



UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES
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OFFICE OF THE DEAN

June 14, 2017

MEMORANDUM FOR SURGEON GENERAL OF THE UNITED STATES
SURGEON GENERAL OF THE ARMY
SURGEON GENERAL OF THE NAVY
SURGEON GENERAL OF THE AIR FORCE

THROUGH: PRESIDENT, UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES *must 19 June 17*

SUBJECT: Nominations for the Associate Dean, Recruitment and Admissions at the Uniformed Services University of the Health Sciences

I request your assistance in nominating highly qualified senior officers for the position of Associate Dean, Recruitment and Admissions.

This officer will serve for one year as the Deputy to the current Associate Dean, Recruitment and Admissions. This overlap is critically important and would allow the current Associate Dean to hand over national pre-health advisor, faculty, student group, and tri-service medical recruiter contacts to the deputy. This would help USU and the HPSP community continue to build upon successes of the last several years in commissioning higher quality and more diverse future medical officers.

For strategic reasons, USU intends to restrict this search to uniformed candidates only.

In considering potential nominees for this position, I ask that you take the following into consideration:

1. The successful candidate will be a commissioned officer who:
 - a. Is in the grade of O-5 or above.
 - b. Is board certified in any medical specialty.
 - c. Has the background, experience, character traits, and charisma to credibly represent the University with the DoD, the Federal Government, the academic medical community, and the pre-medical/pre-health community.
 - d. Will serve as a positive role model of a career-oriented military health professional.
 - e. Holds a faculty appointment at the level of Assistant Professor or above.
 - f. Has demonstrated the ability to lead successfully within a complex military environment.
 - g. Is available for a five-year (ideally six-year) assignment.
2. Additionally, previous success in an academic setting and with medical recruiting is preferred, though not required.

All qualified officers will be considered for the position. Each nomination should be accompanied with a letter of interest from the officer that includes a summary of military and civilian education, assignment history, and the names and contact information of three references as well as an academic curriculum vitae. I strongly encourage nominations of qualified underrepresented minority candidates.

Nominations should be forwarded to Dr. Brian Reamy (brian.reamy@usuhs.edu) the Senior Associate Dean and Chair of the Search Committee by 1 SEPTEMBER 2017. This will provide time for the selection committee to consider the nominations and make a recommendation to me. The successful candidate would be expected to report to USUHS NLT 1 JUL 2018.

Thank you for your assistance in identifying candidates for this critical position.

A handwritten signature in black ink, appearing to read "Art Kellermann", followed by a small flourish.

Arthur L. Kellermann, MD, MPH
Professor and Dean