



DEFENSE HEALTH AGENCY
NATIONAL CAPITAL REGION MEDICAL DIRECTORATE
OFFICE OF THE DIRECTOR
8955 WOOD ROAD, BUILDING 1, FLOOR 9
BETHESDA, MD 20889-5628

FEB 13 2018

MEMORANDUM FOR DIRECTOR, WALTER REED NATIONAL MILITARY MEDICAL
CENTER

DIRECTOR, FORT BELVOIR COMMUNITY HOSPITAL (FBCH)

DIRECTOR, JOINT PATHOLOGY CENTER

COMMANDING OFFICER, NAVAL HEALTH CLINIC QUANTICO

OFFICER IN CHARGE, NAVY YARD BRANCH HEALTH CLINIC

COMMANDING OFFICER, NAVAL HEALTH CLINIC

ANNAPOLIS

COMMANDER, KIMBROUGH AMBULATORY CARE CENTER

COMMANDER, ANDREW RADAR HEALTH CLINIC

COMMANDER, FORT MCNAIR HEALTH CLINIC

COMMANDER, MALCOLM GROW MEDICAL CLINIC AND
SURGERY CENTER

COMMANDER, PENTAGON FLIGHT CLINIC

COMMANDER, BOLLING MEDICAL CLINIC


SUBJECT: Leadership Opportunity Request for Director for Education, Training & Research
(ETR) WRNMMC, National Capital Region Medical Directorate (NCR MD),
Defense Health Agency (DHA)

The Director, NCR MD is seeking recommendations to fill the recurring position of Director for Education, Training & Research, WRNMMC (see attached job description). The Director for Education, Training, & Research (ETR) for Walter Reed National Military Medical Center (WRNMMC), serves as the staff advisor to the Hospital Director on all matters related to staff and faculty development, health professions education, graduate medical education, medical library services, and research compliance and oversight. As a member of the WRNMMC Board of Directors (BOD), the Director, ETR, supports and facilitates an interdisciplinary team approach to the overall delivery of care to patients and families, education and development of the staff, and conduct of scholarly inquiry.

The Director is responsible for planning and initiating best practices to facilitate the expeditious and facile continuum of care for beneficiaries across the National Capital Region.

The Officer should be in the grade of O5/O6 (MC, MSC, NC, or DC) and be able to serve a minimum of 2 years and hold a secret clearance. The Officer should have senior leadership experience in clinic, department and hospital management programs and planning. The selected individual will report directly to Director WRNMMC. The duty station is Bethesda, MD. The nominee should report by Jul 31, 2018.

Please send your recommendation under a cover letter with curriculum vitae, no later than 60 days from the date of this memorandum to Ms. Clodeth Findlay, Chief Regional Personnel, NCR MD, (301) 319-4789, Clodeth.C.Findlay.civ@mail.mil. If you have additional questions, please feel free to contact Ms. Clodeth Findlay, Chief of Personnel, NCR MD.



RONALD J. PLACE
Major General, MC, USA
Director

Attachment:
As stated

Director for Education, Training, & Research

The Director for Education, Training, & Research (ETR) for Walter Reed National Military Medical Center (WRNMMC), serves as the principle staff advisor to the Hospital Director on all matters related to staff and faculty development, health professions education, graduate medical and dental education, medical library services, and research compliance and oversight. As a voting member of the WRNMMC Board of Directors (BOD), the Director, ETR, supports and facilitates an interdisciplinary team approach to the overall delivery of care to patients and families, education and professional development of the staff, and the conduct of scholarly inquiry.

Director for Education, Training, and Research duties include:

- Advises the Hospital Director on all matters pertaining to the management of Hospital Education and Training (including staff and faculty development and health professions education), the Department of Research Programs, Graduate Medical and Dental Education, Medical Library services, and the Department of Simulation.
- In concert with other WRNMMC executive leadership, participates in strategic planning, development, implementation, and evaluation of clinical and educational programs and services, assuring appropriate resources for the safe delivery of patient care, requisite education and development of staff, residents, students, and faculty; and appropriate regulatory oversight and education of staff, residents, students, and faculty involved in the conduct of research and other forms of scholarly inquiry.
- Coordinates, implements and executes policies and procedures relative to Departments assigned to the Directorate for Education, Training, & Research
- Responsible for the timely and effective operation of subordinate Departments.
- Serves as the senior spokesperson for Army, Navy, and Air Force personnel assigned to the Directorate and for all matters related to the continuing education and development of WRNMMC staff; research and scholarly inquiry conducted by WRNMMC staff and residents, and GME/GDE compliance.
- Identifies and articulates the vision and strategic direction for the education and development of staff, residents, students, and faculty across all patient care settings for WRNMMC; the Graduate Medical Education and Graduate Dental Education programs at WRNMMC; and the research trajectory for WRNMMC. Directs and collaborates on the implementation of strategies to achieve these strategic objectives.
- Chairs, champions, or serves on related committees as appropriate, example: Education, Research, and Readiness Strategic Pillars.
- Articulates the Military Health System vision and priorities, and is accountable for patient care quality and safety in collaboration with leaders.
- Develops an approach for training readiness from a joint perspective via Joint Knowledge Online (JKO) and inculcates this platform through all Army, Navy, and Air Force employees.
- Assures the Directorate for Education, Training, and Research is in compliance with all applicable standards and requirements of The Joint Commission, Defense Health Agency, ACGME, federal, state, and local regulations that guide the conduct of research, external credentialing bodies, and all other applicable regulatory bodies.
- Performs other appropriate functions as directed by higher authority.