



**DEFENSE HEALTH AGENCY**  
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OCT 26 2017

MEMORANDUM FOR DEPUTY SURGEON GENERAL OF THE ARMY  
DEPUTY SURGEON GENERAL OF THE NAVY  
DEPUTY SURGEON GENERAL OF THE AIR FORCE

SUBJECT: Request for Service Nominations for the Position of Director, Defense Veterans Brain Injury Center, Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury

The Director, Defense Health Agency (DHA) requests Service nominations to fill the O-6 level position of Director, Defense Veterans Brain Injury Center (DVBIC). This position resides in the Defense Centers of Excellence (DCoE) for Psychological Health and Traumatic Brain Injury, Operations Directorate (J-3), and the selected officer will report directly to the Director, DCoE for Psychological Health and Traumatic Brain Injury. The duty station is Silver Spring, Maryland. The selected officer is desired to arrive no later than March 2018.

This is a request for staffing and is not a recognized nominative position approved by the Military Deputies Action Group. This position is currently being reviewed as a potential addition to the DHA nominative position list. The selected individual is expected to serve in the position for a minimum of two years from date of arrival. The exact start date will be coordinated upon selection of the officer and after notification is made to each Service Surgeon General.

Please provide your candidate's name, nomination memorandum, and curriculum vitae no later than 45 days from the date of this memo to the Military Personnel Support Division, at [dha.ncr.military-svcs.mbx.military-personnel-support@mail.mil](mailto:dha.ncr.military-svcs.mbx.military-personnel-support@mail.mil).

Guy T. Kiyokawa, SES  
Deputy Director

Attachment:  
Director, DVBIC Position Summary

cc:  
Director, Operations Directorate (J-3)  
Chief of Staff, Operations Directorate (J-3)  
Director, Resources and Management Directorate (J-1/8)  
Chief, Military Personnel Support Division

## **Director, Defense Veterans Brain Injury Center (DVBIC), Defense Centers of Excellence (DCoE) for Psychological Health and Traumatic Brain Injury, J-3**

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### **Introduction:**

The Director performs the executive duties of a physician-leader, overseeing all aspects of DVBIC's mission, which is to serve Active-Duty military and veterans with traumatic brain injury (TBI) through state-of-the-art medical care, innovative clinical research initiatives and educational programs. The incumbent is charged with integrating a national network for TBI treatment and research, supporting Warriors, Veterans, their Families and healthcare providers.

### **Roles and Responsibilities:**

- The incumbent manages a large, multi-site, multidisciplinary CoE with a mission objective to foster deployment related healthcare innovation, evaluation, and research.
- The incumbent evaluates fiscal, personnel and operational requirements for the DVBIC.
- The incumbent contributes to the development of the multi-year budget, identifying and developing collaborative efforts with federal, military, industrial, and private entities regarding funding arrangements and business opportunities.
- The incumbent facilitates interdisciplinary approaches to assessing practices within the Military Health System (MHS) and obtains Service cooperation for adoption of strategic initiatives.
- The incumbent serves as DoD's subject matter expert in TBI treatment and research.
- The incumbent advances state-of-the-art care by providing expert consultation on cognitive, behavioral, and social science methodologies used in TBI treatment.
- The incumbent provides oversight and direction for DVBIC's implementation of new and ongoing TBI programs and policies, building and implementing new TBI programs and policies consistent with mandatory requirements in law, and strategic program goals and objectives related to management of the TBI portfolio.
- The incumbent is responsible for TBI program management, ensuring the efficient, effective and seamless integration of all TBI care across professional and product lines throughout the MHS.
- The incumbent sets TBI program milestones and priorities, provides advice to senior MHS leaders on work methods and procedures, and ensures timely accomplishment of research.
- The incumbent enforces, inspects, and monitors quality control for TBI care, encourages the use of outcome metrics, and helps develop expertise in use and development of healthcare registries.
- The incumbent serves as a consultant and subject matter expert for TBI, fostering relationships between military, federal and non-federal entities, guild associations, academia and non-profit institutions. The incumbent provides a military perspective to academic researchers and clinicians in formulation of adjudication of research portfolio imperatives and militarily relevant clinical practice guidelines.
- Finally, the incumbent performs other duties as assigned.

### **Experience and Required Grade:**

- Grade of O-6
- The incumbent should have substantial background and experience in TBI treatment and research.
- The incumbent must have administrative, leadership and deployment experience.
- Incumbent must meet the educational, credentialing, and licensure requirements for the eligible specialties described above and possess or be eligible for a Secret security clearance.