded the 6OV code prior to assignment. <u>Designators:</u> 2300 <u>Grades:</u> O2-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-M00C4 <u>Auxiliary:</u> BUPERS-31
6	O	Contingency /Operations	W	Trauma Team Trained Officer (TTTO)	Completed formal Navy Trauma training at NHSH-SD (NTCC USC-LAC Hospital) or equivalent Army or Air Force course. <u>Designators:</u> 210X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6OW require an officer who has previously been awarded the 6OW code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102, 2300, 2302, 2900 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C3, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	P	Emergency Medicine	D	Emergency Medicine Services	(a) Completed a residency in Emergency Medicine, AND (b) Completed an accredited advanced residency in Emergency Medical Services. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6PD require an officer who has previously been awarded the 6PD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	P	Emergency Medicine	E	Medical Toxicology	(a) Completed a residency in Emergency Medicine, AND (b) Completed an accredited advanced residency in Toxicology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6PE require an officer who has previously been awarded the 6PE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	P	Emergency Medicine	F	Pediatric Emergency Medicine	(a) Completed a residency in Emergency Medicine or Pediatrics; AND (b) Completed an accredited advanced residency in Pediatric Emergency Medicine; <u>OR</u> (c) Successfully passed the Pediatric Emergency Medicine Board examination. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6PF require an officer who has previously been awarded the 6PF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	P	Emergency Medicine	G	Emergency Ultrasound	(a) Completed a residency in Emergency Medicine, AND (b) An advanced residency in Emergency Ultrasound. OR (c) Successfully passed the American Registry for Diagnostic Medical Sonography Board Examination. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6PG require an officer who has previously been awarded the 6PG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	P	Emergency Medicine	H	Emergency Medicine Physician Assistant	Physician Assistant who has completed a formal training program in Emergency Medicine. <u>Designators:</u> 230X <u>Grades:</u> 02-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6PH require an officer who has previously been awarded the 6PH code prior to assignment. <u>Designators:</u> 2300 <u>Grades:</u> 02-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-M00C4, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Q	Family Practice	F	Obstetrics (Additional Training)	(a) Completed an ACGME approved Family Practice residency, AND (b) Completed an ACGME approved advanced residency in additional training in Obstetrics. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6QF require an officer who has previously been awarded the 6QF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	R	Internal Medicine	F	Allergy Immunologist DLI	(a) Completed a 3-year training program in Pediatrics or Internal Medicine, AND (b) Completed a 3-year advanced residency in Allergy/Immunology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RF require an officer who has previously been awarded the 6RF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	G	Cardiology, General	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 3-year advanced residency in Cardiology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RG require an officer who has previously been awarded the 6RG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	H	Cardiac Electrophysiologist	(a) Been previously awarded AQD 6RG, AND (b) Completed ACGME requirements for additional advanced residency training in Cardiac Electrophysiology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RH require an officer who has previously been awarded the 6RH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	I	Interventional Cardiologist	(a) Been previously awarded AQD 6RG, AND (b) Completed ACGME requirements for additional advanced residency training in Interventional Cardiology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RI require an officer who has previously been awarded the 6RI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	R	Internal Medicine	K	Endocrinologist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Endocrinology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RK require an officer who has previously been awarded the 6RK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	L	Gastroenterologist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Gastroenterology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RL require an officer who has previously been awarded the 6RL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	M	Hepatology	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in hepatology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RM require an officer who has previously been awarded the 6RM code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	*N	Hematologist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-year advanced residency in Hematology. <u>Designators:</u> 210X <u>Grades:</u> 04-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RN require an officer who has previously been awarded the 6RN code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 04-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	R	Internal Medicine	*O	Oncologist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed an ACGME approved advanced residency in Oncology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RO require an officer who has previously been awarded the 6RO code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	P	Infectious Diseases Specialist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed an ACGME approved advanced residency in Infectious Diseases medicine. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RP require an officer who has previously been awarded the 6RP code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	Q	Nephrology	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Nephrology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RQ require an officer who has previously been awarded the 6RQ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	R	Pulmonologist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Pulmonology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RR require an officer who has previously been awarded the 6RR code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	R	Internal Medicine	S	Rheumatologist	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Rheumatology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RS require an officer who has previously been awarded the 6RS code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	T	Advanced Endoscopic Training	(a) Completed a 3-year training program in Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Gastroenterology, AND (c) Completed additional advanced training in endoscopy. <u>Designators:</u> 210X <u>Grades:</u> 04-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RT require an officer who has previously been awarded the 6RT code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 04-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	R	Internal Medicine	V	Tropical Medicine	(a) Completed a 3-year residency training program; AND (b) Completed an ASTMH approved Tropical Medicine/International Medicine certificate program and certification exam. OR (c) Completed a Master of Tropical Medicine (e.g., MTM&H, MPHTM) or Master of Public Health (MPH) – with a certificate of concentration (or equivalent) in Tropical Medicine. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RV require an officer who has previously been awarded the 6RV code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	R	Internal Medicine	W	Interventional Pulmonologist	(a) BE/BC in Pulmonary Medicine; AND (b) Completed a specialty advisor approved course of additional advanced training in Interventional Pulmonology. <u>Designators:</u> 210X <u>Grades:</u> All <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6RW require an officer who has previously been awarded the 6RW code prior to reporting to ultimate duty assignment. <u>Designators:</u> 210X <u>Grades:</u> All <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	T	Neurology	D	Child Neurologist	(a) BE/BC with the American Board of Neurology with special competence in Child Neurology, AND (b) Completed 3-year advanced residency, AND (c) A minimum of 1-year general pediatrics. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6PD require an officer who has previously been awarded the 6PD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	T	Neurology	F	Medical Neuro- Ophthalmologist	(a) BE/BC in Neurology, AND (b) Completed an additional year of approved advanced residency training in Neuro- Ophthalmology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6TF require an officer who has previously been awarded the 6TF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	T	Neurology	G	Neurophysiologist	(a) BE/BC in Neurology, AND (b) Completed an additional year of approved advanced residency training in Neurophysiology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6TG require an officer who has previously been awarded the 6TG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	U	Undersea Medicine	D	Diver	Qualified in Saturation Diving IAW MILPERSMAN 1210-140. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	U	Undersea Medicine	E	Undersea Occupation Medicine	(a) Completed formal UMO training program at NUMI, AND (b) Completed a tour as a UMO, AND (c) Completed an approved Undersea Occupational Medicine residency; <u>OR</u> (d) BE/BC in occupational medicine, AND (e) Has significant experience in undersea medicine, OR (f) has equivalent experience which satisfied the Undersea Medicine Board’s requirements of training and successful experience. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6UE require an officer who has previously been awarded the 6UE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	U	Undersea Medicine	F	Hyperbaric Medicine Researcher	(a) Been awarded AQD 6UE, AND (b) Successfully completed a Navy approved training program in Hyperbaric Physiology or related field. <u>OR</u> (c) Has equivalent experience which satisfies the Undersea Medicine Board’s requirements of training and successful experience, AND (d) Has filled a research billet in this field. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6UF require an officer who has previously been awarded the 6UF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	U	Undersea Medicine	G	Hyperbaric Medicine Clinician	(a) Completed a UMO training program at NUMI; AND (b) Completed a tour as a UMO, AND (c) Completed a Navy approved training program in clinical hyperbaric medicine, AND (d) BE/BC in a clinical medical specialty, AND (e) Has filled a clinical hyperbaric medicine billet. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6UG require an officer who has previously been awarded the 6UG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	U	Undersea Medicine	M	Submarine	Qualified in Undersea Medicine IAW MILPERSMAN 1210-130. <u>Designators:</u> 210X, 230X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6UM require an officer who has previously been awarded the 6UM code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2300, 2302 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	F	Allergy Immunologist DLI	(a) Completed a 3-year training program in Internal Medicine or Pediatrics, AND (b) Completed a 3-year advanced residency in Allergy/ Immunology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VF require an officer who has previously been awarded the 6VF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	G	Pediatric Cardiologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 3-year advanced residency in Pediatric Cardiology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VG require an officer who has previously been awarded the 6VG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	V	Pediatric	H	Child/Sexual Abuse Specialist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 1-2 year advanced residency in Child/Sexual Abuse Pediatrics. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VH require an officer who has previously been awarded the 6VH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	I	Pediatric Intensivist/ Critical Care	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 3-year advanced residency in Critical Care. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VI require an officer who has previously been awarded the 6VI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	J	Developmental Pediatrician	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Developmental Pediatrics. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VJ require an officer who has previously been awarded the 6VJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	K	Pediatric Endocrinologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Pediatric Endocrinology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VK require an officer who has previously been awarded the 6VK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	V	Pediatric	L	Pediatric Gastroenterologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Pediatric Gastroenterology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VL require an officer who has previously been awarded the 6VL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	N	Pediatric Hematologist-Oncologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Pediatric Hematology-Oncology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VN require an officer who has previously been awarded the 6VN code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	O	Genetic Dysmorphology	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Genetic Dysmorphology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VO require an officer who has previously been awarded the 6VO code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	P	Pediatric Infectious Disease Specialist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Infectious Disease. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VP require an officer who has previously been awarded the 6VP code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	V	Pediatric	Q	Pediatric Nephrology	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Pediatric Nephrology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VQ require an officer who has previously been awarded the 6VQ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	R	Pediatric Pulmonologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Pulmonology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VR require an officer who has previously been awarded the 6VR code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	S	Pediatric Rheumatologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Pediatric Rheumatology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VS require an officer who has previously been awarded the 6VS code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	U	Child Neurologist	(a) Completed 2-3 years in an accredited Pediatric residency program (or other requirements as set forth by the ACGME), AND (b) Completed a 3 year accredited training program in Child Neurology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VU require an officer who has previously been awarded the 6VU code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	V	Pediatric	V	Neonatologist	(a) Completed a 3-year training program in Pediatrics, AND (b) Completed a 2-3 year advanced residency in Neonatology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VV require an officer who has previously been awarded the 6VV code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	V	Pediatric	W	Toxicologist	(a) Completed a residency in Pediatrics, AND (b) Completed an approved advanced residency in Toxicology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6VW require an officer who has previously been awarded the 6VW code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	D	Addiction Psychiatry	(a) BE/BC in Psychiatry, AND (b) Has 25% of practice time or a 1 year ACGME approved advanced residency in addition psychiatry (advanced residency only after 1998), AND (c) Has the added qualification certificate of the American Board of Psychiatry and Neurology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XD require an officer who has previously been awarded the 6XD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	E	Administrative Psychiatry	(a) BE/BC in Psychiatry, AND (b) Completed 3 years of administrative psychiatry experience, AND (c) Has passed the board examination given by the American Psychiatric Association. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XE require an officer who has previously been awarded the 6XE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	X	Psychiatry	F	Adolescent Psychiatry	(a) BE/BC in Psychiatry, AND (b) Has qualified for and passed the board examination given by the American Society of Adolescent Psychiatry. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XF require an officer who has previously been awarded the 6XF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	G	Aviation Psychiatry	(a) BE/BC in Psychiatry, AND (b) Has completed a Navy board approved training program (including training in Aviation Medicine), AND (c) Will earn a master’s degree in Public Health. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XG require an officer who has previously been awarded the 6XG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	H	Child/ Adolescent Psychiatry	(a) Completed at least 2 years of ACGME approved residency training in general psychiatry, AND (b) 2 additional years of ACGME approved training in Child/Adolescent Psychiatry, AND (c) At least BE in Child/Adolescent Psychiatry with the American Board of Psychiatry and Neurology. <u>Designators:</u> 210X <u>Grades:</u> 03-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XH require an officer who has previously been awarded the 6XH code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 03-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	X	Psychiatry	I	Clinical Neurophysiology	(a) BE/BC in Psychiatry, AND (b) The added qualification certificate in Clinical Neurophysiology from the American Board of Psychiatry and Neurology, AND (c) 3 years of full-time experience; <div>OR</div> (b) 1 year of ACGME approved advanced residency in Clinical Neurophysiology (advanced residency only after 1997). <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XI require an officer who has previously been awarded the 6XI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	J	Community/ Preventive Psychiatry	(a) BE/BC in Psychiatry, AND (b) Has met the Navy board requirements which include specialized training in an ACGME approved psychiatry training program in the field of Community/Preventive Psychiatry. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XJ require an officer who has previously been awarded the 6XJ code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	K	Consultation/ Liaison Psychiatry	(a) BE/BC in Psychiatry, AND (b) Has completed a 1 year ACGME approved fellow-ship in Consultation/Liaison Psychiatry. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XK require an officer who has previously been awarded the 6XK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	X	Psychiatry	L	Forensic Psychiatry	(a) BE/BC in Psychiatry, AND (b) The added qualification certificate of the American Board of Psychiatry and Neurology, AND (c) 25% of practice time; <u>OR</u> (b) 1-2 year ACGME approved advanced residency in Forensic Psychiatry (advanced residency only after 1999). <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XL require an officer who has previously been awarded the 6XL code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	M	Geriatric Psychiatry	(a) BE/BC in Psychiatry, AND (b) The added qualification certificate in Geriatric Psychiatry from the American Board of Psychiatry and Neurology, AND (c) 25% of practice time; <u>OR</u> (b) 1 year ACGME approved advanced residency in Geriatric Psychiatry (advanced residency only after 1996). <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XMrequire an officer who has previously been awarded the 6XM code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	X	Psychiatry	N	Research Psychiatry	(a) BE/BC in Psychiatry, AND (b) Has completed a 1-2 year ACGME approved fellow-ship in Research Psychiatry. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6XN require an officer who has previously been awarded the 6XN code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	Y	Diagnostic Radiology	D	Imaging	(a) Completed 3 years of approved training in Diagnostic Radiology, AND (b) Has completed an ACGME approved training program in Imaging. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6YD require an officer who has previously been awarded the 6YD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Y	Diagnostic Radiology	E	Interventional/ Vascular Radiology	(a) Completed 3 years of approved training in Diagnostic Radiology, AND (b) Has completed an ACGME approved additional training program in Interventional/ Vascular Radiology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6YE require an officer who has previously been awarded the 6YE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Y	Diagnostic Radiology	F	Neuro-Radiology	(a) Completed 3 years of approved training in Diagnostic Radiology, AND (b) Has completed an ACGME approved additional training program in Neuro-Radiology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6YF require an officer who has previously been awarded the 6YF code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Y	Diagnostic Radiology	G	Nuclear Radiology	(a) Completed 3 years of approved training in Diagnostic Radiology, AND (b) Has completed an ACGME approved additional training program in Nuclear Radiology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6YG require an officer who has previously been awarded the 6YG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	Y	Diagnostic Radiology	I	Pediatric Radiologist	(a) Completed 3 years of approved training in Diagnostic Radiology, AND (b) Has completed an ACGME approved additional training program in Pediatric Radiology. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6YI require an officer who has previously been awarded the 6YI code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Y	Diagnostic Radiology	K	Radiation Teletherapy Physicist	Radiologist, Radiation Specialist, or Radiation Health Officer certified by BUMED as a Radiation Teletherapy Physicist, i.e., must meet training requirements of Title 10 Part 35 Code of Federal Regulations. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6YK require an officer who has previously been awarded the 6YK code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Z	Educational/Ethics	A*	Instructor	Medical Department Officer awarded the academic faculty Position of instructor by an accredited U.S. University consistent with the officer’s field of training. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZA require an officer who has previously been awarded the 6ZA code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1/ 00C2/00C3/00C4 Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Z	Educational/Ethics	B*	Assistant Professor	Medical Department Officer awarded the academic faculty Position of instructor by an accredited U.S. University consistent with the officer’s field of training. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZB require an officer who has previously been awarded the 6ZB code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1/ 00C2/00C3/00C4 Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	Z	Educational/ Ethics	C*	Associate Professor	Medical Department Officer awarded the academic faculty position of instructor by an accredited U.S. University consistent with the officer’s field of training. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZC require an officer who has previously been awarded the 6ZC code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1/ 00C2/00C3/00C4 Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Z	Educational/ Ethics	D*	Full Professor	Medical Department Officer awarded the academic faculty Position of instructor by an accredited U.S. University consistent with the officer’s Held of training. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZD require an officer who has previously been awarded the 6ZD code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1/ 00C2/00C3/00C4 Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Z	Educational/ Ethics	E	Medical Ethicist	Medical Department Officer who has successfully completed an officially approved program of training in Medical Ethics. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZE require an officer who has previously been awarded the 6ZE code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	Z	Educational/ Ethics	F	Researcher	(a) Completed an IRB approved research project fully consistent with the guidelines as promulgated by HSETC; AND (b) Met the rigorous guidelines of their medical community for publication in a Peer-reviewed journal. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZF indicate research positions. <u>Designators:</u> 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1/ 00C2/00C3/00C4 Corps appropriate, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	Z	Educational/ Ethics	G	Residency Program Director	Medical Department Officer who has met all the established criteria of the certifying agencies (i.e., Residency Review Committees for conducting an accredited training program for officers in training). <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 6ZG require an officer who has previously been awarded the 6ZG code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	A	Adolescent Medicine Specialist	(a) Completed a 3-year training program in Family Practice, Pediatrics, or Internal Medicine, AND (b) Completed a 2-3 year advanced residency in Adolescent Medicine. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62A require an officer who has previously been awarded the 62A code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	B	Allergy/ Immunologist	(a) Completed a 2-year training program in Internal Medicine or Pediatrics, AND (b) Completed a 2-year advanced residency in Allergy/ Immunology. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62B require an officer who has previously been awarded the 62B code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	C	Critical Care	(a) Completed an ACGME approved residency training program, AND (b) Met the ACGME approved requirement for advanced residency training in Critical Care Medicine. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62C require an officer who has previously been awarded the 62C code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	2	Any Medical Corps Specialty	D	Faculty Development	(a) Completed an ACGME approved residency, AND (b) Completed an accredited advanced residency in Faculty Development. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62D require an officer who has previously been awarded the 62D code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	E	Geriatric Medicine	(a) Completed an ACGME approved residency, AND (b) Completed an accredited advanced residency in Geriatric Medicine. <u>OR</u> (c) Has earned a Certificate of Additional Competency in Geriatric Medicine. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62E require an officer who has previously been awarded the 62E code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	F	Hand Surgery	(a) Completed a residency in General, Plastic, or Orthopedic Surgery, AND (b) Completed an advanced residency in hand surgery. <u>Designators:</u> 210X <u>Grades:</u> 01-06 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62F require an officer who has previously been awarded the 62F code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> 01-06 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE	Officer will be awarded this AQD if member has:	If other than “N/A”, then there are existing billet requirements coded in TFMMS.	
6	2	Any Medical Corps Specialty	G	Sports Medicine Specialist	(a) Completed an ACGME approved residency in Emergency Medicine, Pediatrics, Family Practice, or Internal Medicine; AND (b) An accredited advanced residency in Sports Medicine; AND (c) Meets all requirements leading to a Certificate of Added Competency in Sports Medicine. <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62G require an officer who has previously been awarded the 62G code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	L	Clinical Epidemiology	Established competence in biostatistics, epidemiology, and informatics. Preferably, a Masters in Public Health degree or comparable training/experience. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62L require an officer who has previously been awarded the 62L code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	2	Any Medical Corps Specialty	M	Sleep Medicine	BC in Sleep Medicine by the American Board of Medical Specialties (ABMS) or American Board of Sleep Medicine (ABSM). <u>Designators:</u> 210X <u>Grades:</u> O1-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 62M require an officer who has previously been awarded the 62M code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2100, 2102 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	4	Dental	A	Advanced Education in General Dentistry	Completed a 12-month program in Advanced Education in General Dentistry. <u>Designators:</u> 220X <u>Grades:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C2, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	4	Dental	B	General Practice Residency	Completed a 12-month program in General Practice Residency. <u>Designators:</u> 220X <u>Grades:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C2, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	4	Dental	C	Advanced Clinical Program (ACP) in Exodontia	Completed a 12 month ACP in Exodontia. <u>Designators:</u> 220X <u>Grades:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C2, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	4	Dental	D	Advance Clinical Program (APC) in General Dentistry	Completed a 12 month ACP in General Dentistry. <u>Designators:</u> 220X <u>Grades:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C2, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	4	Dental	E	Forensic Dentistry	(a) ABFO board certification, <u>OR</u> (b) significant forensic experience, <u>OR</u> (c) completion of AFIP training course <u>Designators:</u> 220X <u>Grades:</u> O3-O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C2, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	7	Executive Medicine Staff	A	Executive Medicine	Met all the competencies of the Joint Medical Executive Skills Development Program (JMESDP). <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	7	Executive Medicine Staff	B	Expeditionary Medicine	Completed the Expeditionary Medicine core operational training courses. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	NA	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	7	Executive Medicine Staff	F	Reserve Liaison Officer	Completed 1 year in a Reserve Liaison Officer related position. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	7	Executive Medicine Staff	G	Managed Care Coordinator	(a) Met all of the competencies of the Joint Medical Skills Development Program; AND (b) Has 1 year of managed care experience (assignment to TMA, TRO, BUMED-NAVMED Region-MFT Health Care Ops). <u>Designators:</u> 230X, 290X <u>Grades:</u> All <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	7	Executive Medicine Staff	H	Ambulatory Care Administration (ACA) Officer	A master’s degree and has successfully completed: (a) 18 months in an ACA officer related position; <u>OR</u> (b) 12 months in an ACA officer related position provided master’s degree obtained in concentration in ACA. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C4, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	7	Executive Medicine Staff	I	Credentialed Health Care Administrator (CHCA)	A master’s degree and has successfully completed: (a) 18 months in a CHCA officer related position; <u>OR</u> (b) 12 months in a CHCA officer related position provided master’s degree obtained in concentration in health administration. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C4, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	8	Any Medical Department Designator	H	Health Promotion Coordinator	Completed the Navy Environmental Health Center Health Promotion Director Course and one-year experience as a coordinator. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	8	Any Medical Department Designator	I	Health Care Management	Completed a Master’s of Science in Health Care Management. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1-O6 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	Billets coded with 68I require an officer who has previously been awarded the 68I code prior to reporting to ultimate duty assignment. <u>Designators:</u> 2000, 2100, 2102, 2200, 2300, 2302, 2900 <u>Grades:</u> O1-O6 <u>Manpower Type:</u> Active and Reserve	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	8	Any Medical Department Designator	J	Public Health Emergency Officer (PHEO)	(a) Completed an MPH degree or 4 years of public health experience as outlined by BUMEDINST 6200.17A; AND (b) Successfully completed the following distance learning courses: - FEMA IS-100.A, Introduction to Incident Command System - FEMA IS-200.A, Incident Command System for Single Resource and Initial Action Incidents - FEMA IS-700.A, National Incident Management System, An Introduction - FEMA IS-800.B, National Response Framework, An Introduction; OR (c) Completed the Defense Medical Training Institute tri-service PHEO training course. AND (d) Successfully performed as a PHEO for 12 months. NOTE: Per BUMEDINST 6200.17A, PHEOs must be clinicians, as defined as officers who can diagnose, treat, and prescribe treatment for illness and injury. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O3 to O6 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor, OSD HA, NMCPHC

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	8	Any Medical Department Designator	K	Alternate Public Health Emergency Officer (APHEO)	(a) Completed an MPH degree or 4 years of public health experience as outlined by BUMEDINST 6200.17A; AND (b) Successfully complete the following distance learning courses: - FEMA IS-100.A, Introduction to Incident Command System - FEMA IS-200.A, Incident Command System for Single Resource and Initial Action Incidents - FEMA IS-700.A, National Incident Management System, An Introduction - FEMA IS-800.B, National Response Framework, An Introduction; OR (c) Completed the Defense Medical Training Institute tri-service PHEO training course. AND (d) Successfully performed as an APHEO for 12 months. NOTE: Per BUMEDINST 6200.17A, APHEOs are not required to be clinicians. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> O1 to O5 <u>Length of validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C1 / 00C2 / 00C3 / 00C4, Corps appropriate <u>Auxiliary:</u> Surgeon General (SG) Advisor, OSD HA, NMCPHC
6	8	Any Medical Department Designator	L	Clinical Informatics	(1) Completed the corps appropriate certification exam or fellowship, OR (2) Completed a certificate program or graduate degree in Informatics, or the AMIA 10X10, OR (3) Worked >50% of their time in informatics for at least 12 months. <u>Designators:</u> 210X, 220X, 230X, 290X <u>Grades:</u> All <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-M00C1/ M00C2/ M00C3 /M00C4, Corps appropriate, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	8	Executive Medicine Staff	M	Global Health Specialist	(a) Served in a CONUS or OCONUS capacity in support of global health activities or mission for a minimum of three cumulative months, participation must be planning and/or execution, with exposure to the application of U.S. strategy, international diplomacy, cultural awareness, host nation centered assistance, strategic communications and administration; AND (b) Obtained the identified global health competencies via degree, short course, or certificate-based education and training. NOTE: Supporting documentation such as certification and syllabuses are required for proof of completion and applicability. Letters of support from current/former XOs, COs, or FITREPS that reflect professional experience and/or deployment activities that achieved GHE competencies are required. <u>Designators</u> : 210X, 220X, 230X, 290X <u>Grades</u> : O3-O6 <u>Length of Validity</u> : Indefinite <u>Manpower Type</u> : Active and Reserve	N/A	<u>Primary</u> : BUMED-M9, GHE/N0931E <u>Auxiliary</u> : Corps appropriate Specialty Leaders

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	9	Nursing Health Care Services	F	Post Anesthesia Care Nursing	(a) Completed two years of clinical experience in Post Anesthesia Care (PACU) Nursing within a designated Post Anesthesia Care Unit, Phase I/Phase II; AND/OR (b) Hold certification as a Certified Perianesthesia Nurse (CPAN) through the American Board of Perianesthesia Nursing Certification, Inc. (ABPANC); AND (c) Maintain current Basic Life Support (BLS) Healthcare Provider, Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) provider or instructor qualifications. <u>Designators:</u> 290X <u>Grades:</u> O2 to O6 <u>Length of Validity:</u> Must maintain documentation of working within Post Anesthesia Care setting in past three years <u>Manpower Type:</u> Active and Reserve	N/A	Primary: BUMED-00C3, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	9	Nursing	K	Pediatric Intensive Care Nursing	(a) Completed 12 months of Pediatric Intensive Care Unit nursing experience; AND (b) Successful completion of Essentials of Pediatric Critical Care Orientation (EPCCO); AND (b) Has been endorsed by Specialty Leader of Pediatric Nursing. <u>Designators:</u> 290X <u>Grades:</u> O2-O6 <u>Length of Validity:</u> 36 months. Must have documented clinical experience within three years of initial application and every three years to maintain/renew AQD <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C3, BUPERS-31 <u>Auxiliary:</u> Surgeon General (SG) Advisor

CHARACTER					OFFICER AWARDING CRITERIA	BILLET DETAILING PREREQUISITES	CONSULTANTS
1ST	2ND		3RD				
	CODE	TITLE	COD E	TITLE			
6	9	Nursing	L	Labor, Delivery and Recovery (LDR) Experienced Nurse	Successfully completed two years of documented cumulative clinical knowledge and technical skills experience in the management of laboring patient, recovering Spontaneous Vaginal Delivery and Cesarean Section patients, normal newborn patients and various high risk Ante-partum and Intra-partum patients. <u>Designators:</u> 290X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C3, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	9	Nursing Health Care Services	O	Ambulatory Care Nursing	(a) Successfully completed two years of documented clinical experience in Ambulatory Care Nursing within a designated Patient Centered Medical Home; AND (b) Achieved board certification through the American Nurses Credentialing Center (ANCC) in Ambulatory Care Nursing. <u>Designators:</u> 290X <u>Grades:</u> 02-06 <u>Length of validity:</u> Board certification through ANCC is renewed every 5 years <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C3, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor
6	9	Nursing Health Care Services	P	Primary Care Nurse Practitioner	Nurse who has successfully completed a Master of Science in Nursing from an accredited graduate program and maintains current certification from ANCC, or AANP as an Adult, Critical Care, Acute Care or Emergency Room Nurse Practitioner <u>Designators:</u> 290X <u>Grades:</u> 01-06 <u>Length of Validity:</u> Indefinite <u>Manpower Type:</u> Active and Reserve	N/A	<u>Primary:</u> BUMED-00C3, BUPERS-3 <u>Auxiliary:</u> Surgeon General (SG) Advisor

* Accredited is defined as meeting the minimum standards for accreditation as reflected in NAVPERS 15839I Volume II. Non-U.S. university faculty appointments can be considered as qualifying for this AQD if they meet U.S. equivalent academic and accreditation standards. (See WHO list of certified accredited programs).

APPENDIX II

- 871 Defense Specification Users Course - (PQM 104)
U.S. Army Logistics Management Center, Fort Lee, VA (Jan 1995-), 2 weeks
- 872 Basic Software Acquisition Management - (SAM 101)
Defense Systems Management College, Fort Belvoir, VA (Jul 1996-), CC
- 873 Intermediate Software Acquisition Management - (SAM 201)
National Defense University, Information Resources Management College, Fort McNair, Washington, DC (Oct 1995-), 3 weeks
- 874 Advanced Software Acquisition Management - (SAM 301)
National Defense University, Information Resources Management College, Fort McNair, Washington, DC (Nov 1995-), 3 weeks
- 875 Navy Reserve Advanced Management Seminar (NRAMS) Norfolk, VA (Nov 2004-),
R- 7A-0030, 1 week
- 876 Navy Reserve Unit Management (NRUM), Norfolk, VA (Sep 2006-), R-7A-0031, 1 week
- 877 Operational Support Officer (OSO), Norfolk, VA (Nov 2004-), R-7A-0020 1 week
- 878 Navy Operational Support Center, Commanding Officer (NOSC CO), Navy Reserve
Professional Development Center, Norfolk, VA (Jan 2005-), R-7A-0010, 2 weeks
- 879 Reserve Component National Security Course
National Defense University, Washington DC (July 2007-), R-2G-0967, 2 weeks.
- 880 Human Resources Advanced Course
Naval Postgraduate School, Monterey, CA, S-7C-1001, (2010-), 2 weeks
Naval Postgraduate School, Monterey, CA, S-7C-1001, (2008-2009), 3 weeks
- 881 Human Resources Intermediate Course
Naval Postgraduate School, Monterey, CA, 8-7C-0613, (2011-), EQ
- 882 Human Resources Introductory Course
Naval Postgraduate School, Monterey, CA, S-7C-1000, (2008-), 1 week

MEDICAL

- 0D1 Dental Operational Forces Management Training
Surface Warfare Medical Institute (SWMI), San Diego CA, Portsmouth VA (1988-), B-6C-3000, 1 week
- 001 Making Quality Happen Facilitating the Quality Improvement Process
Naval School of Health Sciences, Bethesda, MD (Sep 1993-Mar 2001), B-6I-2319, 1 week
- 021 Radiological Systems Performance Evaluation Course
*USUHS Bethesda (SEP 2007-), 1 week
USUHS Bethesda (APR 2000 – JUL 2007), 2 weeks
*The 2 week course has now been changed to a 1 course.
- 030 Total Quality Leadership Facilitator Course
Naval School of Health Sciences, Bethesda, MD (May 1993-Mar 2001), B-6I-2320, 1 week
- 034 Concepts in Environmental and Operational Medicine
U.S. Army Research Institute, Natick, MA (May 1991-), 1 week
- 035 Medical Department Officers FMF Orientation
FMSS Camp Lejeune, NC (May 1991-), B-6A-0015 (formerly B-300-0014), 2 weeks
FMSS Camp Pendleton, CA
- 036 *Family Advocacy Staff Training (FAST) Course (AR-1512-0011)
1/90 - Present, Course 5H-F20/302-F20, 2 weeks
Academy of Health Sciences, Fort Sam Houston, TX
- 038 Vision Conservation Officer
USACH PPM Aberdeen Proving Ground, MD (May 1995-), 1 week

- 039 Fleet Hospital Operations - Phase II
Fleet Hospital Operations Command, Camp Pendleton, CA (Jun 1994-Apr 2000), B-300-2401, 1 week
- 04A Surface Warfare Medical Department Officer Indoctrination Course
Naval Sub Base, Point Loma, San Diego, CA in July and December (West Coast), NSHS Portsmouth, VA in July, (2001-), B6A-2301, 2 weeks
- 04B Casualty Receiving and Treatment Ship-Health Services Augmentation Program (CRTS-HSAP)
Given onboard Casualty Receiving and Treatment Ships at San Diego, CA (West Coast) and Norfolk, VA (East Coast), B6A-2000, 1 week
- 04C MedXellence (MEDXELLENCe)
Uniformed Services University of the Health Sciences (USUHS), Bethesda, MD, DoD CIN (8-61-3009), (JUL 1995-), 1 week
- 04D MHS Capstone (MHS CAPSTONE)
Joint Medical Executive Skills Institute (JMESI), San Antonio, TX, (JAN 1998-), 1 week
- 04E Sexual Assault Medical Forensic Examiner (SAMFE) Course
Defense Medical Readiness Training Institute, Fort Sam Houston, TX, (Jun 2015-), B-6A-3000, 2 weeks
- 040 Nuclear Medicine and Radioisotope Techniques
National Naval Medical Center, Bethesda, MD (Feb 1975-), 5 weeks
- 041 Medical Material Logistics Training Program
NSHS Bethesda, MD (Oct 1989-), B-8A-0002 (formerly B-7M-1100), 16 weeks
- 042 Medical Intelligence
Armed Forces Medical Intelligence Center, Fort Detrick, MD (Nov 1989-), 1 week
- 043 Joint Medical Staff Planners
Naval School of Health Sciences, Bethesda, MD (Jun 1992-Feb 2002), B-600-2313; B-600-2314, 3 weeks
- 044 Integrating Clinical and Managerial Decisions to Improve Population Health
USUHS Bethesda, B6I-3000, 1 week
- 045 Surface Warfare Medical Officer Indoctrination Course
Naval School of Health Sciences, San Diego, CA and Naval School of Health Sciences, Portsmouth, VA (Jun 1986-), B-6A-2300, 6 weeks
- 046 Medical Department Head School
Naval School of Health Sciences, Bethesda, MD, (Jun 1992-Nov 1998), B-6I-2317, 2 weeks
- 047 Fleet Hospital Operations
Naval School of Health Sciences, NOMI Detachment, Camp Pendleton, CA (Sep 1986-Apr 2000), B-300-2400, 2 weeks
- 048 Casualty Treatment Training for Dental Corps Officers
Naval Dental Clinic, Great Lakes, IL, Norfolk, VA, Pearl Harbor, HI and San Diego, CA (1952-), B-6C-6002, 1 week
- 049 Medical Management of Chemical Casualties
U.S. Army Medical Research Institute of Chemical Defense, Aberdeen Proving Ground, MD (1984-), B-300-0038, 1 week
- 050 Operating Room Orientation
Naval Hospital, Charleston, SC (1975-), B-6F-0105, 12 weeks
- 051 Aerospace Medicine (Flight Surgeon)
Naval Aerospace Medical Institute, Pensacola, FL, B-6A-2100 (formerly B-6A-21), (Feb 1976-), 24 weeks

NOTE: Includes Aviation Medical Examiner training. If officer does not complete last six weeks of this course he is designated Aviation Medical Examiner.

- 052 Aerospace Physiology
Naval Aerospace Medical Institute, Pensacola, FL (Sep 1944-), B-6H-1300 (formerly B-00-1300 and B-00-15), 24 weeks
- 053 *Environmental Health
George Washington University, Washington, DC (Jul 1967-Jun 1974), 24-26 weeks
- 054 Experimental Psychology (Aerospace)
Naval Aerospace Medical Institute, Pensacola, FL (Oct 1963-), B-6H-1400 (formerly B-00-1400 and B-00-16), 24 weeks
- 055 Aviation Medical Examiner
Naval Aerospace Medical Institute, Pensacola, FL, duration varies

NOTE: 051 Flight Surgeon supersedes this course in automated records.
- 056 *Sanitary Science, Medical Service Corps
San Jose State College, San Jose, CA (Sep 1965-Jan 1968), 20 weeks

Included: University of California, Berkeley, CA (1945-Sep 1965), 20 weeks
- 057 Aviation Medical Officer
Naval Aerospace Medical Institute, Pensacola, FL (Sep 1975-), 4 weeks
- 058 Command Navy Leader Development
(formerly Medical Department Command Leadership Management Education Training, B-300-2303)
Naval School of Health Sciences, Bethesda, MD (Apr 1984-Apr 2000), B-6I-2302, 2 weeks
- 059 Interagency Institute for Federal Health Care Executives
Advanced Training in Health Care Administration, Washington, DC (May 1986-), B-6I-2314 (formerly B-300-2314), 2 weeks
- 060 Health Care Administration
Naval School of Health Sciences, Bethesda Detachment, Bethesda, MD (1943-Jun 1980), B-7M-1000 (formerly B-7M-10), 52 weeks
Academy of Health Sciences, Fort Sam, Houston, TX
- 061 Medical Effects of Nuclear Weapons
Armed Forces Radiobiology Research Institute, Bethesda, MD (May 1979-Oct 2001), B-300-2313, 1 week
- 062 Medical Department Management Development
Executive Medicine, Naval School of Health Sciences, Bethesda, MD, (Aug 1985-Oct 2002), B-6I-2300, (Includes B-300-2300) 2 weeks
- 063 Strategic Medical Readiness and Contingency Course
Naval School of Health Sciences, Bethesda, MD (Jan 1982-Oct 2004), B-300-2303 (formerly AHPPC; Jan 1979-Jun 1981), 3 weeks
- 064 Military Tropical Medicine Didactics (formerly Medicine in the Tropics)
Gorgas Memorial Laboratory, Panama (Apr 1971-May 2001; replaced by B-6A-1501 and B-6A-1502), B-6A-1001, 6 weeks. New title: merger of Navy and Army programs.
- 066 Financial and Material Management Training Course (formerly Financial and Supply Management)
Naval Medical Education and Training Command (NMETC) (formerly Naval School of Health Sciences), Bethesda, MD (Jun 1977-), B-7D-0002 (formerly B-7M-1050), 12 weeks
- 067 Patient Administration Course (formerly Patient Services Administration)
Naval Medical Education and Training Command (NMETC) (formerly Naval School of Health Sciences), Bethesda, MD (Oct 1978-), B-6I-0002 (formerly B-7C-1100), 4 weeks
- 068 Cold Weather Medical Training
Marine Corps Mountain Warfare Training Center, Bridgeport, CA (Feb 1982-), B-300-0036, 2 weeks
- 069 Rapid Deployable Medical Facility
Health Science Education and Training Command, Bethesda, MD (Aug 1982-Jan 1994), B-300-0035, 2 weeks
MCB Camp Lejeune, NC

MCB Camp Pendleton, CA

- 075 Field Medical Service Officer Training
MCB Camp Lejeune, NC, MCB Camp Pendleton, CA (Oct 1981-), B-6A-0014 (formerly B-300-0014), 2 weeks
- 077 Commander Amphibious Task Force Surgeon
Surface Warfare Medical Institute (SWMI), Coronado, CA (Jun 1990-), B-6A-1000, 2 weeks
- 078 Senior Navy Leader Development
(formerly Medical Department Senior Leadership Management Education Training, B-300-2301)
Naval School of Health Sciences, Bethesda, MD (Oct 1985-Apr 2000), B-6I-2301, 2 weeks
- 079 Radiation Health Officer
Naval Undersea Medical Institute, NOMI Detachment, Groton, CT (Jan 1975-), B-6H-0020
(formerly B-5A-1000), 5 weeks
- 080 Undersea Medical Officer
Naval Undersea Medical Institute, NOMI Detachment, Groton, CT (1941-), B-6A-2200, 21 weeks
- 08A Joint Medical Planning Tool (JMPT)
Defense Medical Readiness Training Institute, Fort Sam Houston, TX (Jan 2014-), B-6I-2402, 1 week
- 08B Joint Senior Medical Leadership Course
Defense Medical Readiness Training Institute, Fort Sam Houston, TX (Jan 2015-), B-6I-2403, 1 week
- 081 Joint Medical Operations Course
(formerly Joint Operational Medical Managers course and Combat Casualty Management C4A)
Defense Medical Readiness Training Institute, Fort Sam Houston, TX (Jan 2015-), B-6I-2401, 1 week
Naval School of Health Sciences, San Diego Detachment, Academy of Health Sciences, Fort Sam Houston, TX, (Mar 1985-Jan 2014), B6I-2304; includes B-300-2304, 2 weeks
- 082 Combat Casualty Care
Naval School of Health Sciences, San Diego Detachment, Academy of Health Sciences, Fort Sam Houston, TX (Mar 1981-), B-6H-0001, 2 weeks
- 083 Medical Department Intermediate Leadership Management Education Training
Naval School of Health Sciences, Bethesda, MD (Jan 1986-Apr 2000), B-6I-2305 (formerly B-300-2305), 2 weeks (Training conducted at various Naval Medical Command Activities)
- 084 Selected Reserve Medical Readiness Training
Naval School of Health Sciences, Bethesda, MD (Apr 1985-May1987), B-300-2306, 1 week
- 085 Designing Effective Education Programs for Medical Department Personnel Seminar
Naval School of Health Sciences, Bethesda, MD (Aug 1984-Oct 2002), B-6I-2307 (formerly B-300-2307), 1 week
- 086 Quality Assurance/Risk Management Seminar
Naval School of Health Sciences, Bethesda, MD (Jan 1986-Apr 2000), B-6I-2308, 1 week
- 087 Manpower Management
Naval School of Health Sciences, Bethesda, MD (Jan 1986-Oct 1994), B-6I-2309, 1 week
- 088 Plans/Operations/Medical Intelligence
(formerly Medical Mobilization Planning, B-600-2310)
Naval Medical Education and Training Command (NMETC) (formerly Naval School of Health Sciences), Bethesda, MD (Sep 1984-), B-6I-2310 (formerly B-600-2310), 2 weeks
- 089 Medical Regulations Course
Naval Medical Education and Training Command (NMETC) (formerly Naval School of Health Sciences), Bethesda, MD (Training conducted at various Navy Medical Command Activities) (Jul 1984-Present), Course B-6I-2311, 1 week
- 092 Mobile Medical Augmentation Readiness Team Training Course

- Marine Corps Bases, Camp Pendleton, CA and Camp Lejeune, NC (Jan 1986-Sep 2001), B-300-2312, 1 week
- 093 Operational Entomology Training Course
Disease Vector Ecology and Control Centers, Jacksonville, FL and Alameda, CA (Oct 1981-), B-300-1077 (formerly B-000-0077), 2 weeks
- 094 Blood Banking and Immunology Fellowship
Walter Reed Army Medical Center, Silver Spring, MD (1958-Jul 1998), B-7M-1012, 52 weeks
- 095 Hospital Pharmacy Residency
Naval Hospital, Bethesda, MD; Naval Hospital, San Diego, CA, (Feb 1985-), B-6H—0102 (formerly B-7M-1011), 52 weeks
- 096 Flight Nurse Training
Brooks Air Force Base, San Antonio, TX (Nov 1959-), 5 weeks
- 097 Landing Force Medical Staff Planning
Naval School of Health Sciences, Bethesda, MD (Mar 1981-Mar 2000), B-6A-3216, 1 week
- 098 Ground Supply Officer School USMC
Marine Corps Service Support School, Marine Corps Base, Camp Lejeune, NC (Jul 1954-), 10 weeks
- 101 *Medical Management of Chemical and Biological Casualties (AR-14-8-0021)
3/94 - Present, Course 6H-F26, 2 weeks
Army Medical Research Institute of Infectious Disease, Ft Detrick, MD;
Army Medical Research
Institute of Infectious Disease, Aberdeen Proving Ground, MD
- 102 Advanced Medical Department Officer Course
Naval Medical Education and Training Command(NMETC), Bethesda, MD (March 2005-), B-6I-2330, 2 weeks

Related Courses

- 065 Medical Department Diving Officer
563 Nuclear, Biological and Chemical Defense (NBCD) for Medical Officers
576 Submarine Officer Basic

METEOROLOGY/OCEANOGRAPHY

- 186 Mapping, Charting and Geodesy Officer
(formerly Hydrography - Mapping, Charting and Geodesy Officer)
Defense Mapping School, Fort Belvoir, VA (1972-), P-4M-0002 (formerly 4M-701N), 6 weeks

Includes: Naval Oceanographic Office, Suitland, MD (1970-77), 8 weeks
- 187 Mapping, Charting and Geodesy Senior Officer
(formerly Hydrography - Mapping, Charting and Geodesy Senior Officer)
Defense Mapping School, Fort Belvoir, VA (1972-), P-4M-003 (formerly 4M-702), 2 weeks
- 188 Basic Oceanography Accession Training
Defense Mapping School, Fort Belvoir, VA (May 1992-), S-5A-0011, 11 weeks
- 189 Joint METOC Tactical Applications Course
Defense Mapping School Fort Belvoir, VA (Oct 1994-), S-5A-0010, 2 weeks

MILITARY JUSTICE

- 548 Military Justice - Non-Lawyer
(formerly Military Justice)
U.S. Naval Justice School, Newport, RI (Aug 1950-), A-5F-0014, 5 weeks
Camp Pendleton, CA (1957-), Annually, 5 weeks (mainly for Marine Corps Officers)
Fleet Training Center, San Diego, CA (Nov 1968-), K-5F-2044 (formerly K-00-2044 and K-00-060), 3 weeks
- 549 Military Justice - Lawyer
U.S. Naval Justice School, Newport, RI (Nov 1965-), A-5F-0013, 8 weeks

APPENDIX III



THE ASSISTANT SECRETARY OF THE NAVY
(MANPOWER AND RESERVE AFFAIRS)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

JAN 24 2019

From: Assistant Secretary of the Navy (Manpower and Reserve Affairs)

To: Presidents, FY-20 Active-Duty Navy Captain Staff Corps Officers Promotion Selection Boards

Subj: ORDER CONVENING THE FY-20 PROMOTION SELECTION BOARDS TO CONSIDER STAFF CORPS OFFICERS ON THE ACTIVE-DUTY LIST OF THE NAVY FOR PERMANENT PROMOTION TO THE GRADE OF CAPTAIN

Ref: (a) FY-20 Active-Duty Navy and Reserve Officer and Chief Warrant Officer Promotion Selection Board Precept

Encl: (1) Board Membership
(2) Recorders and Assistant Recorders
(3) Administrative Support Staff
(4) Statutory and Regulatory Promotion Objectives

1. Date and Location

a. The promotion selection boards, consisting of you as presidents, the officers listed in enclosure (1) as members, the officers listed in enclosure (2) as recorders and assistant recorders, and the personnel listed in enclosure (3) as administrative support staff, are ordered to convene at the Navy Personnel Command, Millington, TN, at 0800, February 5, 2019 or as soon as practicable thereafter.

b. The boards shall proceed in accordance with all guidance in this letter and the FY-20 Active-Duty Navy and Reserve Officer and Chief Warrant Officer Promotion Selection Board Precept, reference (a), and the Statutory and Regulatory Promotion Objectives, enclosure (4).

2. Promotion Board Authorized Selections. The total number of officers who may be recommended in each competitive category shall be the number that most closely approximates the percentage set forth below of in-zone eligible officers determined as of the date the boards convene. The Chief of Naval Personnel shall determine the number of in-zone eligible officers on the convening date, calculate the number that may be recommended for promotion under the percentages set forth in the FY-20 Navy Active-Duty Officer Promotion Plan, and furnish the number to the boards. If the computation results in a fraction of a number of 0.5 or greater, that fraction is rounded up to

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the nearest whole number. If the computation results in a fraction of a number less than 0.5, that fraction is rounded down to the nearest whole number. The boards may recommend up to the number provided by the Chief of Naval Personnel.

<u>COMPETITIVE CATEGORY</u>	<u>PERCENT TO SELECT</u>
Medical Corps	81%
Dental Corps	89%
Medical Service Corps	60%
Judge Advocate General's Corps	60%
Nurse Corps	50%
Supply Corps	60%
Chaplain Corps	60%
Civil Engineer Corps	50%

3. Equal Consideration of Officers "In Zone" and "Above Zone."

As detailed above, the number of in-zone eligible officers is used only to calculate the total number of selects authorized; there are no individual zone selection limitations or expectations. Accordingly, in determining which officers are best and fully qualified for promotion, you are required to equally consider both above-zone and in-zone officers.

4. Consideration of Active-Duty Officers "Below the Zone." The board shall identify exceptional officers from below the zone and consider selecting them for promotion to the grade of captain. The board must ensure that these exceptional below-zone candidates are fully considered for promotion if they meet the best and fully qualified standard. A number not to exceed 10 percent of the total selections authorized for each grade and competitive category may be selected from below-zone unless the number calculated is less than 1, in which case the number that may be selected from below-zone is 1.

5. Best and Fully Qualified Selection Standard

a. Fully Qualified. All officers recommended for promotion must be fully qualified; that is, each officer recommended must be capable of performing the duties of the next higher pay grade. Officers who do not meet that standard shall not be recommended for promotion.

(1) Officers fully qualified for promotion demonstrate an appropriate level of leadership, professional skills,

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integrity, management acumen, grounding in business practices, and resourcefulness in difficult and challenging assignments. Their personal and professional attributes include adaptability, intelligent risk-taking, critical thinking, innovation, adherence to Navy and DoD ethical standards, physical fitness, and loyalty to the Navy core values.

(2) The Navy is composed of men and women representing dozens of different ethnic groups and hundreds of cultural heritages. Fully qualified officers must be capable of leading personnel from widely varying backgrounds and mentoring a diverse workforce while executing the Navy's strategic diversity initiatives. The Navy's ability to meet this leadership challenge depends, in part, on having leaders who reflect our very best, including performance, professional experience, and education.

b. **Best Qualified.** Among the fully qualified officers, you must recommend for promotion the best qualified officers within their respective competitive category. Proven and sustained superior performance in command or other leadership positions in difficult and challenging assignments is a definitive measure of fitness for promotion. Furthermore, successful performance and leadership in combat conditions demonstrate exceptional promotion potential and should be given special consideration. Each board member shall apply this guidance when deliberating and voting. Additionally, members will use the considerations below to guide their determination of the best qualified officers.

c. **Skill Requirements.** The Navy must focus on the skill sets mandated by current needs and on developing the professional competencies required in our future leadership. The Navy and joint force leadership need to comprise a diverse blend of male and female officers who have excelled in both traditional and specialized career paths. Give due consideration to demonstrated performance and expertise in the competency/skill areas listed in order of significance below. For amplifying information, refer to the competency/skills information, reference (b) of reference (a).

Medical Corps (2100)

1. N/A

Dental Corps (2200)

1. N/A

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Medical Service Corps (2300)

1. N/A

Judge Advocate General's Corps (2500)

1. N/A

Nurse Corps (2900)

1. N/A

Supply Corps (3100)

1. Acquisition Corps
2. Joint Experience
3. Navy Operational Planner
4. Naval Special Warfare (NSW) Experience
5. Expeditionary Warfare and Confronting Irregular Challenges

Chaplain Corps (4100)

1. N/A

Civil Engineer Corps (5100)

1. N/A

d. **Additional Considerations.** The following are additional considerations in determining the best qualified officers:

(1) **Individual Augmentee (IA)/Global Support Assignment (GSA)/Overseas Contingency Operations (OCO)/Irregular Warfare/Afghanistan-Pakistan Hands (APH) Program Assignment**

(a) The board may give favorable consideration to those officers who have displayed superior performance while serving in IA/GSA/OCO/APH assignments in direct support of OCO, Irregular Warfare, and the National Defense Strategy, and in particular, those IA/GSA/OCO/APH assignments that are extraordinarily arduous or which involve significantly heightened personal risk. These individuals are developing valuable combat and nation-building skills under stressful conditions. Such assignments may not be typical of the officer's traditional community career path and the officer may be rated by a reporting senior unfamiliar with the officer's specialty and the Navy fitness report system.

(b) IA/GSA/OCO assignments may take an officer out of the normal community career path for periods up to one and a half years. APH assignments consist of extensive specialized

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training and multiple, non-standard deployments that may take an officer out of the normal community career path, for periods of up to three and a half years.

(c) Note that CHC officers are noncombatants.

Chaplains do not have the same IA/GSA/OCO/APH assignment opportunities as other communities. However, chaplains develop combat experience through support of warfighters in operational environments within the USN, USMC, and USCG. The board may give favorable consideration to those CHC officers who have displayed sustained superior performance in operational assignments to include Navy fleet, Fleet Marine Force, Coast Guard sectors, and IA/GSA/OCO/APH assignments.

(2) Education and Professional Development. The board shall give favorable consideration to those officers with relevant graduate education, experience in specialized areas, and Navy and Joint Professional Military Education (JPME). In May 2018, the Unrestricted Line (URL) instituted a board selection process for in-residence graduate education programs. That board selection process ensures that URL officers with superior performance records are afforded the opportunity for in-residence graduate education. Cultivation of our best and brightest officers through in-residence learning enhances critical thinking skills with a direct correlation to enhanced warfighting expertise. Beginning with officers in year group 2015, in-residence graduate education will be required prior to assuming major command. In determining officers who are best and fully qualified for promotion, the board should give favorable consideration to officers who have obtained relevant graduate degrees while in-residence.

(a) The Navy values completion of graduate education and development of a subspecialty. Degrees from the Naval Postgraduate School, the Naval War College and equivalent Service institutions, and civilian education programs that result in assignment of a subspecialty code or award of Additional Qualification Designation (AQD) codes are desirable. Proven expertise from an experience tour utilizing that subspecialty is fundamental to development of Navy leaders.

(b) The Navy values competitive scholarships and fellowships, examples of which include: Olmsted Scholar, Marshall Scholar, Rhodes Scholar, White House Fellowship, SECDEF Corporate Fellowship, Tours with Industry, Fleet Scholars Education Program, and Federal Executive Fellowships (e.g.,

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Politico-Military and Cyber).

(c) Best qualified officers seek opportunities to broaden their cultural awareness through experiences and education and to enable better communication in a global operating environment.

(d) The Navy values the importance of Naval Reserve Officer Training Corps (NROTC) and U.S. Naval Academy (USNA) duty in building and developing future Navy leaders. When reviewing an officer's qualifications for the next higher grade, you should give favorable consideration to NROTC/USNA assignments.

(e) Favorable consideration shall be given to the critical need for senior leaders who are Joint Qualified Officers (JQO) as documented by an AQD.

(3) **Innovation and Efficiency.** A critical goal of the Navy is to encourage -- to demand -- innovation and efficiency to ensure that we retain an adaptive, flexible, and effective naval force able to anticipate events and win across the spectrum of conflict. In your consideration, recognize that the continued preeminence of the Navy in the future is inextricably linked to its ability to successfully change and to manage for efficiency. Our future depends on male and female leaders who have demonstrated their awareness of this fact. Within the charter of best and fully qualified, seek to select these officers.

(a) In this age of limited resources and fiscal constraints, application of energy resource management and technology is of vital importance. Our institution must create energy solutions that make facilities and installations more energy efficient and encourage superior management of energy resources.

(b) Likewise, we must not restrict or limit the opportunity of any officer to think creatively, develop new ideas, take prudent risks, and maximize capabilities through sound management practices. Bear in mind that, in the context of a changing Navy, officers demonstrating innovative thinking, efficient management skills, prudent risk taking and effective business practices, may reflect a variety of backgrounds.

(4) **Joint Officer Considerations**

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(a) Our ability to operate effectively with the other Services is vital to our war-fighting capability. To foster this ability, a number of officers are assigned to joint duty with the Joint Staff, the other Services, and joint organizations. To ensure our ability to conduct joint operations, the Navy is firmly committed to placing as many officers as possible in joint duty assignment billets.

(b) Success in these assignments should be given special consideration and the statutory joint promotion objectives, delineated in enclosure (4), represent critical requirements which warrant particular consideration when determining which officers are best qualified for promotion. However, these statutory joint promotion objectives do not alter the best and fully qualified selection standard. As such, members shall only select eligible officers who are best and fully qualified for promotion even if doing so will result in a failure to meet the statutory joint promotion objectives.

(c) This guidance does not apply to boards for competitive categories in which there are no joint officers eligible for consideration.

(5) **Acquisition Corps Considerations.** Acquisition Corps officers possess the qualifications to manage the development, acquisition, and life cycle support of the Navy's current and future platforms and associated systems. The Unrestricted Line, Aerospace Engineering Duty Officers, and Engineering Duty Officer communities all contain Acquisition Corps officers. In addition, contracting skills are based in the Supply Corps and Civil Engineer Corps. While there are specific needs and backgrounds in each community, there are overarching acquisition skill sets which are valued and found in all of these communities. Officers who possess these skills, regardless of the community to which they belong, are valued and necessary for the health of the Acquisition Corps, and should be considered in the broad context of the Acquisition Corps. Examples of these overarching skill sets include technical and operational knowledge of C4I, combat systems, unmanned systems, systems engineering, enterprise information systems, information technology, and weapons and major weapons systems (e.g., ships and aircraft). In determining the best and fully qualified officers for promotion, you shall give equal consideration to outstanding performance whether in an acquisition or non-acquisition position.

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e. **Demonstration of Core Attributes.** The challenges facing our Navy are growing in scope, scale, and pace. To meet these challenges, the Navy needs male and female leaders who have demonstrated estimable character and are prepared for decentralized operations. You should give careful consideration to officers who demonstrate the four core attributes that guide our decisions and actions: integrity, accountability, initiative, and toughness. Integrity may be demonstrated as an individual or as a team member, by displaying conduct that is upright and honorable, and by working to strengthen the resolve of his or her peers, superiors, and subordinates. Accountability may be demonstrated by achieving and maintaining high standards, honestly assessing progress, and adjusting as required. Officers demonstrate initiative by taking ownership, acting to the limit of their authorities, and looking at new ideas with an open mind. Toughness can mean marshalling all sources of strength and resilience, including rigorous training, encouraging the fighting spirit of our people, and providing steadfast support of our families. Officers who demonstrate these core attributes ensure the U.S. Navy remains the world's finest Navy and deserve your careful consideration when selecting officers who are best and fully qualified.

6. **Medical Community Considerations.** Navy Medicine needs exemplary leaders able to thrive and inspire/deliver results, especially in complex and challenging times. Knowledge and proven performance/experience in a variety of settings including operational medicine, joint medical operations, and current garrison health care is necessary. Future leaders must understand and have experience across the continuum of care that is Navy Medicine. Additionally, Navy Medicine greatly values joint experience and formal education, including JPME with knowledge and experience in a variety of settings including joint medical operations and current garrison health care delivery initiatives. Duty or service in combined or other staff positions at senior levels of government should also be considered favorably.

a. The Navy requires officers of exceptionally high professional, operational, clinical, and business competence with the intellectual capacity to think analytically and express themselves articulately. They must have the energy to create and communicate the organization's vision, as well as build and motivate teams to accomplish that vision. Our leaders must be calculated risk-takers, inclusive in decision-making and trusted

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by subordinates. They must have the courage to stand on principles and demonstrate a clear potential to lead the Navy of the future. They must recognize talent and mentor, coach, and develop juniors, then build the environment in which subordinates can thrive. They must understand and use best clinical practices and business tools in managing our military population's health and keeping our operating forces healthy and on the job. Our Medical Community's leadership must be drawn from those officers who clearly understand Navy Medicine's obligation to support the fleet and Marine Corps and demonstrate the capacity to meet the challenges of our commitment to maritime superiority.

b. You must ensure that Navy Medicine's future leaders possess the broad knowledge necessary to support the operating forces and are acknowledged leaders within their operational, clinical, scientific, and other specialties. Likewise, officers selected must have demonstrated exceptional managerial skill and professional competence in executive and staff roles in the Fleet, Marine Corps, or shore establishment. In determining those officers best qualified for promotion, you should select those officers who have served in a broad spectrum of assignments requiring expertise in diverse functional areas. You shall give consideration to an officer's academic, clinical and/or scientific proficiency as a health professional to at least as great an extent as you give to that officer's administrative and management skills. Strong consideration should be given to board certification when a board certification exists for the specialty. It should be noted that, although there is no set career path for upward mobility, those you select will be placed almost assuredly in positions that require broad military and medical perspectives beyond the Department of the Navy. When officers serve in operational and/or joint environments where they are often among a small or "1-of-1" peer group or where reporting seniors may be unfamiliar with the medical department career paths and/or the Navy fitness reports system, special attention must be taken in reviewing those officers' records. For operationally-focused specialties, consideration should be made for those officers who have demonstrated consistent superior performance and operational commitment.

c. The Navy values completion of graduate education and development within an officer's subspecialty. For officers currently in or who have successfully completed a Duty Under Instruction (DUINS) program (to include residencies and

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fellowships), the board shall give consideration to at least as great an extent as the board gives consideration to an officer's administrative and management skills, as these officers were competitively selected by Navy Medicine for these valued programs. The Navy has invested significantly in superior officers selected for DUINS and other educational opportunities. Special attention should be given to those officers who, while in these educational programs, may not have had the opportunity for peer comparison on fitness reports. That should not be considered adverse or detrimental.

d. Officers best and fully qualified for promotion to captain in Navy Medicine are those who have demonstrated sustained superior leadership. Officers with superior performance who have concentrated their careers and demonstrated mastery and leadership in a particular operational, clinical, research, scientific, academic, or administrative type setting should be favorably considered. Best and fully qualified officers for the rank of captain will be those with proven leadership experience who have demonstrated experience and expertise across the spectrum of military medicine, inclusive of operational platforms. Additionally, those officers would have experience and expertise with the intersection of the strategic and tactical issues in provision of military healthcare through experience in headquarters or other associated DoD agencies.

7. Judge Advocate General's (JAG) Corps Community

Considerations. Judge advocate assignments are made in the best interest of the Navy. In determining the best and fully qualified, equal weight shall be given to performance in all assigned billets, based on guidance provided in the precept and convening order. The JAG Corps must remain ready to meet the need for legal work and advice within the Navy and Joint Force. This includes military justice, advice to commanders at sea and ashore, service to individual clients, JAG Corps community management, and staff-based policy and legal work that keeps the Navy on a solid legal foundation. To meet this wide-ranging need, the JAG Corps benefits from drawing on the talents of officers with a more generalist career path and officers with deeper expertise in specific areas of practice.

a. **Assignment to Office of Military Commissions (OMC).** On May 14, 2008, DEPSECDEF wrote that "military commissions are a national priority. Conducting a fair, just, and transparent military commissions process is the department's top legal services priority and necessitates our commitment to dedicate

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the right number of and most skilled legal practitioners the Department has to offer." The JAG Corps has met this commitment to provide skilled legal practitioners to OMC, including some officers detailed well outside their anticipated career path. The JAG Corps must continue to value the important contributions of skilled legal practitioners at OMC.

b. **Military Justice Litigation Career Track.** Since 2007, the JAG Corps has maintained a separate career track for officers who specialize in prosecuting, defending, and judging criminal cases. After competitive selection by an administrative board, these officers spend significant portions of their careers in litigation-related billets.

c. **Post-Graduate Education.** In determining the best and fully qualified officers, give equal weight to post-graduate legal education obtained at military and civilian institutions.

d. **Assignment to duties in Interagency or Joint Commands.** When judge advocates are detailed to serve within interagency or joint commands, where reporting seniors may be unfamiliar with the Navy fitness reports system, special attention must be taken in reviewing those reports.

e. **Navy Reserve Officers Recalled to Active Duty.** A recalled officer's record shall not be discounted simply because it contains fewer active-duty fitness reports than a peer's record.

8. **Supply Corps (SC) Community Considerations.** The Navy requires Supply Corps leaders with utmost integrity, moral excellence, and professional acumen who have demonstrated sustained superior performance in positions of increased responsibility. Supply Corps officers recommended for promotion must have balanced professional expertise to include demonstrated leadership, operational proficiency and supply expertise achieved through both shore/policy tours and fleet/operational tours. The Navy values Supply Corps officers who can recognize talent and are committed to mentoring and coaching juniors to develop future senior leaders of the Supply Corps.

a. Officers who have successfully proven their ability to lead and direct people and organizations in tough, highly visible, and challenging environments and have a successful track record of sustained superior performance in increasing

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scope of responsibilities indicate potential to succeed at the level of captain.

b. Officers who have successfully demonstrated highly effective leadership capabilities in a dynamic and fast-paced operational environment such as an afloat or expeditionary operational tour or in a command tour ashore at the rank of commander should receive favorable consideration and indicate potential to succeed at the level of captain.

c. Officers who are subject matter experts in at least one principal line of operation such as supply chain management, operational logistics and acquisition (e.g., contracting or financial) management and have experience in a second principal line of operation indicate the potential to succeed at the level of captain. Additionally, the Supply Corps has a critical need for officers selected for captain who have significant contracting expertise. These selections should only be realized if there is a sufficient number of officers determined best qualified among those fully qualified officers who possess contracting expertise.

d. Acquisition Corps membership and/or Joint Qualified Officer (JQO) are strongly encouraged in the Supply Corps community.

9. Chaplain Corps (CHC) Community Considerations

a. The CHC exists to support Sailors, Marines, Coast Guardsmen, and their families, in the exercise of their religious freedom. The opportunity to practice their faith wherever they serve has the benefit of increasing their personal resilience. CHC officers should excel in Professional Naval Chaplaincy (PNC), delivering the core capabilities of providing religious ministry to those of their own faith, facilitating for those of other faith traditions, caring for all personnel and providing relevant advice to commanders. Success and sustained exceptional performance at a level commensurate with or above their rank in these areas are important attributes to consider. The chaplains selected for promotion should be leaders of integrity who have demonstrated proficiency in personnel and project management, operational planning and execution, mastery of administrative processes and commitment to the professional development of themselves, their subordinates, and the Chaplain Corps. You must ensure that Navy CHC's future leaders possess the broad knowledge necessary to support the operating forces

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and are acknowledged leaders, demonstrated by their exceptional leadership ability, professional competence, and executive/staff roles in support of operational and shore assignments.

b. Career Paths. In determining those officers best qualified for promotion, you should consider favorably those officers who have demonstrated sustained superior performance in a spectrum of assignments requiring expertise in diverse functional areas. The spectrum of assignments, however, can be limited by fleet/operational/joint requirements. This must be taken into account by the board. It should also be noted that officers may have been assigned outside the traditional CHC career development patterns (i.e., recruiting, instructing, etc.) requiring specific skill specialties. These assignments, though beneficial to the interests of the Navy, have resulted in those officers having career patterns different from other officers. There are no expectations that officers must be selected from only certain assignments.

c. Additional Education, Training, and Professional Development. The CHC values education, training and professional development. All CHC officers enter service with at least one master's degree.

(1) Advanced Education. Officers who have participated in advanced education beneficial to the Navy (e.g., Navy-funded, personal expense, etc.) after entering service that leads to another master's degree, post graduate certification or doctorate degree should be given favorable consideration. Schooling associated with non-observed time should not be viewed as detrimental to promotion potential.

(2) Subspecialty requirements. Officers who have proven CHC subspecialties (Religious and Culture, Pastoral Counseling, and Ethics) should be given favorable consideration. Proven expertise from an experience tour utilizing that subspecialty is fundamental to development of Navy leaders.

(3) Fleet Marine Force (FMF) Qualification Designator. For officers who have been assigned to operational Marine Corps tours, favorable consideration should be given to those awarded the FMF Qualification Designator (AQD 55F).

(4) CHC Communities of Interest (COI). Officers who have participated in a CHC COI should be given favorable consideration. Membership requires having held assignments in

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specific areas of chaplaincy where they have developed proficiency and professional expertise, valued by the CHC and the Department of the Navy.

d. Fitness Reports. When officers serve with the Marine Corps, Coast Guard, Merchant Marines, or in joint environments where reporting seniors may be unfamiliar with the Navy fitness reports system, special attention must be taken in reviewing those officers' records.

e. Navy Reserve Officers Recalled to Active Duty. The CHC Community is a mix of direct accessions and indefinite recalls. Navy Reserve officers who have been recalled to active-duty will have fewer active-duty fitness reports than their continuous active-duty peers. Due consideration shall be given to the fitness reports available and the quality of performance reflected in the record. A recalled officer's record shall not be discounted simply because it contains fewer active-duty fitness reports than an active-duty peer's record.

f. Officers who have a successful track record of sustained superior performance, and increasing scope of responsibilities in leadership, supervision and/or major staff assignments indicate potential to succeed at the level of captain.

g. Officers who have successfully completed or have demonstrated superb performance in a complex commander tour, such as designated milestone tours, indicate potential to succeed at the level of captain.

h. Additional valuable achievements. The board shall give favorable consideration to those officers with successful tours in a joint billet, completion of JPME, and/or resident degrees from the Naval War College or equivalent Service institutions.

10. Civil Engineer Corps (CEC) Community Considerations

a. As the Navy's shore installation and expeditionary engineers, senior CEC officers are expected to display sustained superior performance in the three CEC core competencies - Facilities Management and Acquisition, Seabees, Naval Construction Force Units, or other expeditionary units; and Navy/USMC/Joint Staff. Integral to this performance, officers must possess exceptional people/teamwork/leadership skills to work in linear and matrix organizations with uniformed, civil service, and industry personnel at all echelons of command and

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levels of government.

b. Although there is no singular career path for upward progression, all officers under consideration for promotion must exhibit continued increase in job responsibility and job diversity commensurate with their rank. Experiences in overseas contingency, humanitarian assistance/disaster response, and theater security cooperation program operations are valued. Assignments with an operational unit or as an individual augmentee should be considered equally.

c. While all CEC officers recommended for promotion must be the best qualified within their respective promotion categories, the Navy requires Civil Engineer Corps leaders with exceptionally high professional engineer and business competence.

d. Officers in the CEC Community are eligible for and generally granted, a scientific waiver for the Joint Qualified Officer designation requirement for flag officer promotion. However, Joint Professional Military Education (JPME) and experience are valued.

e. A limited number of CEC billets support Naval Special Warfare (NSW), Ocean Facilities Program (OFP), Combatant Command (COCOM) Staffs, Instructor Duty, and other unique requirements. Officers selected to perform these sensitive duties are extensively screened and complete demanding proficiency training and may have multiple-tour operational assignments that can preclude them from serving in traditional CEC career path billets. Due consideration should be given to outstanding performance by members in these assignments with the understanding that limited details of their activities may be provided in an unclassified "not observed" or "1 of 1" fitness report, given the sensitive and unique nature of their duties.

f. All fully qualified CEC captains should have demonstrated superior performance in their commander billets. The best qualified officers should have a track record of successful tours in quantifiable leadership positions with proven ability to lead and direct people and organizations in tough, highly visible and challenging environments. Superior performance in O-5 command and/or as a Public Works Officer should be given heavy consideration.

g. Expected achievements include: Registered as a Professional Engineer (AQD: 951) or Registered Architect (AQD:

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952), Acquisition Level III (AQD: AC3), and member of the
Acquisition Professional Community (AQD: APM). JPME and other
technical/professional certifications are highly valued.

11. Recommendation for Reorder of Active-Duty Officers of
Particular Merit

a. After the board has determined all best and fully
qualified officers who should be recommended for promotion, it
shall proceed to determine whether any of the recommended
officers are of particular merit to be placed higher on the
promotion list than their lineal number would place them. An
officer of particular merit may be recommended for placement
higher on the promotion list only if the officer receives the
recommendation of at least a majority of the members of the
board.

b. A number not to exceed 15 percent of the total
selections authorized for each grade and competitive category
may be placed higher on the promotion list. The board may
determine that no officers should be placed higher on the
promotion list than their lineal number would place them.

c. Officers of particular merit are those officers whose
records contain documented performance consistently superior to
the performance of other officers recommended for promotion by
this board.

d. No officer recommended for promotion shall be moved down
on the promotion list except by insertion of the name of an
officer of particular merit above that officer's name.

e. If the board recommends officers of particular merit be
placed higher on the promotion list, then the board shall
recommend the order in which those officers should be placed on
the list.



Gregory J. Slavonic

Statutory and Regulatory Promotion Objectives

PROMOTION SELECTION BOARDS

(These objectives DO NOT alter the best and fully qualified selection standard discussed in the convening order.)

1. **Statutory Joint Objectives.** For officers assigned to joint duty within the best and fully qualified standard, the board shall strive to ensure that the following statutory promotion objectives are achieved:

a. Officers who are serving or have served, on the Joint Staff (JS) are expected, as a group, to be promoted to the next higher grade at a rate not less than the rate for officers in the same grade and competitive category who are serving or have served, at Navy Headquarters.

JS Rate \geq HQ Rate of Selection

b. Officers in the grades of lieutenant commander and above, who have been designated as a joint qualified officer (JQO), are expected, as a group, to be promoted to the next higher grade at a rate not less than the rate for all officers in the same grade and competitive category.

JQO Rate \geq Overall Selection Rate for Category

2. **Statutory Acquisition Corps Objective.** In accordance with 10 U.S.C. § 1731, Acquisition (ACQ) Corps officers are expected, as a group, to be promoted at a rate not less than the rate for all source community officers, both in the zone (IZ) and below the zone (BZ), in the same grade.

ACQ Corps Rate \geq Overall Selection Rate for Source Community

3. **Regulatory Objective.** Although not contained in statute, the Secretary of Defense has established an additional promotion objective as a matter of policy. Officers who are serving or have served since being considered by the most recent promotion board, on the staff of the Secretary of Defense will, as a group, be promoted to the next higher grade at a rate not less than the rate for officers in the same grade and competitive category who are serving or who have served since being considered by the most recent promotion board, at Navy Headquarters.

OSD Rate \geq HQ Rate of Selection

4. Prior to adjournment, the board must review the extent to which the statutory and regulatory promotion objectives have been met.

APPENDIX IV



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO

OPNAVINST 1500.72G
N3/N5
22 JUN 2010

OPNAV INSTRUCTION 1500.72G

From: Chief of Naval Operations

Subj: NAVY POLITICO-MILITARY FELLOWSHIPS, GRADUATE EDUCATION
PROGRAMS, AND COMMUNITY SPONSORSHIP

Ref: (a) BUPERSINST 1560.20C
(b) OPNAVINST 1520.24C
(c) NAVADMIN 195/07
(d) MILPERSMAN Article 1214-010
(e) DoD Directive 1322.23 of 22 February 2005
(f) NAVPGSCOLINST 1520.1H (NOTAL)
(g) NAVPERS 15839I
(h) OPNAVINST 1520.23B
(i) DoD Instruction 1322.10 of 29 April 2008
(j) MILPERSMAN Article 1520-010
(k) NAVPGSCOLINST 1550.1E (NOTAL)
(l) DoD Instruction 1322.06 of 15 November 2007

Encl: (1) Sample Application
(2) Sample Curriculum Vitae

1. Purpose. To provide guidance on the management of the Navy's politico-military (Pol-Mil) education, utilization, and community sponsorship programs. This encompasses extensive guidance on the background, eligibility, institutions, policies, application and selection procedures, and responsibilities for the Navy's Pol-Mil fellowships and graduate education programs. These programs include the Federal Executive Fellowship (FEF), Secretary of Defense Corporate Fellowship (SDCFP), Arthur S. Moreau (ASM), and the Pol-Mil Masters (PMM) programs discussed in or governed by references (a) through (l). This instruction is a complete revision, combining and expanding two older instructions, and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 1500.72F and OPNAVINST 1520.34C.

3. Pol-Mil Community Sponsorship. The Navy requires and benefits from a cadre of educated, experienced Pol-Mil

specialists who can serve in a number of critical strategic planning, national security decision-making, and international engagement roles on major staffs throughout the world. The Deputy Chief of Naval Operations (Operations, Plans, and Strategy) (CNO (N3/N5)) is the program sponsor for the Pol-Mil community and its associated education and fellowship programs. Effective management of this program ensures the Navy has a sufficient number of experienced and educated personnel who have all been properly designated, and an appropriate number of billets identified for them to fill. The principal means of identifying Pol-Mil subspecialists will be the Additional Qualification Designation (AQD) of 240 (Pol-Mil).

4. Pol-Mil Fellowship and Education Programs. The Navy sponsors a number of superb Pol-Mil fellowship and education opportunities. While a number of these programs are mentioned in this instruction, four specific programs are specifically managed through this instruction.

a. FEF Program

(1) Background. The FEF program was established in 1971 to give officers an opportunity to increase their understanding of policy development and national security decision making at the highest levels of government by participating as fellows at select non-profit research organizations (think tanks) and academic institutions. Equipped with this experience, fellows will subsequently be available to fill Navy and Joint billets in strategy, planning, and national security affairs that will leverage their expertise. Assignments to the FEF program may not exceed 1 year and usually commence in August. Additionally, fellows are expected to provide a conduit between CNO (N3/N5) and their host institution, both by informing their colleagues on Navy positions and by conveying outside perspectives to the Navy's strategic planners. For specific policies and application procedures on the FEF program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. All active duty O4-O6 unrestricted line officers and officers with 160X, 161X, 163X, 171X, and 172X designators. Officers are encouraged to apply as soon as eligible to maximize their opportunity for repeat utilization tours.

(3) Report Requirement. Officers participating in the FEF program will be uniquely situated to benefit from the expertise resident at their institutions. Understanding and incorporating this "outside perspective" is critically important to the Navy as it continues to adapt and refine itself to meet the strategic challenges of today and tomorrow. Each fellow will be required to research and write a paper related to strategy and or policy. CNO (N3/N5) will provide the specific guidelines and criteria at the outset of the academic year. Emphasis will be placed on generating a product that will contribute to the development or refinement of Navy strategy and policy.

(4) Institutions. A variety of institutions will be used to meet specific Navy needs. These may include, but are not limited to:

(a) The American Enterprise Institute (AEI) for Public Policy Research – Washington, DC – <http://www.aei.org>. Requirements: 04-06; balanced operational/staff experience, graduate degree preferred, and TOP SECRET clearance required. Nominee will be interviewed prior to start of the fellowship year.

(b) The Atlantic Council of the United States (ACUS) – Washington, DC – <http://www.acus.org>. Requirements: 04-06; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required.

(c) The Brookings Institution – Washington, DC – <http://www.brookings.edu>. Requirements: 04-06; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required, and research experience preferred.

(d) The Center for New American Security (CNAS) – Washington, DC – <http://www.cnas.org>. Requirements: 04-05; balanced operational/staff experience, background or graduate degree in national security affairs, international relations, or strategy required.

(e) Center for Strategic and International Studies (CSIS) – Washington, DC – <http://www.csis.org>. Requirements:

O4-O6; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required, and research experience preferred.

(f) Weatherhead Center, Harvard University – Cambridge, MA – www.wcfia.harvard.edu. Requirements: O4-O6; balanced operational/staff experience, graduate degree preferred.

(g) Hudson Fellowship, St. Antony's College, Oxford University – Oxford, UK – <http://www.sant.ox.ac.uk>. Requirements: O5 (post command preferred) or O6; balanced operational/staff experience, graduate degree in national security affairs, international relations, or strategy required. The Hudson fellow may also participate in the All Soul's College "Changing Character of War" seminar series. Both the primary and alternate Navy nominees will interview with an admissions committee at Oxford. The officer not selected will be offered one of the other FEF positions. In unusual circumstances, the Hudson fellow may be placed at a college other than St. Antony's if the area of study merits this. The Hudson fellowship begins in October and ends the following September.

(h) Hoover Institute, Stanford University – Palo Alto, CA – <http://www.hoover.org>. Requirements: O4-O6; balanced operational/staff experience and either a graduate degree or experience in national security affairs, international relations, strategy, policy, or Pol-Mil affairs required.

(i) The Rand Corporation – Arlington, VA – <http://www.rand.org>. Requirements: O4-O6; balanced operational/staff experience required.

(j) Johns Hopkins University/Advanced Physics Laboratory – Laurel, MD – <http://www.jhuapl.edu>. Requirements: O4-O6; balanced operational/staff experience and national security affairs education or experience required.

b. SDCFP

(1) Background. The SDCFP was established in 1994 to foster innovation in the Services by providing future senior officers with first-hand experience in the strategic management practices of innovative American corporations, such as European

Aeronautic and Defence and Space Company North America and the National Cash Register Corporation. Officers participating in this program will utilize their experiences to improve innovation and strategic planning in the Navy in subsequent shore tours. The Office of the Secretary of Defense (OSD) typically chooses the corporation(s) to host fellows in April following the fellowship selection board, which normally convenes in October/November. Assignments to SDCFP will be for 1 year, commencing the summer following selection to include a 1-month indoctrination at the National Defense University, normally held in July. For specific policies and application procedures on the SDCFP program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. All active duty officers, O5-O6, whose performance demonstrates flag officer potential. Related graduate education and staff experience preferred.

c. PMM Program

(1) Background. The PMM program was developed to educate naval officers in Pol-Mil affairs and strategic planning through graduate education at elite civilian institutions (CIVINS). Officers selected for this program must carry a full academic load year-round, including summer sessions. Assignments to the PMM program vary in length according to degree and institution but range from 1 to 2 years, usually commencing during the summer session or fall term of the academic year. The 1-year students should expect to serve an immediate follow-on tour in an N5 (Office of the Chief of Naval Operations (OPNAV) or Navy component commander) or J5 (Joint Staff or combatant commander) billet. Candidates should express preference for 2-year programs if they are considering future pursuit of a doctoral degree (PhD). For specific policies and application procedures on the PMM program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. All active duty O3-O5 unrestricted line officers and officers with the 161x, 163x, 171x, and 172x designators who have not already participated in a Department of Defense funded graduate education program. Officers having earned a degree through the tuition assistance program are an

exception and are eligible. Junior officers completing their division officer tour and department heads going into their shore tour are strongly encouraged to apply.

(3) Institutions. The institutions involved in this program represent the very best American universities that concentrate in national security studies.

(a) Georgetown University – Washington, DC – <http://ssp.georgetown.edu>. One-year Master of Arts (MA) in the Security Studies Program at the Edmund A. Walsh School of Foreign Service.

(b) Harvard University – Cambridge, MA – <http://www.ksg.harvard.edu>. Two-year Master in Public Policy, or a 2-year Master in Public Administration in International Development, or a 2-year Master in Public Administration, or a 1-year mid-career Master in Public Administration at the John F. Kennedy School of Government.

(c) Johns Hopkins University – Washington, DC – <http://www.sais-jhu.edu>. Two-year MA in International Relations, or a 1-year Master of International Public Policy at the Paul H. Nitze School of Advanced International Studies.

(d) Stanford University – Stanford, CA – <http://ica.stanford.edu>. One-plus year MA in International Policy Studies or International Relations at the School of Humanities and Sciences International Comparative Area Studies Division.

(e) Tufts University – Medford, MA – <http://fletcher.tufts.edu>. Two-year MA in Law and Diplomacy, or a 1-year MA at the Fletcher School.

d. ASM Program for Post-Masters Study

(1) Background. The ASM program for post-masters study in international relations and strategy was developed to support the Navy's requirement for officers who are extremely knowledgeable in the formation and conduct of foreign policy, strategic planning, and decision-making processes at the highest level of government. Admiral Moreau actively promoted the professional development of naval officers, and he believed that

upon becoming operational experts, naval officers should expand their understanding of strategic thinking and decision-making throughout the government. Officers with demonstrated superior performance and potential for future contributions to the Navy in the Pol-Mil arena will be selected to pursue post-masters education leading to a 2000N subspecialty code. Following completion of this education, ASM program graduates will be used in important Joint or interagency billets or in Pol-Mil billets of high value to the Navy. For specific policies and application procedures on the ASM program, refer to paragraphs 5 and 7 respectively.

(2) Eligibility. This program is available to active duty O4(sel)-O5 unrestricted line officers. Officers must already possess a master's degree in a Pol-Mil subspecialty and have demonstrated superior performance, exceptional leadership, proven academic achievement, and clear potential for professional growth. ASM program participation will be 12 months, and acceptance of teaching or research assistantships is not permitted under this program. The ASM program is especially suitable for candidates seeking to complete a PhD or to achieve an "all but dissertation" status, and consideration will be given to applicants who present an education plan that would allow them to complete all requirements of a PhD short of a dissertation. Previous PMM program graduates returning to the same institution would also receive additional consideration. Participants still completing their dissertation following their ASM year may be detailed to a billet that allows them to remain active in the strategy arena, but also provides dedicated research and writing time.

(3) Institutions. Same as listed in subparagraph 4c3.

e. Other Programs That Produce Pol-Mil Subspecialists but Are Governed by Other Navy Instructions

(1) Council on Foreign Relations (CFR) Fellowship. The Chief of Naval Operations selects a fellow to serve at the CFR headquarters in New York City for 1 year beginning each September. The CFR fellowship provides an opportunity to broaden the officer's understanding of foreign relations through study and active participation at the CFR and allows the Navy insight into the CFR's studies and programs. CFR fellows who

complete/have completed a degree in national security studies (earning the 2XXXP subspecialty code) will be eligible for the 240 AQD.

(2) White House Fellowship (WHF) Program. Naval officers have the opportunity to apply for and be selected to the WHF program. This is a 1-year program that begins each September, which offers fellows the opportunity to work directly for Cabinet-level officials throughout the Executive Branch. Graduates of this program will receive the 233 AQD and, if they have completed a national security studies degree (earning the 2XXXP subspecialty code), will be integrated into the Pol-Mil subspecialty community and will be eligible to fill billets coded with the 240 AQD. Reference (a) provides program and application guidance.

(3) Olmsted Scholar. The Olmsted Scholarship program is sponsored by the George and Carol Olmsted Foundation, and is a 2- to 3-year program that immerses an officer in a foreign culture. The officer attends a foreign university for 2 years following language study in country and/or at the Defense Language Institute (if required). Olmsted scholars will earn the 219 AQD and, if they complete a degree in national security affairs (earning the 2XXXP subspecialty code), they will be integrated into the Pol-Mil subspecialty community and will be eligible to fill billets coded with the 240 AQD. Reference (b) provides program and application guidance.

(4) Joint Chiefs of Staff (JCS) Intern Program. Officers who complete a tour as a JCS intern and have completed a national security studies degree (earning the 2XXXP subspecialty code) are eligible for the 240 AQD.

(5) 2XXXP Degrees Earned Through Voluntary Graduate Education Program (VGEP) and Immediate Graduate Education (IGE). Under VGEP, selected officers start graduate education during their final year at the Naval Academy and earn a master's degree within 7 months of graduation. Under IGE, selected officers start graduate education immediately upon graduation and commissioning through the Naval Academy and Naval Reserve Officers' Training Corps. VGEP and IGE participants who complete a degree in national security studies and earn the 2XXXP subspecialty code will be eligible for the 240 AQD.

5. Specific Policies for Pol-Mil Fellowship and Education
Program Graduates

a. Service Obligation

(1) FEF and SDCFP. Officers participating in either of these programs may not resign or retire while assigned to the fellowship and will agree, in writing, to remain on active duty upon completion or termination of the fellowship for a period of three times the duration of the fellowship. This obligation is governed by statute and may not be waived. This obligation can be served concurrently with any other service obligation.

(2) PMM and ASM. Per reference (c), officers participating in a master's or post-master's degree program will agree, in writing, that upon completion or termination of the education program, they will obligate themselves to serve on active duty for 3 years. Officers participating in a PhD program will agree, in writing, that upon completion or termination of the education program, they will obligate themselves to serve on active duty for a period of three times the duration of education program up to a maximum of 5 years. This obligation can be served concurrently with any other service obligation.

b. Subspecialty. Officer subspecialty codes are administered per reference (d). Officers completing non-degree programs contained in this instruction shall apply for award of a 2000-series, national security studies, subspecialty code; such codes are not automatically granted. The procedures for applying for a subspecialty code can be found at the following Web site: <https://navprodev.bupers.navy.mil/nss/information/>. Officers participating in degree programs must have a Naval Postgraduate School (NAVPGSCOL) approved education plan prior to commencing studies. The education plan must meet educational skill requirements (ESRs) for a Navy subspecialty code. Upon graduation, those officers shall have their institution forward an official transcript to the NAVPGSCOL CIVINS programs director for forwarding and consideration by Navy Personnel Command (NAVPERSCOM) Distribution Management, Allocation, Resources, and Procedures Division (PERS-45) for award of a subspecialty.

(1) FEF and SDCFP Programs. Officers completing these programs will be eligible for the 2000S subspecialty code denoting professional experience related to national security studies. In addition, officers will be awarded the 240 AQD.

(2) PMM and ASM Programs. Officers completing these degree programs shall arrange for their institution to forward their official transcripts to the NAVPGSCOL CIVINS program manager. The CIVINS program manager will confirm execution of the approved education plan to support award of the 2000P subspecialty code for completion of a masters degree related to national security studies, or a 2000N or 2000D subspecialty code for post-master's study as applicable. Students shall, prior to commencement of studies, verify that their degree plan meets the ESRs of the 2000 subspecialty code. In addition, officers will be awarded the 240 AQD.

c. Fitness Reports (FITREPs)

(1) FEF. Officers participating in this program will receive not-observed (NOB) FITREPs for continuity purposes. Director, Strategy and Policy (OPNAV (N51)) will be the reporting senior on all FITREPs. At the end of the FEF academic year, each fellow will be responsible for obtaining a letter from his or her institution, normally signed by the program director or an immediate supervisor that documents performance and involvement throughout the course of the year. This institution letter will be forwarded as an attachment to the final detaching FITREP.

(2) SDCFP. Per reference (e), OSD will complete FITREPs for officers completing the SDCFP program.

(3) PMM and ASM. Officers participating in this program will receive NOB FITREPs for continuity purposes. Per reference (f), at institutions where a Navy Reserve Officer Training Corps (NROTC) unit is established, the commanding officer (CO) of the NROTC unit is the regular reporting senior for officer students. The reporting senior at institutions without an NROTC unit will be the command for which students have reported for administrative purposes while in a duty under instruction status.

d. Program Reviews

(1) FEF. OPNAV (N51) will conduct a thorough program review a minimum of once every 2 years. This program review will be collaborative in nature and involve stakeholders and input from Deputy Chief of Naval Operations (Manpower, Personnel, Training, and Education) (CNO (N1)), NAVPGSCOL, and Naval Education and Training Command (NETC). Results of the program review will then be forwarded to CNO (N3/N5) for review/approval and incorporation into subsequent updates of this instruction, annual naval administrative messages (NAVADMINs), or Program Objective Memorandum process for resourcing, as appropriate. The review addresses, but is not limited to:

(a) Institution memoranda of agreement, additions, or deletions.

(b) Review of the core skill requirements (CSR).

(c) Modification of program requirements and rationale.

(d) Program funding issues.

(e) Subspecialty or AQD utilization issues.

(2) SDCFP. OSD will review program institutions and requirements annually.

(3) PMM and ASM. As 2XXX-series subspecialty code major area sponsor, OPNAV (N51) will conduct a curriculum review a minimum of once every 2 years. This curriculum review will be conducted in coordination with representation from the NAVPGSCOL CIVINS Department and the NAVPGSCOL School of International Graduate Studies. The sponsor will forward the results of the curriculum review to the Director, Training and Education Division (OPNAV (N15)) for approval via CNO (N3/N5) and the NAVPGSCOL director of programs. Updates will be incorporated into subsequent NAVADMINs and policy documents as appropriate. The review addresses, but is not limited to:

(a) Institution memoranda of agreement, additions, or deletions.

(b) Review of the ESRs and CSRs, to include mapping of courses to ESRs.

(c) Modification of program requirements.

(d) Program funding issues.

6. Management of the Pol-Mil Community. Successful community sponsorship encompasses developing the methods for educating future officers, identifying the officers with proper experience and education, and maintaining the billet structure to effectively utilize these skills.

a. Utilization of Pol-Mil Specialists

(1) General Utilization. The officers participating in the FEF, ASM, PMM, SDCFP, and CFR programs will be eligible for, and sought to fill, billets assigned with the Pol-Mil fellowship 240 AQD. Per reference (g), volume 1, the 240 AQD can also be filled by officers who have obtained a graduate degree earning the 2XX XI or 2XX XP subspecialty code under the VGEP or IGE. In addition to officers with the 240 AQD, those officers who have the 2XX XI/P subspecialty code and have earned the 219 (Olmsted), 221 (Rhodes Scholar), 231 (JCS intern), or 233 (White House fellow) AQDs will be fully integrated into the Pol-Mil subspecialty community and eligible to fill 240 AQD-coded billets.

(2) Specific Policies for FEF and SDCFP. Officers completing either of these programs must serve at least one tour in a validated 2XXX-coded billet as soon as possible but not later than the second subsequent tour. Exceptions to this rule must be approved by NAVPERSCOM with CNO (N3/N5) concurrence. This policy will not be waived for personal preference.

(3) Specific Policies for PMM and ASM. Per reference (h), officers who have received Navy-funded graduate education will serve in a validated 2XXX-coded billet requiring a master's or post-master's degree as soon as possible but not later than the second subsequent shore tour following graduation. Exceptions to this policy must be approved by Assistant

Commander, Navy Personnel Command for Career Management (PERS-4) with CNO (N3/N5)'s concurrence. This policy will not be waived for personal preference.

b. Identification of Pol-Mil Subspecialty Billets.
Ensuring the right billets are coded and filled with 240 AQD holders (i.e., Navy Pol-Mil subspecialists) will allow for an appropriate distribution of these highly talented, educated officers. These positions will require the experience and education gained through these Pol-Mil programs. Having a pool of billets identified and coded for the 240 AQD provides a demonstrable career path for those serving as Pol-Mil subspecialists or participating in a Pol-Mil fellowship or education program and developing a national security affairs skill set. The 240 AQD-coded billets will predominantly reside on:

- (1) Major Navy staffs (OPNAV and Navy component commanders);
- (2) Interagency staffs (National Security Staff, State Department, Department of Homeland Security, Department of Energy);
- (3) Pentagon staffs (OSD and Joint Staff); and
- (4) Combatant commander staffs.

7. Application and Selection Procedures for Fellowship and Education Programs

a. Application. Annually, CNO (N3/N5) will release a NAVADMIN that solicits applications for the FEF, SDCFP, PMM, and ASM programs. The NAVADMIN may include program updates to best meet Navy requirements. It will typically be released in June to give interested officers adequate time to submit applications for the October/November selection board. Officers interested in applying to the programs contained in this instruction should follow the examples contained in enclosures (1) and (2). Officers interested in more than one program must specify which programs they are applying for, in order of preference, in the subject line of their application. Officers should indicate

their desire for selection to their detailers and in the remarks section of the officer preference and personal information card. Completed applications should be submitted to both addresses below:

Navy Personnel Command
Customer Service Center (PERS-00R)
Politico-Military Fellows Selection Boards
5720 Integrity Drive
Millington, TN 38055-0000

Office of the Chief of Naval Operations
Attn: (OPNAV N51)
2000 Navy Pentagon, Room 4C453
Washington, DC 20350-2000

b. Additional requirements for PMM and ASM Packages.
Letters of application must include the following information:

(1) A description of any undergraduate and graduate degrees obtained including majors/minors and primary focus areas.

(2) Certification that the officer meets the test/entrance requirements of the schools to which he or she plans to apply (e.g., foreign language proficiency).

(3) Universities to which applications have been or will be made and the current status of those applications.

(4) Projected rotation date.

(5) A proposed education plan, degree objective, major field of study, and area of research/thesis development, if known. A NAVPGSCOL approved education plan will be required prior to commencement of studies. Subsequent changes must be approved by NAVPGSCOL prior to execution.

(6) Subspecialty code(s) held and significant utilization tours accomplished.

(7) Copies of any published articles or papers.

(8) Agreement not to resign or request separation or retirement from the service during the period of study and to serve on active duty for the required period of obligated service.

(9) Graduate Record Examination (GRE)/Graduate Management Admissions Test (GMAT) scores. Officers should submit the type of scores required by the school to which they will apply.

c. Selection. The Fellowship Program Selection Board will be convened annually in October/November by NAVPERSCOM. Selection will be based on career performance, academic qualifications, promotion potential, specific program requirements, overall fleet requirements, needs of the Navy, and availability of billets. Officers selected for any of the programs contained in this instruction will be required to accept or decline within 14 days of the release of the selection board results. Any time thereafter, selectee-initiated requests to decline an assignment will be handled on a case-by-case basis, but normally will not be approved unless there are extenuating circumstances. Openings will be filled by alternates per their order of selection by the selection board and individual program requirements. Alternates will also have 14 days to accept or decline. Similarly, alternate selectee-initiated requests to decline an assignment will be handled on a case-by-case basis, but normally will not be approved unless there are extenuating circumstances.

8. Responsibilities

a. CNO (N3/N5)

(1) Serve as Pol-Mil subspecialty program manager and primary program sponsor for the FEF, SDCFP, PMM, and ASM programs.

(2) Issue policy guidance for the Pol-Mil community and its associated education/fellowship programs through annual notices, instructions, and other correspondence as necessary.

(3) Evaluate the Pol-Mil community management in terms of officer production, education and experience; proper

designation of personnel as Pol-Mil specialists; and distribution of personnel to billets identified as requiring Pol-Mil specialists.

(4) Determine on a biennial basis which institutions will participate in the FEF program and submit tuition and temporary additional duty travel costs associated with each fellowship to Commander, NETC.

(5) Act as Fellowship Selection Board sponsor.

(6) Draft and release annual NAVADMIN soliciting FEF, SDCFP, ASM, and PMM program applications.

(7) Annually, in September/October, conduct a review of the previous academic year's FEF, PMM, and ASM programs that evaluates cost of execution, program utilization, and any fiscal surpluses/constraints that might affect future execution of the program.

(8) As the 2XXX series subspecialty major area sponsor, conduct a biennial curriculum review in coordination with NAVPGSCOL.

(9) As the 2XXX series subspecialty major area sponsor, conduct a 5-year long range plan in coordination with NAVPGSCOL.

b. OPNAV (N51)

(1) Serve as administrator of the FEF, ASM, and PMM programs.

(2) Serve as reporting senior for officers assigned to the FEF program.

(3) Notify respective institutions of selections made by the Fellowship Program Selection Board. Maintain a dialogue with institutions throughout the year.

(4) Conduct a program orientation for the FEF program fellows and for the PMM and ASM program selectees.

(5) Provide guidance, criteria, and final review for the FEF research paper requirement.

(6) Review the list of personnel who have earned the 240 AQD and ensure their records are correctly annotated.

(7) Biennially review the list of billets assigned the 240 AQD with respective placement officers and coordinate utilization or follow-on assignments for officers recently attaining the 240 AQD.

c. CNO (N1)

(1) Establish policy and guidance to identify, validate, and allocate the Navy's officer subspecialty billets requiring graduate education.

(2) Establish annual quota plans for fellowships and graduate education.

(3) Serve as resource sponsor for FEF, SDCFP, PMM, and ASM programs.

d. Commander, NAVPERSCOM

(1) Convene FEF, SDCFP, PMM, and ASM selection boards annually.

(2) Assign selected officers as directed by the results of the selection board and per annual quota plans.

(3) Establish and direct officer assignment practices to achieve utilization of Pol-Mil subspecialists to identified billets, particularly ensuring that personnel participating in FEF, SDCFP, PMM, and ASM programs are placed in re-utilization tours as rapidly as possible.

e. Commander, NETC

(1) Execute the FEF budget to pay tuition and educational travel expenses.

(2) Annually, in September/October, provide FEF budget execution for tuition and educational travel expenses to OPNAV (N15) and CNO (N3/N5).

f. President, NAVPGSCOL

(1) Act as academic coordinator for the PMM and ASM programs and maintain approved curricula per reference (h).

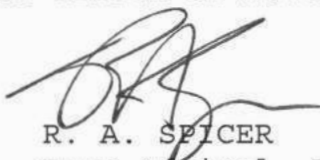
(2) Per reference (h), supervise all officers enrolled in fully-funded graduate education via the designated reporting and administrative senior officers to include monitoring academic performance, approving individual education plans, approving major field of study changes in coordination with the graduate education branch, and projecting student load.

(3) Approve education plans for degree programs. Assist in development of plans that meet CSRs and ESRs for a national security studies subspecialty code.

(4) Annually, in September/October, provide PMM and ASM budget execution information to OPNAV (N15) and CNO (N3/N5).

9. Review. CNO (N3/N5) will review this instruction biannually.

10. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per Secretary of the Navy Manual 5210.1 of November 2007.



R. A. SPICER
Rear Admiral, U.S. Navy
Assistant Deputy Chief of Naval
Operations (Operations, Plans,
and Strategy)

Distribution:

Electronic only, via Department of the Navy Issuances Web site
<http://doni.daps.dla.mil/>

OPNAVINST 1500.72G
22 JUN 2010

SAMPLE APPLICATION PACKAGE

SECOND ENDORSEMENT on LCDR D. J. Barber, USN, XXX-XX-0000/XXXX

From: Commander, Navy Personnel Command (PERS-4XX) (Detailer)
To: Commander, Navy Personnel Command (PERS-00R)

Subj: SUMMARY OF (FELLOWSHIP/GRADUATE EDUCATION) ASSIGNMENT
IMPACT ON COMMUNITY AND INDIVIDUAL CAREER ICO LCDR BARBER

1. Current Tour Impact: (Provide comments on impact to current tour if selected).
2. Overall Individual Career Impact: (provide comments on impact to overall career if selected).
3. Projected Rotation Date/Relief Concerns: (Provide PRD and comments on relieving process if selected).
4. Needs of Community Impact: (Provide comments on impact to the community manning if selected).

I. M. DETAILER
CAPT USN

(ALL FIELDS REQUIRED)

OPNAVINST 1500.72G
22 JUN 2010

SAMPLE APPLICATION PACKAGE

FIRST ENDORSEMENT on LCDR D. J. Barber, USN, XXX-XX-0000/XXXX

From: Commander Officer, USS UNDERWAY (DD-XXX)
To: Commander, Navy Personnel Command (PERS-00R)
Via: Commander, Navy Personnel Command (PERS-4XX) (Detailer)

Subj: COMMANDING OFFICER ENDORSEMENT ICO LCDR D. J. BARBER,
USN, XXX-XX-0000/XXXX

1. (CO's recommendation and comments).
2. If selected for this program, LCDR Barber will be rotating XX months early. I (intend/do not intend) to make this officer available without the benefit of a qualified relief.

(CO'S ENDORSEMENT MUST INCLUDE A STATEMENT OF PROJECTED ROTATION
DATE AND INTENTION TO MAKE AVAILABLE WITHOUT REGARD TO RELIEF)

I. M. SALTY

OPNAVINST 1500.72G
22 JUN 2010

From: LCDR Donald J. Barber, USN, XXX-XX-0000/XXXX
To: Commander, Navy Personnel Command (PERS-00R)
Via: (1) Commanding Officer, USS UNDERWAY (DD-XXX)
(2) Commander, Navy Personnel Command (PERS-4XX)
(Appropriate Detailer Code)

Subj: APPLICATION FOR ACADEMIC YEAR XX-XX FEDERAL EXECUTIVE
FELLOWSHIP AND OR SECRETARY OF DEFENSE CORPORATE
FELLOWSHIP, AND OR ARTHUR S. MOREAU PROGRAM, AND OR
POLITICO-MILITARY MASTERS PROGRAM

Encl: (1) Curriculum Vitae
(2) Biography
(3) Copy of most recent academic transcript (PMM
applicants only)
(4) Copy of GRE or GMAT scores (PMM applicants only)

1. PERSONAL STATEMENT TO THE BOARD (EXAMPLE BELOW)

The (FEF/SDCFP/PMM/ASM Program) is a great opportunity to excel. My extensive (Pol-Mil, operational experience, staff background, etc) make me an ideal candidate for (this/these) program(s).

2. Should you accept me, I rank my (choices/degree programs) as follows:

(STATEMENT MUST INCLUDE: RANKING OF PROGRAMS APPLYING FOR (IF MULTIPLE), RANKING OF FELLOWSHIP INSTITUTIONS, AND OR UNIVERSITY/DEGREE PROGRAMS IN ORDER OF PREFERENCE)

3. I understand that, if selected for a fellowship program, I am obligated to serve on active duty for a period of three times the length of the (fellowship/graduate education opportunity). In the case of graduate education, the obligation for a master's and postmaster's degree program is 3 years. For PhD programs, the obligation is three times the length of the education program up to a maximum of 5 years. Obligation will begin upon completion or termination of the (fellowship/graduate education opportunity) and will be served concurrently with other service obligations.

4. I understand that upon completion of my (fellowship/graduate education), I am obligated to complete an immediate utilization tour in a validated 2XXX-coded subspecialty billet unless this

is superseded by an operational commitment or the needs of my community. If I am unable to complete an immediate utilization tour, I will do so no later than the second subsequent shore tour following my participation in the (fellowship/graduate education opportunity).

5. I understand that if offered a (fellowship/graduate education) opportunity, I have 14 days to commit. Once committed, my acceptance is irrevocable and selectee initiated requests to decline will not normally be approved.

6. I understand that if offered a (fellowship/graduate education) opportunity, I should expect my assignment to begin Jul (SDCFP)/Aug (FEF/PMM/ASM) of next year. My projected rotation date (PRD) is XXX which is (at)/(xx months before)/(xx months after) the (fellowship/academic year) start date. If offered a (fellowship/graduate education) opportunity, my assignment depends on my present command's willingness to make me available and the willingness of my detailer to assign me to a (fellowship/graduate education program).

7. I understand that if offered a graduate education opportunity, I must have a NAVPGSCOL approved education plan prior to commencement of studies. Any subsequent changes must be approved by NAVPGSCOL before execution.

D. J. BARBER
LCDR USN

PARAGRAPHS 3 - 6 (AND 7 IF APPLYING FOR EDUCATION PROGRAMS) MUST
BE MADE VERBATIM WITH APPROPRIATE SELECTIONS MADE FOR THE
INDIVIDUAL APPLICANT

SAMPLE CURRICULUM VITAE

Lieutenant Commander D. J. Barber, USN
XXX-XX-0000/1110
Chief of Naval Operations
Navy Strategy Branch (OPNAV N513)
2000 Navy Pentagon
Washington, D.C. 20007

Work Phone Number:
Home Address:
Home Phone Number:
Email Address:

Present Position:
Action Officer, Navy Strategy Branch (OPNAV N513)

Educational Background
University of California at Berkeley, Berkeley, CA, 1995-1999
-- B.A. in Political Science, Magna Cum Laude
Naval Postgraduate School, Monterey, CA, 2002-2004
-- M.S. in National Security Affairs, Strategic Planning,
Graduated with Distinction

Military Education:
As appropriate

Professional Background:
1999 Commissioned NROTC UCAL Berkeley
1999-2001 USS DDG, Main Propulsion Assistant
2001-2002 USS MSO, Executive Officer/Navigation
2002-2004 Naval Postgraduate School
2004 SWOS
2004-2006 USS DDG, Operations Officer
2006-2007 USS CG, Operations Officer
2007 Staff Plans Officer OPNAV Staff, Strategy
 Branch (N513) Washington, D.C.

Professional Qualifications:
- Qualified and Screened for XO/CO Afloat
- Qualified TAO, SWO, EOOW
- Proven Subspecialty in Politico-Military/Strategic
Planning (2000S)
- Member Phi Beta Kappa Honor Society

Awards:

Navy Commendation Medal with "V"

Navy Achievement Medal

Publications/Articles/Papers: (If applicable)

Other Relevant Experience:

Subspecialty and Other Future Shore Assignment Goals:

Biography: (OPEN FORMAT SUMMARY OF CAREER ON SEPARATE PAGE)

SAMPLE

APPENDIX V



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-0000

BUPERSINST 1560.20E
PERS-440
21 Nov 2014

BUPERS INSTRUCTION 1560.20E

From: Chief of Naval Personnel

Subj: WHITE HOUSE FELLOWS PROGRAM

1. Purpose

a. To publicize the White House Fellows Program and encourage Navy personnel to compete for participation in this unique and prestigious program.

b. This instruction is being revised to further define Navy Personnel Command's role in screening applicants for the program. This instruction should be read in its entirety.

2. Cancellation. BUPERSINST 1560.20D.

3. Background. The White House Fellows Program was established in 1964 to provide a highly selected group of gifted, motivated young Americans with the experience of direct and personal involvement in the process of governing our nation. Fellows are assigned to the White House Staff, the Vice President, to members of the Cabinet, and to other top-level assignments in the executive branch. In addition to their duties as special assistant, White House fellows participate in an educational program revolving around the Government's processes, personalities, and problems.

4. Procedures

a. To be considered for this program, interested personnel must submit a written application to the President's Commission on White House Fellowships. The application provides the basis for the initial screening process. Successful applicants are interviewed by regional panels composed of distinguished citizens. The most outstanding applicants on a nationwide basis are then recommended to the President's Commission on White House Fellowships, which makes the final recommendations to the President of the United States. The President designates the White House fellows.

21 Nov 2014

b. Selection will be limited to career-motivated military personnel, both officer and enlisted, who

(1) have demonstrated unusual ability, high moral character, outstanding motivation, and a broad capacity for leadership.

(2) show exceptional promise of future development.

(3) are dedicated to the institutions of the United States.

c. Military personnel on active duty who are designated White House fellows shall receive their normal authorized pay and allowances and remain in active duty status.

5. Qualification Requirements. The program is open to career men and women of the military Services. Federal civilian employees are not eligible for the program. Each applicant must be a citizen of the United States.

6. Considerations. In addition to the prerequisites above, candidates should be mature, experienced, have the potential to contribute to the program, and be able to utilize their program experience to benefit the Navy and their continuing Navy careers. These factors play a significant role in the selection process.

7. Funding

a. Temporary additional duty funding for regional interviews shall be provided by local commands.

b. Any additional interviews required for the program shall be funded by the President's Commission on White House Fellowships.

8. Action

a. Individuals who are qualified and interested in applying for the White House Fellows Program should visit the program's Web site (<http://www.whitehouse.gov/about/fellows>) for specific information regarding the application process.

21 Nov 2014

b. Completed applications are generally due to the President's Commission on White House Fellowships in January for fellowships commencing the following September. Applications are very detailed and require significant time to complete, and should therefore be started as early as possible.

c. The Navy point of contact for the program is Navy Personnel Command (NAVPERSCOM), Service College Placement (PERS-440C) Branch, at (901) 874-4100/DSN 882.

NOTE: Though NAVPERSCOM (PERS-440C) is the Navy White House Fellows point of contact, non-Navy specific application and program questions should be addressed to the President's Commission on White House Fellowships.

d. The selection of White House fellows is conducted by the President's Commission on White House Fellowships. The Navy's participation in the process is limited to an initial screen of all Navy applicants conducted prior to the Commission's selection of regional finalists.

(1) After the application deadline each year, NAVPERSCOM will obtain a list of the Navy applicants being considered by the Commission as regional finalists. NAVPERSCOM will then review those applicants' military records to ensure that career timing and professional performance support selection as a fellow. Applicants whose career timing and professional performance support selection will receive an endorsement from Assistant Commander, Navy Personnel Command for Career Management (PERS-4), which will be forwarded to the Commission.

(2) Applicants whose timing and performance do not support selection will not be endorsed. Applicants who are not endorsed will not be released to participate in the program.

NOTE: Given the prestigious nature of the program, and the desire for participants to be able to utilize their program experience in a continuing Navy career, applicants in a failure of selection status at the time records are screened will not normally receive NAVPERSCOM (PERS-4) endorsement.

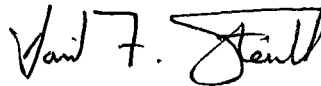
e. Naval District Washington will provide administrative support for personnel assigned to outside Department of Defense activities in the National Capital Region.

21 Nov 2014

f. After the 1998-1999 academic year, White House fellows no longer receive Joint Professional Military Education Phase I credit.

9. Service Obligation. Military personnel who participate in the program may not resign or terminate during the fellowship. Additionally, upon completion of the fellowship, they are obligated to serve on active duty for a period of three times the duration of duty as a White House fellow.

10. Records Management. Records created as a result of this instruction, regardless of media or format, shall be managed per Secretary of the Navy Manual M-5210.1 of January 2012.



DAVID F. STEINDL

Deputy Chief of Naval Personnel

Distribution:

Electronic only, via BUPERS Web site

<http://www.npc.navy.mil>

APPENDIX VI

Navy Medical Corps



FY-19

Leadership Course Offerings

**CAPT William Beckman
MC Career Planner
William.a.beckman.mil@mail.mil
703-681-8937
18 SEP 2018**

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Navy Medicine Professional Development Center (NMPDC)

Courses

<http://www.med.navy.mil/sites/nmpdc/Pages/index.aspx>

(1) Basic Medical Department Officer Course (BMDOC)

Course Offering: This course is an online course that can be completed at the officer's convenience.

Course Description: The Basic Medical Department Officer Course is the first course in the Medical Department Officer's Learning Continuum. BMDOC is a three unit course in which all units must be completed to receive credit. The course is designed for junior Medical Department Officers in the paygrades O1 to O3 to introduce the organization, structure, business practices, and operational policies of the Naval Medical Department. BMDOC fulfills 8 of the 36 Joint Medical Executive Skills Program (JMESP) competencies.

Funding: There is no cost for this online course.

Process: Available online through Navy E-Learning following the steps below:

1. Navigate to Navy E-Learning
2. Select tab "Course Catalog"
3. Under Learning Category select "Department of the Navy (DON) Training"
4. Scroll down to select "Navy Medical Education and Training"
5. Select "Basic Medical Department Officers Curriculum"
6. Scroll down to see Active learning modules
7. Select ENROLL for each unit and add to Learning Plan
8. Return to tab My Learning and LAUNCH Course

Quota: Unlimited

Course POC:

Mr. Clinton A. Garrett Sr.
 Education Specialist
 Navy Medicine Professional Development Center
 Bethesda, MD
 Office: 301-295-6088
Clinton.A.Garrett.civ@mail.mil

(2) Advanced Medical Department Officer Course (AMDOC)

Advanced Medical Department Officers Course (AMDOC)				
Course Title	Course Number/ Location	Course Start Date	Course End Date	Nom Due Date
AMDOC	19-10 / WRNMMC	22-Oct-18	26-Oct-18	03-Sep-18
AMDOC	19-20 / WRNMMC	14-Jan-19	18-Jan-19	03-Dec-18
AMDOC	19-25 / WRNMMC	19-Feb-19	22-Feb-19	31-Dec-18
AMDOC	19-30 / WRNMMC	18-Mar-19	22-Mar-19	28-Jan-19
AMDOC	19-35 / WRNMMC	22-Apr-19	26-Apr-19	4-Mar-19
AMDOC	19-40 / WRNMMC	17-Jun-19	21-Jun-19	29-Apr-19
AMDOC	19-45 / WRNMMC	22-Jul-19	26-Jul-19	03-Jun-19
AMDOC	19-50 / WRNMMC	19-Aug-19	23-Aug-19	01-Jul-19
AMDOC	19-55 / WRNMMC	16-Sep-19	20-Sep-19	05-Aug-19

Course Description: The Advanced Medical Department Officer Course is designed to prepare Medical Department Officers O4 to O5 and senior civilians for increased responsibilities as senior officers and leaders who understand the "practice and business" of Navy Medicine in both operational readiness and MTF settings. The Advanced Course is an important step along the Officer Learning Continuum and a natural progression from the Basic Medical Department Officer Course.

Funding: NMPDC provides full funding for active duty. NMPDC is not authorized to fund rental cars. Active duty billeting is at contract hotel with reservations made by NMPDC.

Process: Potential attendees need to access NMPDC's electronic nomination site at <http://www.med.navy.mil/sites/nmpdc/courses/Pages/Advanced%20Medical%20Department%20Officer.aspx>. Scroll down the page and click on "Active Duty or Civilian – Nomination Submission Click Here." Once the nomination deadline has passed the names will be compiled by NMPDC staff and sent to the Career Planner for review and selection. NMPDC will handle the administrative planning once the participant select list has been forwarded to NMPDC.

Quota: Approximately 36 Officers per class

Course POC:

Mr. Glenn Smith

Glenn.A.Smith62.civ@mail.mil

Director, Academic Programs, Navy Medicine Professional Development Center

Bethesda, MD

Office: 301-295-2152

Edna Smith

Student Administration

Office: 301-319-4501

Edna.E.Smith4.civ@mail.mil

(3) TRICARE Financial Management Executive Program (TFMEP)

Tricare Financial Management Executive Program (TFMEP)				
Course Title	Course Number/Location	Course Start Date	Course End Date	Nom Due Date
TFMEP	19-10 / Honolulu, HI	15 Nov 18	17 Nov 18	21 Aug 18
TFMEP	19-10 / NMC Portsmouth	12 Feb 19	14 Feb 19	21 Dec 18
TFMEP	19-20 / Bethesda, MD	14 May 19	16 May 19	22 Mar 19
TFMEP	19-30 /NMC San Diego, CA	15 Nov 19	16 Nov 19	04 Oct 19

Course Description:

The TFMEP offers updates and background information on financial management topics specifically requested for an MHS executive to embrace the next generation of TRICARE contracts new business environment. Target audiences are senior leaders in the grades of O-5 to O-6 holding key leadership roles within MTF, Surgeon General's offices, Lead Agent offices, TRICARE regional offices, Defense Health Agency environments or intermediate commands. Classes are limited in size to facilitate open discussions.

It is a fast-paced, 50,000 foot level view of the finance and business side of the MHS. It is the only course of its kind available for senior officers.

Funding: NMPDC does not fund attendees from out of the area of the host MTF. The course is rotated among MTFs.

Process: Potential attendees need to access NMPDC's electronic nomination site at <http://www.med.navy.mil/sites/nmpdc/courses/Pages/TRICARE%20Financial%20Management%20Executive%20Program.aspx> . Scroll down the page and under **Send Nominations to:** click on "Student Administration Department" and send your contact information and the course you'd like to attend. Once the nomination deadline has passed the names will be compiled by NMPDC staff and sent to the Career Planner for review and selection. NMPDC will handle the administrative planning once the participant select list has been forwarded to NMPDC.

Quota: Varies per class

Course POC:

LCDR Cobey Pete

Cobey.b.pete.mil@mail.mil

Navy Medicine Professional Development Center
Bethesda, MD

Office: 301-400-0589

DSN: 312-285-0589

Fax: 301-319-8121

HM1 Edruzzel Ducut

edruzzel.m.ducut.mil@mail.mil

Student Administration

Office: 301-295-0084

(4) Interagency Institute For Federal Health Care Executives

INTERAGENCY (IAFHCE)				
Course Title	Course Number/ Location	Course Start Date	Course End Date	Nom Due Date (Approx)
134 th Institute	19-10 / Fort Myers, VA	01 Apr 19	12 Apr 19	25 Jan 19
135 th Institute	19-20 / Fort Myers, VA	09 Sep 19	20 Sep 19	30 Jun 19

Course Description: For Senior O5 to O6 tracking toward Executive Medicine. The purpose of the Interagency Institute for Healthcare Executives is to provide an opportunity for the seasoned, practicing federal healthcare executive to examine some of the current issues in healthcare policy and management and to explore their potential impact on the federal healthcare system. The faculty maximizes the learning experience by presenting new materials resulting from research and experience, as well as examples and case studies from the contemporary national health policy decision-making process. Faculty members also seek involvement and interaction by the participants to stimulate understanding and communication across traditional agency boundaries.

Funding: NMPDC will fund the Navy students for FY19 Interagency course.

Process: The Career Planners will send out an announcement soliciting nominations via the Specialty Leaders. List of interested participants will be compiled and returned to the Corps Chief's Office for review and selection. NMPDC will handle the administrative planning portion once the participant select list has been forwarded to NMPDC.

Quota: Navy Medicine is usually allocated **14** quotas (shared by the four Corps).

Course POC:

Ms. Sarah Prescott

Sarah.Prescott.civ@mail.mil

Administrative Specialist

Navy Medicine Professional Development Center

Bethesda, MD

Office: 301-295-2355

(5) Clinic Management Course (CMC)

Clinic Management Course (CMC)				
Course Title	Course Number/Location	Course Start Date	Course End Date	Nom Due Date
CMC	18-10 / USNH Yokosuka	13-Nov-18	16-Nov-18	14-Sep-18
CMC	19-20 / NH Pensacola	11-Dec-18	14-Dec-18	19-Oct-18
CMC	19-30 / NH Bremerton	15-Jan-19	18-Jan-19	16-Nov-19
CMC	19-40 / NMC San Diego	12-Feb-19	15-Feb-19	14-Dec-19
CMC	19-50 / NMC Camp Lejeune	12-Mar-19	15-Mar-19	11-Jan-19
CMC	19-60 / NH Lemoore	16-Apr-19	19-Apr-19	15-Feb-19
CMC	19-70 / USNH Sigonella	14-May-19	17-May-19	15-Mar-19
CMC	19-80 / WRNMMC Bethesda Residents	11-Jun-19	14-Jun-19	12-Apr-19
CMC	19-90 / NMC Portsmouth	16-Jul-19	19-Jul-19	17-May-19
CMC	19-100/ Mid-Atlantic Navy Clinics (Bethesda)	6-Aug-19	9-Aug-19	14-Jun-19

Course Description: To provide clinical teams and staff the skills, knowledge and tools necessary to successfully integrate MHS and BUMED Strategic Goals into their daily practices as a high reliability organization in a variety of health care settings.

Target Audience: This course was developed as a “team” concept. As you determine your nominations please keep this in mind. Teams are defined as three to four members who are the leaders and decision makers within the clinic. Minimum eligibility requires (1) Provider, preferably the Department Head or Senior Medical Officer in the clinic, (2) Division Officer / Clinic or Business Manager / Senior Nurse, (3) SEL/ LCPO/ LPO/ALPO, (4) Clinic / Administrative Support Personnel.

Funding: NMPDC provides full funding for selected clinic teams. The team is authorized one rental car for commuting to and from the airport and daily to the course.

Process: Team will go to the NMPDC website, <http://www.med.navy.mil/sites/nmpdc/courses/Pages/Clinic%20Management.aspx>, and click on the “CMC Team Nomination template.doc” in the upper right hand corner. Fill out registration form and submit directly to the course director. NMPDC selects the teams. The Career Planner is not involved in the selection process.


Quota: 30-60 students per class (dependent on host command venue size)

Course POC:

LCDR David Valentine III, MSC, USN
Director, Clinic Management Course
Navy Medicine Professional Development Center
Email: david.valentine3.mil@mail.mil
Comm: 301-319-4718 Mobile: 301-919-4951

HM1 Paul Williams
paul.b.williams28.mil@mail.mil
Office: 301-295-2033

Naval Leadership and Ethics Center

Intermediate Leadership Course (ILC)				
Course Title	Course Number/Location	Course Start Date	Course End Date	Nom Due Date
ILC	Dam Neck, VA	10 Sep 18	14 Sep 18	5 weeks prior to start
ILC	Dam Neck, VA	01 Oct 18	05 Oct 18	
ILC	San Diego, CA	05 Nov 18	09 Nov 18	
ILC	Dam Neck, VA	05 Nov 18	09 Nov 18	
ILC	San Diego, CA	10 Dec 18	14 Dec 18	
ILC	Dam Neck, VA	28 Jan 19	01 Feb 19	
ILC	San Diego, CA	11 Feb 19	15 Feb 19	
ILC	Dam Neck, VA	11 Mar 19	15 Mar 19	
ILC	San Diego, CA	08 Apr 19	12 Apr 19	
ILC	Dam Neck, VA	22 Apr 19	26 Apr 19	
ILC	Dam Neck, VA	06 May 19	10 May 19	
ILC	San Diego, CA	17 Jun 19	21 Jun 19	
ILC	Dam Neck, VA	17 Jun 19	21 Jun 19	
ILC	San Diego, CA	8 Jul 19	12 Jul 19	
ILC	San Diego, CA	05 Aug 19	09 Aug 19	
ILC	Dam Neck, VA	05 Aug 19	09 Aug 19	
ILC	San Diego, CA	23 Sep 19	27 Sep 19	

Course Description: The purpose of this class is to lead you through the transition from DIVO to Department Head and prepare you for roles beyond. As you advance in your career, you will see your focus shift from being your own leader, striving to do your personal best to being a leader of others, focused more and more on their success and professional development. The week is structured to start you on that transitional path – beginning Monday and Tuesday with AWARENESS. Self-awareness of your personal styles and leadership approach as well as awareness of others' styles. As the week progresses we will focus more on becoming part of a successful leadership team, supporting the success of the command triad in accomplishment of the mission.

Funding: Participant's command.

Process: For the open classes training officers / placement officers can use CeTARS / eNTRS to reserve quotas. The class CIN is H-7C-0104, the Dam Neck General class CDP is 17ZP, the San Diego General class CDP is 17ZM. Students need to be signed for classes at least 5 weeks prior. We send a welcome email with prerequisite reading and online MBTI questionnaires 4 weeks prior to class convening.

Quota: 8 minimum, 24 maximum

Course POC:

CDR Dexter "Adam" Newton

dexter.newton@navy.mil

757-492-5722

Navy Postgraduate School – Center of Executive Education (CEE)

<http://www.nps.edu/academics/centers/cee/>

Navy Senior Leader Seminar (NSLS)

Navy Senior Leader Seminar (NSLS)				
Course Title	Location	Course Start Date	Course End Date	Nom Due Date (approx.)
NSLS	NPS Monterey, CA	04 Dec 18	13 Dec 18	09 Oct 18
NSLS	NPS Monterey, CA	08 Jan 19	17 Jan 19	13 Nov 18
NSLS	NPS Monterey, CA	26 Feb 19	07 Mar 19	02 Jan 19
NSLS	NPS Monterey, CA	09 Apr 19	18 Apr 19	12 Feb 19
NSLS	NPS Monterey, CA	04 Jun 19	13 Jun 19	09 Apr 19
NSLS	NPS Monterey, CA	09 Jul 19	18 Jul 19	14 May 19
NSLS	NPS Monterey, CA	13 Aug 19	22 Aug 19	18 June 19

Course Description:

For Senior O5 to O6 tracking toward Executive Medicine. NSLS provides senior leaders with an intensive eight and a half day executive education program that introduces current practices in financial management, strategic planning, strategic communication, strategic negotiations, effects-based thinking, metrics development, risk management, personalized wellness, and a number of executive leadership assessments and tools. It is designed to provide participants with the knowledge and skills to effectively manage and lead complex organizations. Learning is enhanced by the use of case studies, seminar-style discussions, small-team exercises, practical applications, and peer-learning among participants. Participants will be introduced to subject matter experts within DoD and industry, to include insights from senior Navy leaderships and academic researchers. The course is designed to prepare participants to meet organizational challenges in their current and future assignments, and to empower them to become more effective change agents and better informed stewards of the Navy's resources.

Funding: Participant's command.

Process: Target audience is officers in the grades of O-6 and O-6-select tracking for executive medicine. The Career Planner will send out an announcement soliciting nominations via the Specialty Leaders. The Career Planner maintains a list of all senior O5-O6 nominees and uses this list to fill quotas. CEE will handle the administrative planning portion once the participant list has been forwarded to CEE.

Quota: 2 quotas per class for Navy Medicine.

Course POC:

Jenna S. DeDominici

Center for Executive Education - Naval Postgraduate School

NEDPRegistrar@nps.edu

Comm: 831-656-3850

Fax: 831-656-2580

Leadership, Education, Analysis, Development, Sustainment **(LEADS) – Courses**

Formerly known as Joint Medical Executive Skills Institute (JMESI)

(1) MHS Medical Executive Skills Capstone

MHS Medical Executive Skills Capstone Course				
Course Title	Location	Course Start Date	Course End Date	Nom Due Date (Approx)
Capstone - 60	National Capital Area	05 Nov 18	09 Nov 18	15 Aug 18
Capstone – 61	National Capital Area	18 Mar 19	22 Mar 19	15 Dec 18
Capstone - 62	National Capital Area	15 Jul 19	19 Jul 19	15 Apr 19
Capstone – 63	National Capital Area	04 Nov 19	08 Nov 19	15 Aug 19

<https://health.mil/Training-Center/Leadership-Education-Analysis-Development-Sustainment-LEADS/Capstone-Course-for-MHS-Leaders>

Course Description: The LEADS Capstone Course is a pinnacle educational event for senior leaders in the MHS. Speakers include, but are not limited to, the Service Surgeons General, senior leaders and staff from the Office of the Assistant Secretary of Defense for Health Affairs, Director DHA, the Surgeon General of the U.S., and the Department of Veterans Affairs. They present the most current information on hot topic health issues, HRO, TRICARE, military transformation, policy, and legislation, just to mention a few. The Course is held three times a year in the National Capital Region.

The Capstone objectives include the words and phrases: networking, sharing, unique ways of dealing with human relations, patient safety, Homeland Security, understanding policymaking, and policies that shape the delivery of DoD healthcare, indicating importance and applicability to the MTF commander. With the smaller class size, direct interaction with policy makers and military healthcare leaders, and its joint audience the Capstone Course has come to provide first hand, real world, applicable knowledge/information for the attendees to incorporate into their day to day and future work in the MHS.

Funding: LEADS provides funding.

Process: The Career Planner will send out an announcement soliciting nominations via the Specialty Leaders. The Career Planner maintains a list of all nominees and uses this list to fill quotas. LEADS will handle the administrative planning portion once the participant select list has been forwarded to the LEADS.

Quota: 1-2 Officers per Corps per class.

Course POC:

Andrew H. Munoz
DHA - J7 – LEADS
4270 Gorgas Circle, Bldg 1070 Suite 550

JBSA Ft Sam Houston, TX 78234
Office: 210-295-2652
Email: andrew.h.munoz.civ@mail.mil
Website: <http://www.health.mil/leads>

(2) Healthcare Management Course (HMC)

Healthcare Management Course				
Course Title	Location	Course Start Date	Course End Date	Nom Due Date (Approx)
HMC	San Antonio, TX	14 Jan 19	18 Jan 19	15 Oct 18
HMC	San Antonio, TX	13 May 19	17 May 19	15 Feb 19
HMC	San Antonio, TX	12 Aug 19	16 Aug 19	15 May 19

<https://health.mil/MHSHome/Training%20Center/Leadership%20Education%20Analysis%20Development%20Sustainment%20LEADS/Healthcare%20Management%20Course>

Course Description: This course is a Tri-Service event designed for first time clinical supervisors in the grade of O-3 to O-4. The course provides the administrative tools to successfully manage their clinical areas. Topics discussed include: Civilian Personnel, Contracting, Budgeting, Quality Management, tools available through the TRICARE Operations Center, Efficient Scheduling and Utilization Management, and more. One of the additional benefits to the attendees is the interaction that takes place among the group. Panel discussions allow the clinicians to ask direct questions and receive first-hand answers regarding management tools and practices that are or have the potential to impact the military healthcare management arena.

Funding: Funding varies. LEADS funded attendees early in the year but did not fund attendees towards the end of the fiscal year. The final course may be delivered via Video Tele Training at sites other than San Antonio.

Process: The Career Planner will send out an announcement through the Specialty Leaders to solicit nominations. List of interested participants will be compiled for review and selection by the Career Planner. LEADS will handle the administrative planning portion once the participant select list has been forwarded to the LEADS.

Quota: 2-3 Officers per Corps per class.

Course POC:

Andrew H. Munoz
Office: 210-295-2652
Email: andrew.h.munoz.civ@mail.mil
Website: <http://www.health.mil/leads>

(3) LEADS Distance Learning Program

Course Description & Offering: The Leadership, Education, Analysis, Development, Sustainment (LEADS), formerly JMESI, distance learning modules are now available on the Defense Health Agency (DHA) Education & Training Learning Management System (hosted by Joint Knowledge Online).

In 1992, Congress funded a project to educate military treatment facility (MTF) commanders for the administrative requirement of command. Under guidance from the Department of Defense (DoD), there were a series of studies and a joint service core curriculum was developed. It is used as a guide for curriculum developers and planners to assure the original congressional intent is satisfied. LEADS administers the program. LEADS mission is to provide military healthcare leaders with executive management and professional administrative skills through educational programs, products, and services.

Distance-Learning provides a means to address the challenges of achieving and maintaining competency by Military Health System (MHS) leaders. It has the potential to supplement and/or support training in some or all of the Executive Skills Core Curriculum by overcoming some of the obstacles presented at formalized in class training or other venues, namely: geographic constraints; availability of instructors; available student time; budget; and other factors.

Funding: No cost associated with taking the various on-line modules.

Process: Go to: <https://health.mil/Training-Center/Leadership-Education-Analysis-Development-Sustainment-LEADS/Distance-Learning-Program> and select the appropriate link.

Quota: Unlimited.

Course POC:

Andrew H. Munoz

Office: 210-295-2652

Email: andrew.h.munoz.civ@mail.mil

Website: <http://www.health.mil/leads>

(4) Enhanced Multi Service Markets (eMSM) Course

<https://health.mil/Training-Center/Leadership-Education-Analysis-Development-Sustainment-LEADS/Enhanced-Multi-Service-Markets-Course>

Course Description: This course is a Tri-Service event designed for personnel assigned to the Enhanced Multi-Service Markets (eMSM). The course provides them with the administrative tools to successfully manage in the eMSM construct. Topics discussed include: DHA and Market Governance, Appointing and Referral Management, Access to Care, Leakage and Recapture, Integration of the Direct and Purchase Care Systems, HRO, Provider Productivity and Patient Experience.

Objective: One of the benefits to the attendees is the interaction that takes place among the group. Group discussions allow the attendees to ask direct questions and receive first-hand answers regarding management tools and practices that are or have the potential to impact the military healthcare management arena.

Target Audience: Personnel assigned to the Enhanced Multi-Service Markets.

Funding: This course is centrally funded and held in San Antonio, Texas twice per year.

Course POC:

JBSA Fort Sam Houston, TX 78234

Training Specialist

COMM: (210) 295-0480

DSN: 421-0480

Defense Medical Readiness Training Institute (DMRTI)

<https://www.health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute>

(1) Joint Medical Operations Course (JMOC) - Basic

Joint Medical Operations Course (JMOC) - Basic				
Course	Location	Start Date	End Date	Nom Due Date
JMOC	JBSA Ft Sam Houston, TX	22 Oct 18	26 Oct 18	24 Aug 18
JMOC	JBSA Ft Sam Houston, TX	18 Mar 19	22 Mar 19	18 Jan 19
JMOC	DHHQ, Falls Church, VA	6 May 19	10 May 19	6 Mar 19
JMOC	DHHQ, Falls Church, VA	22 Jul 19	26 Jul 19	14 May 19

Course Description: This five-day course provides training in joint and combined operational and medical planning that will span the operational environment from point of injury/illness to the appropriate capability of care across the full spectrum of military operations. JMOC familiarizes students with the Joint Operational Planning and medical planning process. Goal is to provide the students the skills needed to provide doctrinally sound, operationally integrated leadership in Joint Health Service Support operations while meeting current mission requirements. Target audience is DoD medical department personnel assigned to Combatant Commanders, Service Headquarters, Joint Task Forces and joint organizations.

Funding: Attendees will be funded by their respective commands.

Process: Personnel interested are required to submit a [“Nomination Request Form”](#) to DMRTI no later than eight (8) weeks prior to course convening dates. Submit completed forms to DMRTI by email usarmy.jbsa.medcom-ameddcs.list.dmrti-jommc@mail.mil.

Pre-Requisites: Five courses must be completed prior to attending the course. For the specific courses required go to <https://health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute/Joint-Medical-Operations-Course>.

Course Director:

LT Ebonee Ferguson
Defense Health Agency, J7 (E&T Directorate), DMRTI
Joint Base San Antonio Ft Sam Houston, TX 78234
Phone: 210-221-9570 DSN: 312-471-9570
Ebonee.i.ferguson.mil@mail.mil

(2) Joint Medical Operations Course (JMOC) - Advanced

Joint Medical Operations Course (JMOC) - Advanced				
Course	Location	Start Date	End Date	Nom Due Date
JMOC - Advanced	JBSA Ft Sam Houston, TX	5 Nov 18	9 Nov 18	24 Aug 18
JMOC - Advanced	JBSA Ft Sam Houston, TX	1 Apr 19	5 Apr 19	18 Jan 19

Course Description: This five-day course provides training that consists of planning activities associated with joint military operations by combatant commanders (CCDRs) and their subordinate joint force commanders (JFCs) in response to contingencies and crises. In addition, in-depth discussion on the comprehensive system that provides uniform policy and procedures for reporting the ability of the Armed Forces to fight and to meet the demands of the National Military Strategy. Target Audience: Medical Planners and Operators.

Funding: Attendees will be funded by their respective commands.

Process: Personnel interested are required to submit a "Nomination Request Form" to DMRTI no later than eight (8) weeks prior to course convening dates. Submit completed forms to DMRTI by email usarmy.jbsa.medcom-ameddcs.list.dmrti-jommc@mail.mil.

Pre-requisites:

- 1) Must have completed JMOC-Basic (or equivalent) and Joint Medical Planning Tool (JMPT). These courses can be completed immediately prior to JMOC-Advanced.
- 2) Five courses must be completed prior to attending the course. For the specific courses required go to <https://health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute/Joint-Medical-Operations-Course>.

Course Director:

LT Ebonee Ferguson
Phone: 210-221-9570
DSN: 312-471-9570
Ebonee.i.ferguson.mil@mail.mil

(3) Joint Medical Planning Tool (JMPT)

Joint Medical Planning Tool (JMPT)				
Course	Location	Start Date	End Date	Nom Due Date
JMPT	JBSA Ft Sam Houston, TX	29 Oct 18	2 Nov 18	24 Aug 18
JMPT	JBSA Ft Sam Houston, TX	25 Mar 19	29 Mar 19	18 Jan 19
JMPT	DHHQ, Falls Church, VA	13 May 19	17 May 19	6 Mar 19
JMPT	DHHQ, Falls Church, VA	29 Jul 19	2 Aug 19	24 May 19

Course Description: This five-day course provides hands-on training on the Joint Medical Planning Tool (JMPT) as well as the Medical Planners' Toolkit (MPTk). Through a series of exercises that utilizes the crawl, walk, run methodology; students will utilize the JMPT and MPTk to develop a model that demonstrates the flow of patients from the point of injury through definitive care implementing planning and logistics strategies for operational missions.

Funding: Attendees will be funded by their respective commands.

Process: Personnel interested are required to submit a "Nomination Request Form" to DMRTI no later than eight (8) weeks prior to course convening dates. Submit completed forms to DMRTI by email usarmy.jbsa.medcom-ameddcs.list.dmrtd-jommc@mail.mil.

Pre-requisites: Must have completed JMOC Basic (or equivalent).

Course Director:

LT Ebonee Ferguson

Phone: 210-221-9570

DSN: 312-471-9570

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(4) Joint Senior Medical Leader Course (JSMLC)

Joint Senior Medical Leader Course (JSMLC)				
Course Title	Location	Course Start Date	Course End Date	Nom Due Date (Approx)
JSMLC	DHHQ, Falls Church, VA	13 May 19	17 May 19	06 Mar 19
JSMLC	DHHQ, Falls Church, VA	29 Jul 19	02 Aug19	19 Apr 19

Course Description: The course is designed to enhance the preparation of Medical leaders, senior O5 to O6, who have a high probability of being nominated as a JTF Surgeon, JTF Senior medical leader, or occupy a senior medical planning position in a joint environment. In addition, the course would be valuable for those serving in senior service departments training and preparing forces for Joint operations and deployment.

JSMLC is a demanding, fast paced and interactive program. Speakers will include former JTF Commanders, JTF Surgeons, subject matter experts in major Contingency and stability operations, interagency operations, and representatives of Joint Staff Directorates responsibility for policy development at the highest levels in DOD.

Funding: Attendees will be funded by their respective commands.

Process: The Career Planner will send out announcement through the Specialty Leaders. List of interested participants along with a CV will be compiled and returned to Corps Chief Office for review and selection. Course attendees will then be screened by the Joint Staff prior to being offered a seat.

Quota: Navy Medicine is usually allocated 15 quotas (shared by the four Corps).

Course Director:

LT Ebonee Ferguson

Ebonee.i.ferguson.mil@mail.mil

Defense Health Agency, J7 (E&T Directorate), DMRTI

Joint Base San Antonio Ft Sam Houston, TX 78234

Phone: 210-221-9570 DSN: 312-471-9570


(5) Other DMRTI Courses

DMRTI is a Tri-service organization staffed by professionals from the U.S. Army, Navy, and Air Force. The command is located at Fort Sam Houston, TX and offers both resident and non-resident joint medical readiness training courses as well as professional medical programs. In addition to JMOC and JSMLC, courses include Advanced Burn Life Support, Combat Casualty Care Course, and the Public Health Emergency Management Course. See their website (above) for information on course dates, eligibility, funding, and enrollment requirements.

Uniformed Services University of the Health Sciences

<https://www.usuhs.edu/pmb/hsa-medxellence>

MedXellence

MedXellence				
Course Title	Location	Course Start Date	Course End Date	Nom Due Date (Approx)
MedXellence	Okinawa	14 Oct 18	19 Oct 18	Complete Online
MedXellence	Honolulu, Hawaii	6 Jan 19	11 Jan 19	
MedXellence	Bethesda, MD	7 Apr 19	12 Apr 19	
MedXellence	Tacoma, WA	23 Jun 19	28 Jun 19	
MedXellence	Garmisch, Germany	11 Aug 19	16 Aug 19	

Course Description: Intended for senior MHS executives O4 to O6. The Uniformed Services University's Executive Education program, MedXellence, educates MHS leaders on concepts and skills that are needed to make complex, multi-faceted decisions that create maximum value for the enterprise. The University's learning model immerses MHS leaders in a week-long transformational experience that fosters professional, intellectual, and personal development. MedXellence challenges tri-Service MHS executives to think and lead more effectively in an evolving environment.

Funding: There is no tuition fee for MedXellence attendance; however, Commands must fund travel and per-diem related expenses.

Process: Prospective students may be nominated by their supervisor, or they may self-nominate. In order to achieve a balanced student body, the MedXellence staff selects nominees based on service, rank, corps, and job title. Additionally, officers must have at least two (2) years of service left in order to be considered for selection. To apply for a course, please visit: <https://www.usuhs.edu/pmb/hsa-medxellence-courses-and-accreditation>

Quota: 48 students per class. No specific quota per Corps.

Course POC:

Sandra Elliott

Office: 301-295-3831

Sandra.Elliott@usuhs.edu

Navy Medicine Operational Training Center (NMOTC)

Combat Casualty Care Course

Combat Casualty Care Course (C4)					
Course Title	Course Number/Location	Travel Date	Course Start Date	Course End Date	Nom Due Date
C4	191/San Antonio, TX	1 Nov 18	2 Nov 18	8 Nov 18	8 weeks prior
C4	192/San Antonio, TX	6 Dec 18	7 Dec 18	13 Dec 18	
C4	193/ San Antonio, TX	10 Jan 19	11 Jan 19	17 Jan 19	
C4	194/ San Antonio, TX	7 Feb 19	8 Feb 19	14 Feb 19	
C4	195/ San Antonio, TX	1 Mar 19	2 Mar 19	7 Mar 19	
C4	196/San Antonio, TX	11 Apr 19	12 Apr 19	18 Apr 19	
C4	197/ San Antonio, TX	2 May 19	3 May 19	9 May 19	
C4	198/ San Antonio, TX	12 Sep 19	13 Sep 19	19 Sep 19	

Course Description: To enhance the operational medical readiness and pre-deployment trauma training skills of medical department officers. The course provides skills critical in conducting Role I and II healthcare operations; provides leadership skills and field medical knowledge; and provides practical information needed for medical support of tactical units under combat conditions.

Target Audience: Junior active and reserve medical department officers. Officers assigned to the operational forces will have priority for seats. For Medical Service Corps, only Physician Assistants attend this course.

Funding: Funding for active duty is provided by NMOTC. However, for those assigned OCONUS, commands must pay travel and per diem to and from a CONUS port of entry. NMOTC funds the remainder.

Process: Go to the NMOTC website <http://www.med.navy.mil/sites/nmotc/Pages/CourseCatalog.aspx>. In the center of the page, select "Operational Medicine Short Courses," then click on "Nomination Procedures," and follow prompts. Email the completed nomination form to usn.pensacola.navmedoptractrpnslst.NMOTC-orcoord@mail.mil.

Quota: 30-32 seats per class, divided among the four Corps.

Course POC:

Operational Short Course Coordinator

usn.pensacola.navmedoptractrpnslst.NMOTC-orcoord@mail.mil

Comm: 850-452-2851

DSN: 459-2851

Naval Justice School **Senior Leader Legal Course (SLLC)**

http://www.jag.navy.mil/njs_curriculum.htm

Location	Course #	Course Start Date	Course End Date
NEWPORT, RI CDP: 0258	19010	10-Oct-18	12-Oct-18
NEWPORT, RI CDP: 0258	19020	14-Nov-18	16-Nov-18
NEWPORT, RI CDP: 0258	19030	27-Nov-18	29-Nov-18
NEWPORT, RI CDP: 0258	19040	23-Jan-19	25-Jan-19
NEWPORT, RI CDP: 0258	19050	11-Feb-19	13-Feb-19
NEWPORT, RI CDP: 0258	19060	20-Feb-19	22-Feb-19
NEWPORT, RI CDP: 0258	19070	12-Mar-19	14-Mar-19
NEWPORT, RI CDP: 0258	19080	2-Apr-19	4-Apr-19
NEWPORT, RI CDP: 0258	19090	23-Apr-19	25-Apr-19
NEWPORT, RI CDP: 0258	19100	30-Apr-19	2-May-19
NEWPORT, RI CDP: 0258	19110	21-May-19	23-May-19
NEWPORT, RI CDP: 0258	19120	18-Jun-19	20-Jun-19
NEWPORT, RI CDP: 0258	19130	25-Jun-19	27-Jun-19
NEWPORT, RI CDP: 0258	19140	23-Jul-19	25-Jul-19
NEWPORT, RI CDP: 0258	19150	13-Aug-19	15-Aug-19
NEWPORT, RI CDP: 0258	19160	4-Sep-19	6-Sep-19
NEWPORT, RI CDP: 0258	19170	24-Sep-19	26-Sep-19
NORFOLK, VA CDP: 3760	19010	6-Nov-18	8-Nov-18
NORFOLK, VA CDP: 3760	19020	8-Jan-19	10-Jan-19
NORFOLK, VA CDP: 3760	19030	15-Jan-19	17-Jan-19
NORFOLK, VA CDP: 3760	19040	4-Jun-19	6-Jun-19
NORFOLK, VA CDP: 3760	19050	18-Jun-19	20-Jun-19
NORFOLK, VA CDP: 3760	19060	9-Jul-19	11-Jul-19
NORFOLK, VA CDP: 3760	19070	10-Sep-19	12-Sep-19
SAN DIEGO, CA CDP: 3759	19010	10-Oct-18	12-Oct-18
SAN DIEGO, CA CDP: 3759	19020	6-Nov-18	8-Nov-18
SAN DIEGO, CA CDP: 3759	19030	15-Jan-19	17-Jan-19
SAN DIEGO, CA CDP: 3759	19040	19-Mar-19	21-Mar-19
SAN DIEGO, CA CDP: 3759	19050	29-May-19	31-May-19
SAN DIEGO, CA CDP: 3759	19060	25-Jun-19	27-Jun-19
SAN DIEGO, CA CDP: 3759	19070	30-Jul-19	1-Aug-19

Course Description: This three-day course is offered at a variety of locations: Newport, RI, Norfolk, VA, and San Diego, CA. Commanding officers, executive officers and officers in charge are encouraged to attend at their earliest opportunity. Other officers in paygrade O-4 and above who have a mission-essential need for this training may attend on a space-available basis. The course curriculum is based on familiarization with the Uniform Code of Military Justice, administrative fact-finding bodies, administrative separation procedures, the court-martial process, and various other policies relating to command administration of legal matters.

Funding: Attendees will be funded by their respective commands.

Process: Detailers will contact regional POC directly to register incoming commanding officers and executive officers. Quota requests can be made via the Enterprise Naval Training Reservation System (ENTRS) website at <https://main.prod.cetars.training.navy.mil/cetars>. Select “request access” from the initial login screen and complete the application. A web guide and user manual are available on the site.

Quota: Varies from class to class. CO, XO, OIC, E9, E8 are eligible.

Course POCs:

Capt Steven M. Evans (USMC)
Naval Justice School
360 Elliot Street
NAVSTA Newport, R.I.
Steven.m.evans1@navy.mil
(401) 841-3800 ex 131

Mr. Yniol Cruz
Yniol.Cruz@navy.mil
San Diego, CA
619-556-8380 Ext 1

Ms. Laurinda Reese
Laurinda.Williams@navy.mil
Norfolk, VA
757-444-5641

Medical Strategic Leadership Program (MSLP)

Course Title	Course Number/ Location	Course Start Date	Course End Date	Nom Due Date
MSLP	6-250-C1 / San Antonio/Washington DC/NYC	21 Oct 2018	3 Nov 2018	10 Sep 2018
MSLP	6-250-C1 / San Antonio/Washington DC/NYC	10 Mar 2019	25 Mar 2019	10 Feb 2019
MSLP	6-250-C1 / San Antonio/Washington DC/NYC	21 Jul 2019	5 Aug 2019	3 Jun 2019

Objective: The MSLP provides training for strategic level, military medical leadership, with a focus on working within coalition and alliance health operations. Course content is designed to increase familiarity with operational, strategic, and global environments, thereby preparing graduates to advise senior decision makers facing strategic healthcare challenges. Upon completion of the MSLP, each officer will have access to a U.S., alliance, and coalition alumni network of medical counterparts, and the knowledge and skill sets to advise and lead in a volatile, uncertain, complex, and ambiguous global security environment.

Description: The MSLP consists of three weeks of instruction. Week one is for international students only. U.S. students join in Week 2 for five days of in-residence instruction at the Army Medical Department Center and School in San Antonio, TX. This week consists of strategic level health care and leadership presentations. Week 3 is held in Washington, D.C. and New York City, where students spend five days participating in briefings and discussions on international medical issues and visit the U.S. government agencies at the Pentagon, the State Department, U.S. Capitol, and the United Nations. The MSLP also visits civilian organizations including think tanks, international media outlets, and other organizations with international implications. The MSLP is offered three times per year.

Target Audience: Attendees should be senior O5 and O6's in strategic-level positions, such as Combatant/Component/Joint staffs, NATO billets, global health billets, etc.

Funding: There is no fee to attend the course. Commands fund travel, lodging, and per diem. Cost varies based on time of year. Approximate cost per student for lodging and per diem is \$4,000.00. Travel costs will depend on location.

Process: The Career Planner will send out an announcement soliciting nominations. Interested applicants will submit a nomination form and Curriculum Vitae.

Quota: Navy Medicine is allotted ONE seat per course. The seat will rotate among Dental Corps, Medical Corps, Medical Service Corps, and Nurse Corps.

Course POC:

Jonathan M. Cohen, Director, Medical Strategic Leadership Program Leader Training Center
Jonathan.m.cohen3.civ@mail.mil
Office: (210) 221-8571

Non-Residence Joint Professional Military Education (JPME I): Navy

<https://www.usnwc.edu/Academics-and-Programs/Programs-Offered>

The Naval War College Fleet Seminar Program

Course Description: The Naval War College Fleet Seminar Program consists of three courses – Theater Security Decision Making (TSDM), Strategy and War (S&W), and Joint Maritime Operations (JMO). The Fleet Seminar Program is offered on an academic year basis, commencing in early September and ending in early May. Seminars meet one evening per week (34 times per year) for 3 hours per night under the direction of a Naval War College adjunct faculty member. Not all courses are offered at all locations every year. The seminars are conducted at the graduate level and require appropriate initiative, research, writing and oral commentary on the part of each student. Open to O3s and above. Training locations can be found at:

<https://usnwc.edu/college-of-distance-education/Fleet-Seminar/JPME-Phase-I>

Funding: The Naval War College provides all study materials to the student on a loan basis.

Process: The application process opens on 1 April 2019 and closes on 30 June 2019 for classes that begin the first week of September. Enrollment selection notifications will be made in August. Each academic year is a separate enrollment event and continuing students must apply for enrollment in subsequent courses.

Quota: Applicants are enrolled in seminars consisting of no more than 18 students.

Questions/Additional Information:

401-841-6519/20

Email: fsp@usnwc.edu

Web-Enabled Program

<https://usnwc.edu/college-of-distance-education/Fleet-Seminar/JPME-Phase-I>

Courses available include Strategy and War, Joint Maritime Operations, and Theater Security Decision Making. These courses are offered several times a year.

Course Description: The Web-Enabled Program is offered to eligible students located throughout the world. The program is closely aligned with the College of Naval Command and Staff curriculum and the Fleet Seminar Program. The diploma program is designed to be completed in about 18-24 months. Because of the substantial amount of time required for each course, a request for enrollment constitutes the commitment on the part of the student of a minimum of eight or more hours each week of reading and study and about 30 minutes per week of online work. Students taking their first core course in the Web-Enabled Program will take a five-week Foundational Knowledge Course that precedes their entry into the core course. This "refresher" course will ensure the student has the proper foundational tools to succeed in the follow on graduate-level core courses.

Process: An initial online application (CDE - Web-Enabled Program Application) must be submitted to enroll in the Web-Enabled Program. Following acceptance into the program a student must place themselves into ONE course queue of their choosing to be considered for that course. Continuing students will have a higher priority for actually receiving a seat than first time students. The first course usually takes 5-7 months of wait list time. All applications must be filled out accurately and completely, at least eight weeks prior to the course scheduled start date, for proper consideration.

Questions/Additional Information: 401-841-4397

Joint Professional Military Education (JPME I): Air Force

Course Description: The Air Command and Staff College Distance Learning Program (ACSC-DL 6.0) is available. The DL program is completely online, giving students the opportunity to demonstrate mastery of course concepts and build critical thinking skills through online, peer-to-peer and faculty interaction. Today's students are globally deployed and desire to access and complete courseware when and where they choose. Online content allows for curriculum delivery and update at a much faster pace than previous book-based content. The new program offers a completely different learning experience in that students are able to more actively engage with the material. In addition to lesson narratives, reading materials and lesson progress checks, students encounter videos, computer-based interactive learning activities and "game-like" exercises all available in an online environment. Self-paced is enhanced by collaborative, online facilitated courses that enable students to engage in course concepts via faculty-guided, peer-to-peer interactions.

The curriculum consists of eight self-paced courses and four applied courses to be completed in the following order: Orientation and Introduction (ORIN), Leadership and Command (LC), Applied Leadership and Command (ALC), National Security (NS), Applied National Security (ANS), Warfare Studies (WS), Airpower Studies (AP), Applied Warfare (AW), Joint Forces (JF), Joint Planning (JP), Joint Air Operations (JA), and Applied Joint Warfare (AJW).

All ACSC graduates receive joint professional military education (JPME) phase I credit.

Eligibility: O4 selects and above on active duty, non-extended active duty, Air Force Reserve or Air National Guard; sister-service active duty, Guard, and Reserve O4s and above; and Civil Air Patrol.

Funding: The entire course is online administered through a learning management system. No cost to officer enrolled.

Links: <https://www.airuniversity.af.mil/eSchool/ACSC/>
<http://www.airuniversity.af.mil/eSchool/ACSC/Eligibility/>

Quota: Unlimited

Command and Staff College
Resident JPME I: Marine Corps

<http://www.mcu.usmc.mil/csc/SitePages/Home.aspx>

Course Description: The Marine Corps Command and Staff College provides graduate level education and training held at the Marine Corps University, Quantico, VA, in order to develop critical thinkers, innovative problem solvers, and ethical leaders who will serve as commanders and staff officers in service, joint, interagency, and multinational organizations confronting complex and uncertain security environments. The Command and Staff College is a ten-month program for O4s that fulfills Joint Professional Military Education Phase I requirements. Students have the option of completing the requirements for a Master of Military Studies (MMS) degree.

Funding: Orders are written from PERS.

Process: If interested in attending, please contact Detailer. When an opportunity arises, the Detailer will reach out to interested participants and a selection will be made.

Quota: Varies by class.

Course POC:
Command and Staff Office
703-784-3515

Naval War College

<https://www.usnwc.edu/>

<https://usnwc.edu/college-of-distance-education/Core-Curriculum>

Course Description: The United States Naval War College (USNWC) in Newport, RI, is an accredited 10-month post graduate course of study in the joint service, interagency, and international environment. Professional military education programs are rigorous and designed to prepare the O-5 to O-6 U.S. Naval Officer to develop strategic solutions to complex problems in the current and future National Security environment. The resident War College experience builds a cohesive group of professionals engendering trust and confidence in each other creating a lifelong network of expertise. The leaders are a cross-section of operationally savvy warfighters from all services, U.S. agency professionals, to include the State Department, Homeland Security, CIA, and international officers from over 60 nations. The curriculum is comprised of three core courses of study: Strategy and Policy, National Security Decision Making, and Joint Military Operations. Electives are pursued during each trimester customizing your area of focus. The USNWC awards a Master's degree in National Security and Strategic Studies. JPME1 completion is a prerequisite.

Funding: Orders are written from the Head, MC Assignments.

Process (MSC): Head, Medical Service Corps Assignments will send out announcement through the Career Planner, Corps Chief's Office and Specialty Leaders. List of interested participants will be compiled, reviewed and selected by the Head, MSC Assignments - (901) 874-4120.

Process (Nurse Corps): If interested in attending, please contact the Nurse Corps detailer at Navy Personnel Command. A list will be compiled and maintained. When an opportunity arises, the Nurse Corps detailer will reach out to interested participants and a selection will be made.

Process (Medical Corps): Head, Medical Corps Assignments will send out announcement through the Medical Corps Chief's Office. If interested in attending, please contact the Medical Corps detailer at Navy Personnel Command. A list will be compiled and maintained. When an opportunity arises, the Medical Corps detailer will reach out to interested participants and a selection will be made.

Process (Dental Corps): Head, Dental Corps Assignments will send out announcement through the Dental Corps Chief's Office. If interested in attending, please contact the Dental Corps detailer at Navy Personnel Command. A list will be compiled and maintained. When an opportunity arises, the Dental Corps detailer will reach out to interested participants and a selection will be made.

Quota: Varies by class

APPENDIX VII

SAMPLE LETTER TO THE BOARD

Try to limit your letter to documents you know are missing or that you want to bring to the board's attention. Copies of travel claims with receipts attached to them or power point presentations, for example, do not necessarily improve your promotion potential. **You MUST use your full 10 digit DoD identification number on your cover letter and any document that does not already contain it.** Please ensure that your DoD ID number is on **every page** of your correspondence. **Also, if you desire information from another individual (such as letters of recommendation) to be available to the board, YOU MUST include such information in YOUR letter to the board. NO individual can submit information directly to a board except for an eligible officer. It does not matter how positive it may be. This is referred to as Third Party Correspondence and is prohibited by law. They must give to you and you may then include it as an enclosure in your letter.**

[Date]
From: "Rank" John P. Jones, USN, [DoD ID # (10-digit)]/ [Designator]
To: PRESIDENT, FY-XX ACTIVE-DUTY [GRADE] [COMPETITIVE CATEGORY] PROMOTION SELECTION BOARD (BOARD # xxx)
Subj: INFORMATION FOR CONSIDERATION BY THE SELECTION BOARD
Ref: (a) SECNAVINST 1420.1B
Encl: (1) Fitness Report for the period 06NOV01-07OCT31 (2) Navy Commendation Medal Award Citation (3) Letter of Recommendation from RADM I. M. Sailor
1. Per reference (a), please include enclosures (1) through (3) in my official record for consideration by the FY-XX Active-Duty (Grade) (Competitive Category) Selection Board.
(Sign here with ink signature OR CAC Digital Signature) J. P. JONES

SUBMIT YOUR PACKAGE EARLY!!! Correspondence for a statutory promotion selection board **MUST** arrive in the board spaces (NOT the base mail facility) **not later than ten calendar days prior to the board convene date.**

Encrypted email is the preferred method of submission. Please email packages to CSCSELBOARD@navy.mil. To ensure more efficient processing and for internal tracking purposes please type "FOUO-Privacy Sensitive- Board Package: Board No. XXXX" (XXXX represents the actual board number) in the subject line of your email. The email must include a letter to the board president signed by the eligible officer as an electronic attachment (see example above).

IF YOU CHOOSE TO MAIL YOUR PACKAGE VIA USPS OR COMMERCIAL CARRIER:

Since your letter is digitized when reviewed by the board, it is unnecessary (and a waste of your time and money) to place your letter in special covers, folders, or notebooks. Also, please use either a binder clip or paper clip **(no staples)** to fasten your documents together. This makes it much easier to take apart for the scanning process. Any folders, covers, etc. must be removed in order to scan the pages into EMPRS and are just discarded.

Next Day or Express Mail does NOT guarantee that your package will make it to the board if you wait until the last minute to send it. We HIGHLY recommend that you ensure that your package arrives at least two weeks prior to the board's convening date. Due to increased security, ALL routine correspondence sent to NPC is routed through the base's central mail facility. Just because the base mail facility signs for a package does not mean it has made it to the board. It will take approximately two additional days for correspondence to be checked, sorted, forwarded to the Customer Service Center, and THEN to the appropriate board. Certified and registered mail are also NOT recommended as they add several days to a letter's processing time by the US Postal Service.

Correspondence to ALL Statutory Promotion Selection Boards is to be mailed to one the following addresses:

USPS MAIL:

**NAVY PERSONNEL COMMAND CUSTOMER SERVICE CENTER (BUPERS-074)
PRESIDENT FY-XX ACTIVE-DUTY (GRADE) (LINE or STAFF)
PROMOTION SELECTION BOARD ### (Board # may be found on that board's respective page or the board schedule)
5720 INTEGRITY DRIVE
MILLINGTON TN 38055-6300**

COMMERCIAL (FEDEX, UPS, DHL, etc.) EXPRESS OR OVERNIGHT:

**NAVY PERSONNEL COMMAND CUSTOMER SERVICE CENTER (BUPERS-074)
PRESIDENT F-YXX ACTIVE -DUTY (GRADE) (LINE or STAFF)
PROMOTION SELECTION BOARD ### (Board # may be found on that board's respective page or the board schedule)
5460 TICONDEROGA LOOP BLDG 768 RM E302
MILLINGTON TN 38055-6300**

You may call the MyNavy Career Center at 1-833-330-MNCC (1-833-330-6622) or DSN 882-5672 to confirm receipt of your package for Statutory Promotion Selection Boards. You may also check via the Internet by logging in at: https://npccontactcenter.ahf.nmci.navy.mil/OA_HTML/npc.html.

APPENDIX VIII

APPENDIX VIII - HOW TO OBTAIN THE EXECUTIVE MEDICINE AQD

Additional Qualification Designation: Executive Medicine - 67A

The Executive Medicine qualification is granted based on demonstrated mastery of Joint Medical Executive Skills competencies, as identified by the Joint Medical Executive Skills Program (JMESP.) The description and definition for these competencies is found here:

http://www.au.af.mil/au/awc/awcgate/leadership/med_exec_skills.htm - COMPETENCY DESCRIPTIONS

There are 40 competencies. You can complete online modules to document mastery of each of them. BMDOC, AMDOC, OIS, and Bushmaster (USUHS), as well as certain Department Head/Director/XO/CO positions, also can be used to complete many of these competencies (vice completing the online courses.) For more information on these courses, go here:

<https://jmesp.med.navy.mil/eme2/amdocbmdoc.asp>

The master matrix, which shows all 40 competencies and all military courses that satisfy them, is found here:

<https://jmesp.med.navy.mil/eme2/jmespmatrix.asp>

To begin: create an officer account with the Joint Medical Executive Skills Program here:

<https://jmesp.med.navy.mil/eme2/home.asp>

This is where you track your progress. Add your personal information, options, and update your courses and military instruction as you complete them.

Upload training certificates or document completion of courses. Online training is through the Joint Medical Executive Skills Institute. This used to be through an army web site:

<https://jmesi.army.mil/links.asp>

It is now through the military health system site:

<http://www.health.mil/jmesi>

Click on "Distance Learning Modules" under Training Opportunities.

You can get CME for many of these modules if you register through the Air Force CME site here:

<http://www.health.mil/Training-Center/Joint-Medical-Executive-Skills-Institute/Distance-Learning-Program>

There two ways to access the modules, both are linked from this page, and show you how to do it.

Complete online modules for anything left after you've documented all your previous training.

Once you've documented mastery of all 40 competencies, e-mail the POC listed on the JMESP site and email the Detailer. When the Detailer gets confirmation from the JMESP POC, he/she can add the 67A AQD to your service record.