



American Board  
of Medical Specialties  
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Research and Education Foundation

American Board of Medical Specialties  
Research and Education Foundation  
353 North Clark Street, Suite 1400  
Chicago, IL 60654  
T: (312) 436-2600  
F: (312) 436-2700

[www.abms.org](http://www.abms.org)

# 2016-2017 ABMS Visiting Scholars Program Application

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## Background and Purpose

The American Board of Medical Specialties (ABMS) Visiting Scholars Program is a one-year, part-time program that provides exposure to the fields of professional assessment and education, regulatory policy, and quality improvement (QI) while promoting research and scholarship in areas related to Board Certification and Maintenance of Certification (MOC)/Continuing Certification (CC) that are important to the ABMS Member Boards Community.

## Program Goals

- Scholars will refine their research skills and scholarship, in collaboration with their institutional mentors and ABMS, by engaging in a research project about Board Certification and MOC/CC
- Scholars will contribute to innovations in continuing professional development (CPD), assessment, quality improvement (QI), and/or health policy
- Scholars will become familiar with health policy and the external environment in which continuous certification occurs
- Scholars will have an opportunity engage with the ABMS Member Boards Community and other leading health care organizations

## Eligibility

The program is open to early career physicians and junior faculty including assistant professors and instructors, fellows, residents, medical students, public health students, graduate students and PhDs in health services research and other relevant disciplines.

## Award

Scholars will be awarded \$12,500 to support their research and travel for this



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program, which will begin in August 2016.

## Program Requirements

- Scholars will participate in three 3-day, in-person programs during the year—to occur primarily in Chicago
- Scholars will participate in monthly videoconferences and in-person meetings with health care and Member Board Community leaders
- Scholars will meet with institutional mentors and ABMS leaders to further develop and refine research projects and plans
- Scholars will provide feedback in a timely manner of their experience with the elements of the program

## Research Project

Under the guidance of a mentor at the scholars' current institution and ABMS leadership, scholars will further develop, refine, and conduct research relevant to and aligned with interests of the ABMS Member Boards Community. At the end of the year-long program, scholars are expected to disseminate their work, either at an ABMS conference or other national meeting, and/or by submitting a paper for publication to a peer-reviewed journal within 12 months of completion of the Scholar year. Preference will be given to applicants who submit a research plan and timeline that is likely, in the judgment of the selection committee, to be ready for manuscript submission within this time frame.

Descriptions of previously selected projects can be viewed on the Visiting Scholars website, [www.visitingscholars.abms.org](http://www.visitingscholars.abms.org)

## Application

The Visiting Scholars Program is highly competitive; a well-prepared application and carefully selected letters of recommendation are key components to a successful application. We encourage you to start this process as soon as possible. Complete applications must be submitted before midnight on **May 31, 2016**. We suggest that you formulate your answers in another document prior to inputting the answers online. A downloadable version of the application questions is available on the Visiting Scholars website, [www.visitingscholars.abms.org](http://www.visitingscholars.abms.org)



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[The online application can be accessed directly here.](#) This form will allow you to save your responses and continue later. Please periodically save your responses by clicking the “Save and continue later” link located at the top of each following page to retain your work.

For questions or concerns please contact the ABMS Research and Education Foundation at [ABMSVisitingScholars@abms.org](mailto:ABMSVisitingScholars@abms.org)

## Applicant Information

### 1) Please provide the following information:

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Degree(s): \_\_\_\_\_

Current Position: \_\_\_\_\_

### 2) Select one or more of the following specialties, and/or specify other:

<input type="checkbox"/> Allergy and Immunology	<input type="checkbox"/> Neurological Surgery	<input type="checkbox"/> Physical Medicine and Rehabilitation
<input type="checkbox"/> Anesthesiology	<input type="checkbox"/> Nuclear Medicine	<input type="checkbox"/> Plastic Surgery
<input type="checkbox"/> Colon and Rectal Surgery	<input type="checkbox"/> Obstetrics and Gynecology	<input type="checkbox"/> Preventive Medicine
<input type="checkbox"/> Dermatology	<input type="checkbox"/> Ophthalmology	<input type="checkbox"/> Psychiatry and Neurology
<input type="checkbox"/> Emergency Medicine	<input type="checkbox"/> Orthopaedic Surgery	<input type="checkbox"/> Radiology
<input type="checkbox"/> Family Medicine	<input type="checkbox"/> Otolaryngology	<input type="checkbox"/> Surgery
<input type="checkbox"/> Internal Medicine	<input type="checkbox"/> Pathology	<input type="checkbox"/> Thoracic Surgery
<input type="checkbox"/> Medical Genetics	<input type="checkbox"/> Pediatrics	<input type="checkbox"/> Urology

☐ Other specialty: \_\_\_\_\_

### 3) Please provide the following information:



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Preferred Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Confirm E-mail address: \_\_\_\_\_

**4) Have you previously applied to the ABMS Visiting Scholars Program?**

☐ Yes ☐ No

**5) Please upload your CV:\***

**6) How did you hear about the ABMS Visiting Scholars Program?**

\_\_\_\_\_

## **Proposed Research Project Information**

**7) Please provide the following information:**

Institution Name: \_\_\_\_\_

Research Mentor's Name: \_\_\_\_\_

Research Mentor's Email Address: \_\_\_\_\_

Research Mentor's Position: \_\_\_\_\_

**8) Research Project title:**

\_\_\_\_\_

**9) Research Project Description:** Please provide a summary of your project  
(maximum 100 words)\*

\_\_\_\_\_



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**I 0) Research Questions:** What research question(s) will you answer? What is the focus of the project?

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**I 1) Research Plan:** Describe your project and plan for implementation

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**I 2) Research Timeline:** Provide an overview of your project's timeline (include portions that may not be completed in your year as a Visiting Scholar).

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**I 3) Research Methodology:** Describe your methodology as well as your plan for data analysis.

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**I 4) Expected Outcomes:** Identify two or three short-term indicators that, over the year of the program, will demonstrate how progress is being made during your time as an ABMS Visiting Scholar. In addition, what outcome(s) do you expect to have by the end of the year?

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**I 5) Dissemination of Results:** Please describe your plan to disseminate results (conferences or meetings to which you will submit a presentation, target journals for publication, etc.) and your timeline for each.

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**I 6) Resources Needed:** What are the resources needed and do you have the support required to carry out the project?

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**I 7) Does the project need IRB approval?**

( ) No



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( ) Yes. What is the time needed for IRB approval?

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**18) Similar Research:** Are others conducting similar research? If so, please describe their work and how your project is different.

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**19) Personal Statement:** How will participation in this program benefit you, your institution, and others? Why did you decide to apply? How will you plan to fit this into your busy schedule? (500 word limit)\*

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**20) Additional Funding:** Have you received or do you plan on applying for additional funding for your project? If so, from whom?

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## Letters of Recommendation

Letters of recommendation should include comments about:

- Accomplishments
- Ability to complete tasks in a timely manner
- Ability to communicate and work with others
- Research experience
- Maturity and judgment
- Leadership

Letters of recommendation can either be uploaded through the online application, or emailed to [ABMSVisitingScholars@abms.org](mailto:ABMSVisitingScholars@abms.org)

**21) Letter of Recommendation #1:** The first letter of recommendation should be from your research mentor (which may or may not be at your institution). Provide their name and title and upload the letter or ask them to email it to [ABMSVisitingScholars@abms.org](mailto:ABMSVisitingScholars@abms.org).



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Name: \_\_\_\_\_ Title: \_\_\_\_\_

**22) Upload first letter of recommendation, if applicable:**

**23) Letter of Recommendation #2:** The second letter of recommendation should be from your program supervisor (for example, from your chair, associate/assistant dean, research program director, or other supervisory role). Provide their name and title and upload the letter or ask them to send it to [ABMSVisitingScholars@abms.org](mailto:ABMSVisitingScholars@abms.org).

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**24) Upload second letter of recommendation, if applicable**

**25) Letter of Recommendation #3:** Please provide their name and title. Upload the letter or ask them to send it to [ABMSVisitingScholars@abms.org](mailto:ABMSVisitingScholars@abms.org).

Name: \_\_\_\_\_ Title: \_\_\_\_\_

**26) Upload third letter of recommendation, if applicable.**

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## **Certification and Submission**

**27)** I certify that the information submitted is my own work and that all of the statements are factually true, complete and honestly presented.\*

☐ Yes ☐ No

**28)** ABMS has the permission, right and license to use and reproduce my image and information provided, without compensation and in whole or in part, in or for any ABMS press releases, ABMS website content, and/or ABMS print and electronic communications (including recap summaries), whether to internal or external audiences.\*

☐ Yes ☐ No